

Minutes
MARINet Board Meeting
Oct. 15, 2020
Online Meeting

Present: Linda Kenton (San Anselmo); Abbot Chambers (Sausalito); Joey Della Santina (Bel-Tib); Henry Bankhead (San Rafael), Franklin Escobedo (Larkspur), Bonny White (MCFL) Sara Jones (MCFL); Sarah Frye, College of Marin.
Dan McMahon, Systems Administrator

Meeting called to order at 9:02

Guests: Susan Andrade (City of San Rafael Library & Recreation)

- I. Public Comment Period
Bill Hale requested that acronyms be defined so the public can understand them.
- II. Introduction of guests
Susan Andrade (City of San Rafael Library & Recreation)
- III. Approval of minutes Sept. 17, 2020
Minutes were not received in time to be posted with the agenda, so will need to be approved at the November meeting.
- IV. Old Business:

A. Reopening plan, updates:

MCFL: soft launch of public computer access next week to include one hour/per day reservations at selected libraries. Schedule will allow cleaning computers between use. Curbside offered simultaneously at some locations, but will depend on staffing.

SRPL: plans (no set launch date yet) to offer browsing of high interest items at Northgate location with help from MCFL. Will continue curbside services at Main Library and hoping to use Pickleweed for computing (separate area from Library).

Sausalito: will probably open browsing on a limited basis.

San Anselmo: Looking at 11/4 date to open up for browsing to a limited number of people by reservation, one day a week. This was the most requested service in response to a survey to patrons. No self-serve, staff will grab holds.

Mill Valley: plans to offer computer access outside, but no indoor access at this time.

Larkspur- looking at checking out computers with hotspots. Quarantining takes up a huge amount of their small space, staff resources would be stretched to offer additional services inside.

Bel-Tib: Looking at having a small collection of best sellers and computers available in the Founders Room. No date set. No plans for beyond that until spring 2021.

COM: sticking with curbside, online instruction, handing out more laptops/hotspots.

B. RFID, evaluate Lori's Report

Bankhead cautioned against getting lost in the details, and suggested a push to implement tagging. Can buy tags now and tag and explore how we use readers later.

Discussion: Sausalito: move forward now if funds available. Build on collaborative nature. Bel-Tib: ideal time since weeding for new space. COM: still in information gathering stage, likely interested. SA: doesn't want to leave funds on table. Mill Valley: concerns about the timing when staff already stretched, and budgets have been cut. Kenton recommends bringing in Circ Working Group, and developing standards for how to tag.

MARINet Breaks for earthquake drill.

C. Check In: quarantine procedures

(Henry Bankhead takes over as host)

Larkspur and Mill Valley at 7 days, everyone else at 4 days.

V. New Business:

a. PSPS Preparations:

Libraries that are connected to City Halls and/or have generators will remain open; other libraries will try to offer limited services where possible.

b. Retreat Planning: suggestions included inviting Greg Lucas, more equity focus, and universal borrowing, McMahan suggested a bit of reflection to assess if doing what we want. Input should go to the Chair. Retreat will be 1/21.

c. Equity Discussion as Standing Item:

Motion to add equity discussion as standing agenda item passed (AC/FE). Sara Jones proposed first meeting to discuss what will look like.

VI. Standing Items for the Agenda

a. System Administrator's Report; Curbside represents between 40-50% of circulation. McMahan will bring a resolution re: fines next month, they are not yet distributed. There are \$414K in reserves. McMahan is delaying an upgrade for now. We are currently 2 releases behind because circulation staff are already stressed, but would be good not to get further behind.

b. *Topics for Future Agenda*: 1: possibility of creating small task force to discuss collection development; 2: relook at working groups; 3: should MARINet office staff take minutes.

VII. Non-action Items: Hale wants copy of recording.

VIII. Skipped announcements.
Meeting adjourned at 11:16

Respectfully submitted by Anji Brenner.