

MARINet Board Meeting Minutes

Thursday, March 7, 2024



Meeting Held at: 1600 Los Gamos, Suite #180 San Rafael, CA 94903

Present:

Board Chair: Lana Adlawan (MCFL)

Board: Crystal Duran (Belvedere Tiburon), Gary Gorka (Dominican), Damon Hill (Larkspur), Anji Brenner (Mill Valley), and Abbot Chambers (Sausalito)

MARINet Staff: Jessica Trenary

Adlawan called the meeting to order at 9:35 a.m.

- I. Determination of a Quorum – Yes
- II. Public Comment Period – None
- III. Business Topics
 - A. Approval of Minutes from Previous Meeting (*Action*) – **Duran moves to approve the February 1, 2024 meeting minutes, Chamber seconds. Unanimously approved by a voice vote.**
 - B. Board Resolution - Approve FY24-25 Budget (*Action*) – Brenner asked if the budget should be adjusted considering CA State Library may cut funding for several databases. Trenary said she would work with DRWG on which resources the consortium may want to purchase. Those databases would need to be funded by the reserve fund. **Chambers moves to approve the Board Resolution - FY24-25 MARINet Budget, Brenner seconds. Kenton (San Anselmo) and Quffa (San Rafael) submitted their absentee vote “yes” in writing ahead of the meeting. Unanimously approved by a voice vote.**
 - C. Board Resolution - Reserve Fund (*Action*) – **Duran moves to approve the Board Resolution – Reserve Fund, Brenner seconds. Kenton (San Anselmo) and Quffa (San Rafael) submitted their absentee vote “yes” in writing ahead of the meeting. Unanimously approved by a voice vote.**
 - D. Board Task Forces (*Discussion*)
 - Board Support Task Force Update – Duran, Kenton, Brenner – Adlawan suggested changes to the draft board roles document. Trenary will bring a revised version to May meeting for approval. Board appreciates Thurston page with onboarding information. Board is supportive of buddy program.
 - Staffing Task Force Update – Adlawan, Gorka – Systems Administrator job position description has been updated. County H.R. will start the classification and compensation review now. The Board of Supervisors will need to approve at their monthly meeting, possibly early April. Recruitment will open the position for 2-3 weeks for applicants.

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- Organization Restructuring Task Force Update – Adlawan, Quffa, Hill, Gorka – The Trenary describes the group’s proposal. The group will develop and send a survey in April to help the board develop a shared definition of equity and prioritize discussions that are important to the Marin County community.
- Collection Development Task Force Update – Chambers, Brenner, Frye, Adlawan – Chambers and Trenary shared their statistics findings around overlap in MARINet libraries’ collection, intra-MARINet lending, and patron holds placement behavior. Based on these finding, Trenary will work with DRWG to devote more of the MARINet Overdrive budget to Skip The Line, to more quickly and cost effectively fill holds.

E. Annual Retreat April 4, 2024 Planning (*Discussion*) – The Board is in favor of a brief monthly meeting and opportunity for teambuilding over lunch. The meeting will tentatively be from 11 am to 11:30 am with non-working lunch following until 1:30 pm. Location to be determined, but will be noticed publicly with appropriate time.

IV. Standing Agenda Items

- A. Equity Discussion (*Discussion*) – Hill led a discussion around providing improved access to physical collections, particularly around classification systems, through a DEI lens.
- B. Systems Administrator Report (*Discussion*) –Trenary noted the timeline for CENIC to move a circuit if the library changes addresses. She also noted the BiblioCommons Google Analytics 4 platform is in beta and BiblioCommons will be holding a training for any staff interested. Trenary shared that she was accepted to join the California Libraries & AI Summit in Sacramento on April 26th. The CA Library will cover up to \$500 for travel expenses.

C. Library Announcements (*Discussion*)-

- Duran – Two part-time librarian positions currently open. A full-time position may be opening soon.
- Frye – On Wednesday March 13th, Anita Gail Jones will be discussing her book *The Peach Seed* in [Room AC 255](#). Progress is being made on the new library building project. COM is digitizing their College of Marin student newspaper collection, which will be available online.
- Gorka – The “Center for Dominican Experience” is opening soon. The library will have a circulation desk available to students there starting soon. The library is hoping to be open to the greater community and allow lending to MARINet closer to summer time.
- Brenner – The library had a very well attended opening reception for their exhibit, “Breaking Through: Black History at Tam High, 1910 to the Present.” The exhibit will

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- stay up in the library through April 30. The next *Naked Truth* program is scheduled and will include Fairfax Library's Neshama Franklin.
- Chambers – Hired a new Children's Librarian who should be starting in May. Programming continues to be successful and well attended. Sausalito worked with John Rudolph from PCD (after his January presentation to the Board organized by Brenner) to make the Sausalito Council Chambers more hearing accessible.
 - Adlawan – MCFL partnered with Dominican and the Marin County Department of Education (MCOE), to help Marin public school children learn more about the history of Marin City, starting with how important the community was in helping the United States win World War II. Each public school student will receive a copy of Felecia Gaston's book "A brand new start...this is home – The Story of World War II Marinship and the Legacy of Marin City." MCFL and partners also organized virtual meetings about the curriculum, resource guides, activities, and lesson plans, around the book. MCFL is also completing their strategic planning. They will be presenting their 5-year plan to the Marin County Board of Supervisors on April 2nd. The plan is particularly focused on anti-racism and equity.

Adlawan adjourned the meeting at 11:11 a.m.

Minutes respectfully submitted by Trenary