

## MARINet Board Meeting Minutes

December 17, 2020 Online Meeting

Meeting convened at 9:05 a.m.

Present: Linda Kenton (SAN), Abbot Chambers (SAU), Franklin Escobedo (LRK), Henry Bankhead (SRPL), Chantel Walker, Damon Hill and Julie Magnus (MCFL), Anji Brenner (MVY), Debbie Mazzolini (BET), Gary Gorka (DUC), Sarah Frye (COM), Dan McMahan and Jessica Trenary (MARINet).

- I. No Public Comments (no member of public present)
- II. No guests
- III. Minutes of Nov. 19, 2020 approved
- IV. Old Business
  - A. Collection Development Task Force: Reminder to send names to Dan for staff to server on CDTF. Schedule 1<sup>st</sup> meeting for before January retreat if possible. Dan will set up email list.
  - B. Bookdrops: The bookdrop ordered by MCFL is having lengthy delays being delivered. This one is for use at Novato during a closure, but then can be used for the Lucas Valley site. What is being considered are two locations:
    - a. Lucas Valley Rd. at the pullout just West of Las Gallinas. The City of San Rafael has offered to install this one.
    - b. Tam Junction, we have to find an exact location. Anji will check with her contacts, the ideal spot may be County property.
  - C. Retreat Planning: We'll have a quick regular meeting before the retreat. The retreat topics will be Universal Borrowing, Equity, Collection Development Task Force, and the Agenda process for these meetings. Greg Lucas is a go as our speaker, at 10 a.m. There will be online lunch as well, where people will talk about the personal significance of a food they're eating.
  - D. RFID: Lori Ayre has sent her terms for consulting on this project with us, and the board voted to accept her at these terms. We will have unlimited questions, and a certain number of hours of research or presentations for \$1,400 per quarter.
  - E. Delivery: The challenges and increasing costs of delivery make it worth looking at the whole process. Cheryl Gould did a study on library delivery options that might be helpful, we need to track down a copy. There was a detailed discussion of the issues, largely financial and personnel ones, and how holds patterns and system settings are tied into delivery volume.
  - F. Reopening Plans: Given the increases in Covid-19 everywhere, everyone is in wait-and-see mode. Mid-January is about when everyone will be reevaluating this. Meanwhile curbside services are continuing, with varying breaks for the holidays at each library.
- V. New Business
  - None.
- VI. Standing Items for the agenda

- A. Equity Discussion (Chantel Walker): Chantel described how the current Equity discussion began for her and for libraries including MCFL with GARE in 2016. Bonny White and Sara Jones have been involved for years, and Sara is heading the Anti-Racist and Ally Network. MCFL is advertising staff openings in new and novel channels, and has increased staff diversity greatly in recent years, at all levels. This also leads to discussion of collection development policy, and the analysis of fiction collections (beginning with Teen) to see if they are representative, and to seek funding to grow an equity collection. If MARINet Libraries want to join CREI they can let Sara and Chantel know.
- B. System Administrator's report (Dan and Jessica): We are waiting on the Sierra upgrade until after the holidays, as it didn't happen at the once chance we had in early December. Newsbank and the Wall St. Journal are new products just set up for MARINet, and are using a homemade authentication system based on Sierra's API.
- C. Topics for future agenda: CDTF, Reopening, RFID, Bookdrops. For the retreat part, topics are as stated before, Universal Borrowing, Equity, Collection Development Task Force, and the Agenda process. Disaster preparedness is also a possible topic.

VII. Non-Action Items

None.

VIII. Meeting adjourned at 10:25 a.m.

Minutes taken by Dan McMahon, MARINet Systems Administrator