

Meeting Held at: 375 Throckmorton Ave, Mill Valley, CA 94941

Present:

Board Chair: Anji Brenner (Mill Valley)

Board: Crystal Duran (Belvedere Tiburon), Sarah Frye (College of Marin), Amy Gilbert (Dominican), Damon Hill (Larkspur), Lana Adlawan (MCFL), Linda Kenton (San Anselmo), Daniel Avalos (San Rafael), and Jeffrey Jackson (Sausalito)

MARINet Staff: Jessica Trenary

Brenner called the meeting to order at 9:37 a.m.

- I. Determination of a Quorum – Yes
- II. Public Comment Period – None
- III. Business Topics
 - A. Approval of Minutes from Previous Meeting (*Action*) - **Kenton moved to approve the November 6, 2025, meeting minutes, Adlawan seconded. Hill abstained. The motion otherwise passed unanimously by voice vote.**
 - B. Mill Valley Survey (*Discussion*) – Brenner shared results from their recent library survey with high participation driven by library and community outreach. The survey gathered feedback and raised awareness. Library barriers to use include hours, transportation, and patron disabilities. Use of Libby was 74% across demographics. For collections, 82% want a broad variety and over 18% want shorter holds. 42% view the library as a third space. Patrons also see the library as a backup power location during outages. Results can be shared with the full board once public.
 - C. COMmon Read (*Action*) – Frye discussed COM's upcoming COMmon Read and invited countywide participation. The title will soft launch in January 2026 to allow faculty time to integrate it into curriculum. The official launch is planned for Thursday, August 20, 2026, with programming throughout the year and a culminating event in the James Dunn Theater on Thursday, May 6, 2027. The goal is to gather library and community events through April 2026 for a print brochure with QR code to LibGuide. Additional events can be added to the LibGuide throughout the year. Public libraries could host book clubs, including a possible Spanish language event. The title is available as an eBook, audiobook, and in Spanish. Programming would highlight community stories and themes such as poetry, trauma, and democracy. **Duran moved to create Board Task Force COMmon Read consisting of Adlawan, Frye, Avalos, and Trenary, Adlawan seconded. Unanimously approved by a voice vote.**
 - D. Email & Text Messages (*Action*) – Trenary explained the differences between Innovative's text messaging product, Shoutbomb, and BiblioCommons. She also shared the difference between Innovative's new email program, LX Starter, and BiblioCommons. BiblioCommons allows greater customization and analytics, but comes

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with a higher cost, and the potential for higher overall costs as the text price is per message, not unlimited. The Board would like Trenary to send examples comparing the text message products, examples of the email templates available, and pricing information on more text messages to the Board. This agenda topic should be added to the February Board meeting. **No action was taken.**

E. Board Task Force Updates:

- eBook (*Discussion*) – No updates from the Task Force. Duran asked Trenary to add OverDrive spending updates per library to the monthly Systems Report.
- Equity (*Discussion*) – Board asks the Chair to send working groups a thank you for participating in the Equity Task Force's survey and the survey results, and remind them to participate in the Library Support Group survey.
- Library Support Groups (*Discussion*) – Hoping for more participation from the survey sent to library support groups. Board members should encourage their group members to participate.
- MARINet Working Groups (*Discussion*) – Board should remind staff on working groups to participate in the survey about how well the four working groups are currently operating.

F. Closed Session pursuant to California Government Code § 54957 at 11:05 am

PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Title: Systems Administrator

Chair reconvened the Board meeting 11:58 a.m.

IV. Standing Agenda Items

- A. Library Advocacy (*Discussion*) – Deferred due to time constraints.
- B. Library Announcements (*Discussion*) – Brenner asked Board Members to email announcements to Trenary for inclusion in the minutes. Emailed announcements received after the meeting:
 - Frye –
 - Recruitment for two Library Technician III positions
 - Recruitment for Librarian Part-Time Temporary Pool
 - We can't wait to welcome everyone to the new library in the Center for Student Success (CSS) on Tuesday, January 20th. We'll have an information literacy classroom, 18 reservable group study rooms for students, a beautiful view of Mount Tam, and a coffee shop just steps away from the library! Ribbon Cutting Ceremony in February 2026.

C. Systems Administrator Report (*Discussion*) - Deferred due to time constraints.

Brenner adjourned the meeting at 11:59 am

Minutes respectfully submitted by Trenary