

MARINet Board Meeting Minutes

Thursday, November 7, 2024



Meeting Held at: 1600 Los Gamos, Suite #180 San Rafael, CA 94903

Present:

Board Chair: Crystal Duran (Belvedere Tiburon)

Board: Sarah Frye (College of Marin), Amy Gilbert (Dominican), Damon Hill (Larkspur), Lana Adlawan (MCFL), Anji Brenner (Mill Valley), Linda Kenton (San Anselmo), Daniel Avalos (San Rafael), and Jeffrey Jackson (Sausalito)

MARINet Staff: Jessica Trenary

Duran called the meeting to order at 9:33 a.m.

- I. Determination of a Quorum – Yes
- II. Public Comment Period – None
- III. Business Topics
 - A. Approval of Minutes from Previous Meeting (*Action*) – **Adlawan moved to approve the September 5, 2024, meeting minutes, Gilbert seconded. Avalos abstained; the remaining members unanimously approved through a voice vote.**
 - B. Board Resolution: Dominican Services Alignment (*Action*) - **Kenton moved to approve Board Resolution No. 002-2024, Adlawan seconded. Gilbert abstained; the remaining members unanimously approved through a voice vote.**
 - C. FY25-26 Budget Plan (*Discussion*) – Trenary further clarified the proposal, which would split the MARINet budget into “core” and “elected” services, allowing the affiliate members, College of Marin and Dominican University, to opt-out of elected services, CENIC, LINK+, Overdrive and online resources.
 - D. MARINet One Year Plan – Update (*Discussion*) – Trenary reviewed the progress made since the Staffing and Structure Recommendations report was delivered one year ago, on Nov. 2, 2023. The Board thanked Trenary for her work on each of the task forces and the progress made thus far.
 - E. Board Task Forces Updates (*Discussion*)
 - Board Support (Duran, Kenton, Brenner) – The Annual Retreat is scheduled for Thursday, December 5th from 9 am to 2 pm and will include lunch. Eric Meade, Whole Mind Consulting, will be facilitating the board working session. The Board would like the Executive Committee or Board Support Task Force to look more closely at the ways in which Board Members can coordinate or collaborate with each other on programming.
 - Staffing Task Force (Adlawan) – Marin County has posted the open position at MARINet - Technology Systems Specialist III (TSIII). The position closed to applicants on October 30th. Trenary worked with County HR to write job

description information and minimum qualification questions. She created a list of websites for County HR to promote the job. She also worked with County HR to write “round 1” interview questions. She will oversee the process as the hiring manager, working with County HR.

- Organization Restructuring (Adlawan, Quffa, Hill, Gilbert) – The group continued work on the FY25-26 Budget Plan proposal and discussed the timing of moving forward with MARINet’s “Commitment to Equity” plan.
- Collection Development (Brenner, Frye, Adlawan) –Trenary notified the DRWG she will be collecting information around digital spend from them in a survey. She will work with selectors at each library to get more information about collection subject specialties and foreign languages purchases. As well as gathering information on their workflows for purchasing eContent.

IV. Standing Agenda Items

- A. Equity - Commitment to Equity Plan (*Discussion*) – The Organization Restructuring Task Force is asking to think about MARINet’s commitment to equity when working on project prioritization at the Annual Retreat in December.
- B. Systems Administrator Report (*Discussion*) – Trenary shared the progress made in the CENIC refresh project, which needs to be completed by calendar year 2024. She noted assisting Corte Madera and Dominican to reopen and helping San Rafael close and reopen in their pop-up location.
- C. Library Announcements (*Discussion*)
 - Frye – College of Marin has several exciting programs coming up:
 - [Barksdale Homecoming](#) Nov 4-9, 2024: The LibGuide includes history on Don Barksdale, the documentary, and a list of Homecoming events.
 - [Ada Limón COMMon Read Events](#):
 - Umoja Nature & Poetry Walk - November 14, 2024
 - Poetry Reading with English Department – November 20, 2024
 - [Engaging Native American Perspectives Speaker Series](#): They’ve had two panel discussions this fall (recordings included on the LibGuide). Stay tuned for more events over the next year!
 - Avalos – San Rafael is closely watching Measure P election results. The Downtown construction is moving along and planning for Pickleweed’s remodel is in progress. They have started programming at the temporary pop-up location, and they are receiving a lot of positive feedback from the patrons about the

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space. The library has also been able to engage with the community in new, positive ways in the temporary space.

- Gilbert – Dominican will be holding programs around NaNoWriMo (National Novel Writing Month). Gilbert will share more details as they are available.
- Brenner – Mill Valley is pleased to be moving forward with the purchase of assistive listening devices. The library has several exciting programs, including some on AI and robotics, scheduled soon. They are still exploring the possibility of purchasing a locker. The library continues to see a steady increase in visitors despite recent changes to parking laws and the availability of nearby parking spaces.
- Duran – Belvedere Tiburon recently coordinated with [Exhibit Envoy](#) and recommended them to libraries needing assistance with exhibits. Duran noted that MARINet may want to consider applying for a regional training grant from CLA, which is up to \$5,000 to offer training to other libraries. Duran shared she is joining the CALIFA and CENIC Boards.
- Jackson – Sausalito has a new zip books-like program called Pikabooks. Sausalito has shrunk their books on CD collection and streamlined some workflows.
- Hill – Larkspur was contacted by the Marin IJ so that they could cover their upcoming art programming. The new library project continues to move forward.
- Kenton – San Anselmo expanded their Library of Things collection. They've been focusing on local authors programming. They're considering a bi-annual Annual Night of the Poets, since it's so popular.

Duran adjourned the meeting at 11:04 a.m.

Minutes respectfully submitted by Trenary