

MARINet Board Emergency Meeting
Minutes May 8, 2020
MCFL Tech Services 1600
Los Gamos Dr., Suite 180, San Rafael CA
Meeting was conducted via Zoom.

Present: Debbie Mazzolini (Bel/Tib), Abbot Chambers (Sausalito), Anji Brenner (Mill Valley), Sara Jones (MCFL), Bonny White (MCFL), Linda Kenton (San Anselmo), Franklin Escobedo (Larkspur), Henry Bankhead (San Rafael), Sarah Frye (College of Marin) and Gary Gorka (Dominican).
MARINet staff: Dan McMahan

Absent: none Guest: none

A. Chambers called the meeting to order at 3:01 p.m., on Friday, May 8, 2020

- I. Public Comment Period: An opportunity for any citizen to address the MARINet Board on any MARINet matter. Please limit statements to 3 minutes.

No public comment.

- II. Introduction of guests : *no guest present*

- III. Report on Marin Recovers (Sara Jones and Bonny White)

Bonny White is the designated representative to Marin Recovers for the library sector, as Sara is assigned to other industry groups. The MARINet Board is a natural workgroup for the “library industry” in Marin County. It is up to the public health office of Marin County to sign off on any plans for reopening or resumption of services that this group puts forward.

- IV. Planning for reopening libraries – preparing application to County Health Officer
It was decided that we would break the phase 2 issues in to four parts, each of which will be handled by a Task Group, which will include two to three Board members plus library staff as assigned. Each group will make their recommendations and the information will be brought to the May 21 Board meeting, and assembled into the application to resume limited services (likely only curbside pickup and dropoff) in June. The groups are:
 - i. Curbside delivery: practices and protocols
 - ii. Holds and Catalog: whether and how to resume allowing holds, messaging
 - iii. Returns: how to handle returned items safely, when to resume accepting returns?

- iv. PPE, what should library staff have available, and where can we find the necessary supplies for handling returns and curbside service?

It's likely that the school libraries (DUC and COM) will not open until the next semester resumes in September, though they can staff sufficiently to handle deliveries and holds if that resumes in June and July.

Currently the recommended practice for quarantining returned items is 72 hours, we'll go forward with that information until it's updated by better data.

The orders of Marin Public Health are the predominant ones to follow for us; they actually are more applicable than state guidelines to our operations. Libraries are not retail outlets, primarily as we have 122,000 items in the hands of patrons, most of which will be returning to us shortly. We also have characteristics of office work in a way that most retail locations don't. The initial plan we'll submit will be only for curbside operations where possible, and any opening of library buildings to the public will be addressed in another phase of task groups and another application to County Health.

A. Chambers adjourned the meeting on Friday, May 8, 2020 at 4:01 p.m.

Minutes submitted by D. McMahon, May 15, 2020