

# MARINet Board Meeting Minutes

July 18, 2019

MCFL Tech Services

1600 Los Gamos Dr., Suite 180, San Rafael CA

**9:00 a.m. – 12:00 p.m.**

Present: Janice Akel (Larkspur), Linda Kenton (San Anselmo), Gary Gorka (Dominican), Debbie Mazzolini (Belvedere-Tiburon), Anji Brenner (Mill Valley), Henry Bankhead (San Rafael), Sara Jones (Marin County Free Library). MARINet staff: Dan McMahon, Jessica Trenary

- I. Public Comment Period: no members of the public were present
- II. Introduction of guests
- III. Approval of minutes May 16, 2019 – Kenton moved, Brenner seconded. Passed unanimously.
- IV. Election of Chair and Vice-Chair for FY20 Chair and Vice Chair for FY20 Chambers nominated for Chair, Kenton for Vice-Chair unanimously.
- V. Old Business
  - A. CENIC update McMahon – put off paying last bill. 90,000 budgeted for bandwidth. Will see what arises in terms of state money and billing – state money goes to Califa-then to us. Kenton asked about where the money is going? Jones observed that CALIFA hired new employee. Dan is working with MCFL on Wi-Fi issues and queried whether MCFL IST could take on the work provided by MARIN IT?
  - B. eBook Budgets – Brenner is working on document about the importance of ebooks and observed that use increased by 30% but budget has increased much less. Trenary recounted that keeping up with the hold ratio is challenging and said Overdrive introducing lucky day for ebooks where items that do not accumulate holds. Brenner asked, “how does eBook lucky day work?” Trenary explained that it cuts down the waiting list. Jones suggested that we do all Lucky Day at 7 days and suggested we revisit the issue in the future. Chambers suggested we spend more time talking about ebook budgets. Is 25 the right hold number? Kenton suggested it is time to revisit the print 5 to 1 ratio – possibly going higher? Jones suggested that holds strategy should be equity focused – not preference digital users. Chambers suggested we look at wider coverage - how can we be more efficient? Mazzolini added that we could look at commercial usage, such as bookstores, to inform the way we buy?
  - C. Meeting attendance – Is this meeting time working for everyone? Chambers observed that it is not easy to find another time. Jones added that, not that she has a choice, but County Administrator demanded commitment to participate in ongoing training. Now it will only be quarterly, and she will be able to attend more. Brenner asked if the same person always be the substitute for the director? Jones replied that

both deputies are part of County high performing program. Idea came up of bringing back the executive committee meeting. Chair, Vice chair, MCFL – because county is more than 50%. McMahon stressed the importance of the agenda. Akel asked if we are doing executive committee and monthly meetings? Kenton, Chambers, Brenner asked “can we delegate attendance”? Budgetary decisions have to be unanimous. Policy decisions can be voted by percentages. County plus one other library is required to make a decision. Conclusion: – we are going to keep this meeting time. Chamber and Jones will be gone next meeting. No August meeting.

#### VI. New Business

- A. Census: Bankhead asked, “what are the other libraries doing”? Complete Count Marin is including City of San Rafael in ongoing meetings. Jones says she is also on complete count Marin and on subcommittee in West Marin. Bankhead said he would forward invite to group. Jones mentioned that citizenship question controversy is making count challenging. Chambers said that census worker hiring outreach is happening in our libraries.
- B. Book Drops in Marin County – Brenner – Community Services grant may pay for book drop in county location and the convenience of book drop could help with traffic congestion. Possible locations, Tam Valley, Lucas Valley, Ferry Building. Akel asked if it was funded locally – by local jurisdictions? Jones interested in it. Kenton supports idea doesn’t think San Anselmo needs it. What does a book drop look like, can it be something that costs less said Bankhead? Jones, can we start with the book drop in Tam Valley? Book drop motion passed to spend up to 10,000 for book drop in Tam Valley.
- C. Counting Opinions (product for stats) – Jones proposes to demo a new product to produce a state report from Counting Opinions – as an alternative to Decision Center. McMahon says that if we stop Decision Center we will lose all historical data. Jones will send out doodle poll for the demo.

#### VII. Standing Items for the agenda

- A. System Administrator’s report – McMahon says sinking fund in good shape. 15k in interest this year. He coded a new purchase alerts interface. Wants to expand interface and use for increased efficiency. Patron Incident Tracking system –PITS - there is a product from Quipu group for this purpose. Is there a privacy concern asked Bankhead? Jones expressed concern about labelling problem patrons. Would like a better system.
- B. Correspondence - none
- C. Topics for future agenda – September – Counting Opinions – Kanopy? LinkedIn. Executive Committee- Thursday September 5<sup>th</sup>.

#### VIII. Non-Action Items

#### IX. Announcements

**Mill Valley:** hosting Eric Kleinenberg tomorrow night, please sign up, free wine reception, recruiting for history room librarian. **MCFL:** County is doing Community Read of *High* by Nic and David Sheff – let Eva Patterson know if your library is interested in participating. Jones reiterated that MCFL is unable to continue original

cataloging for other libraries in MARINet. **Dominican:** Joining Link +, lost librarian archivist to USF. **Larkspur:** busy – doubled programs. Took part in 4<sup>th</sup> of July parade, new carpeting. Local art displays, short on PT staff. Two City Council not running for re-election. **Belvedere/Tiburon:** anticipate breaking ground in early September. Will have ground breaking soon. **San Anselmo:** having an AV system installed in our reading room. Upgrading library connection to generator in anticipation of PG&E blackouts. hired new children's librarian. **San Rafael:** Official start of shared Library and Recreation Dept. started July 1, 2019. Bankhead on CLA Zip Books Steering Committee. Launched Ham radio club. **Sausalito:** Union issues, working out of contract, contentious negotiations, 2.5% COLA proposed. Affects all library employees. Three library board members wrote letters in favor. Friends group paying for Kanopy & Hoopla. Mudslide cleanup delayed to September.

Minutes taken by H. Bankhead