

MARINet Board Emergency Meeting Agenda

March 16, 2020

Teleconference only

4:00 p.m. – 4:30 p.m.

Present: Abbot Chambers (Sausalito), Anji Brenner (Mill Valley), Sara Jones (MCFL), Serianna Leyland (San Anselmo), Sarah Frye (College of Marin), Franklin Escobedo (Larkspur), Henry Bankhead (San Rafael).

MARINet staff: Dan McMahon and Jessica Trenary.

Chambers called meeting to order at 4:03 pm

- I. Public Comment Period
None
- II. Discussion of 6 County + City of Berkeley “Shelter in Place” Order
Per Jones Marin County does not include the library as an “essential business” that would need to stay open while the Order is in place. Only a narrow scope of businesses related to public safety will be considered essential and remain open after the “Shelter in Place” Order begins at midnight, Monday March 16th. Jones will ask if Dan/MARINet should be included as necessary to maintain the servers/library online infrastructure. Frye said that Academia is essential and College of Marin will stay open for now.
- III. Deliveries
McMahon/Trenary described the Sprint contract. The Board agreed to cease the delivery immediately to comply with the “Shelter in Place” Order. The Board discussed the need for Sprint to be ready to begin the delivery as soon as the libraries open. Jones made a motion, Bankhead seconded: “In order to keep the Sprint services in good standing, MARINet will pay their appropriate monthly contract fee for March and April 2020.” The Board voted by roll-call: 7 yes – 0 no. Trenary will contact Sprint and Unity/LinkPlus to cease deliveries immediately.
- IV. Extend Expiring Patron Cards (public libraries only)
McMahon will extend any patron cards that would have expired between February and April 2020 to May 2020. For San Rafael Public Library patrons, McMahon will include any cards that expired in January 2020.
- V. Other Steps (due dates, holds, suppress collections)
The Board discussed if all items should be marked as “unavailable” in the catalog so that large numbers of holds could not accumulate while libraries are closed. Escobedo said to consider leaving the collections available, but limiting the number of holds each patron could place. Jones said she wanted to talk with her staff more about this. The conversation was tabled until the upcoming Board meeting. Trenary asked if all items could be moved to a specific due date, as libraries were making different requests. That conversation was also tabled until the upcoming Board meeting.
- VI. Wrap Up
Nothing additional

Meeting adjourned at 4:30 pm

Respectfully submitted,
Jessica Trenary, Systems Librarian
MARINet