

MARINet Board Meeting Minutes

February 21, 2019

Attendance: Dan McMahon (MARINet), Jessica Trenary (MARINet), Deborah Mazzolini (Bel-Tib), Anji Brenner (MV), Gary Gorka (DUC), Linda Kenton (SAN), Henry Bankhead (SRP), Augie Webb (SAU), Bonny White (MCFL), Laura Callahan (LRK), and Sarah Frye (COM).

Meeting came to order at 9:08 a.m.

- I. Public Comment Period
SRPL received an email asking that the Board consider unlimited renewals except for items with holds.
- II. Introduction of guests
DBWG members: Serianna Leyland (SAN), Augie Webb (SAU)
- III. Approval of minutes Jan. 17, 2019
Minutes were approved.
- IV. New Business:
 - A. DRWG presentation on FY20 recommendations
Serianna Leyland (SAN) and Augie Webb (SAU) represented the DBWG recommendations with a letter of support from the CSWG. Recommendations for FY 20 include cancelling Brainfuse and Consumer Reports due to low usage by patrons. The DBWG proposes not replacing Brainfuse due to low demand for online tutoring. Consumer Reports is heavily used by library staff, however the print version is more heavily used by patrons. Savings for these resources will total \$26,635. Public libraries are eligible for another free year of the New York Times online free **through the state (?)**, which will result in additional cost savings. DBWG recommends moving these savings into Overdrive, since usage has increased 30% and a flat budget is not sustaining the use. DBWG recommends keeping holds ratio at 9:10 and allocating \$14k to be used by children's/teen librarians for children's/teens materials in Overdrive. Remaining funds will be used for holds management with an emphasis on children's'/teen materials. Motion to approve these recommendations by Bankhead. Second by Brenner. Motion approved.

DBWG members Serianna Leyland (SAN) and Augie Webb (SAU) also provided a review of DBWG accomplishments for the 2018-19 fiscal year; specifically, the DBWG streamlined various aspects of the purchasing process for Overdrive, which has been helpful across the entire MARINet consortium.
- V. Old Business
 - A. CENIC update
McMahon reported that there are ongoing support issues with CENIC. The CENIC bandwidth contract through the State will end in 2-3 years; McMahon suggested

considering different vendors if the consortium would like to keep the network in-house, since dealing with support issues requires substantial staff time/network experience. Equipment may last 10 years, which is another cost/vendor-consideration.

VI. New Business resumes

B. Linkplus NorthNet option

Sonoma, Del Norte, and one additional library recently joined NorthNet. MARINet would be responsible for a 5% cost increase to Innovative (\$26k over the next 5 years) by opting to not join NorthNet. Cost increase for NorthNet would be 3% per year and MARINet would be committed for 5 years.

LinkPlus costs \$95-100k per year. There are issues with support for running the server. MARINet is the only InnReach consortium run by Innovative.

The Board is in favor of joining NorthNet with the caveat that NorthNet provides an MOU for full consortium (vs for one individual library) before signing on.

C. Print Notices: check in on feedback re: dropping them

There have been no further written complaints regarding the elimination of print notices, however there were two emails praising the change.

D. Cloud Records

Trenary explained the difference between SkyRiver (\$4,500) and BiblioCommons API (\$5,000) for OverDrive cataloging. Currently, with SkyRiver, there is a lag between when an item is ordered and when the record appears in the catalog (and a lag before records are deleted after item is weeded). BiblioCommons' records will not be available in the Classic Catalog, however there would be a savings in staff time. The Board discussed both options and decided to switch from SkyRiver to BiblioCommons API.

E. Ancestry multi-year contract?

Ancestry has offered MARINet a 5-year contract without increasing cost. Patrons need to go into the library to use Ancestry, but it gets good use. The Board decided in favor of the multi-year contract.

F. Proposed budget for FY 2019-20

The Board had a discussion of the Proposed Budget and will vote to approve in March.

VII. Standing Items for the agenda

A. System Administrator's report

McMahon discussed items from his report. McMahon will be starting audit prep for 2017-18 and attending the LinkPlus operations meeting next week at Castro Valley. MARINet will upgrade to Sierra 4.2 next Tuesday or Wednesday. Auto-renew is included, which will allow libraries to test. Classic Catalog is going to https.

B. Correspondence

There was no correspondence.

C. Topics for future agenda

- × Budget
- × Cenic
- × LinkPlus/NorthNet MOU

VIII. Non-Action Items

Kenton reported that BiblioCommons has been very slow and wonky.

IX. Announcements

DUC: None

MCFL: Will no longer require proof of address to help improve equity for patrons. MCFL is also moving towards going fine-free at the beginning of next fiscal year to further improve equity. Novato Library is in the second 2-week closure due to roof leaks. The situation is being monitored daily.

Sausalito: Has also eliminated proof of residence and fines on many items. Chambers is dealing with communications issues related to the Sausalito storms/mudslide last week.

Larkspur: Programming is doing well, with increasing attendance for programs such as Yoga Story Time and other Saturday Programs. Larkspur has started a small adult Spanish-language collection. Larkspur's Friends Group is doing a February fundraiser that is going well. The new Community Center Foundation is helping pay for first year costs for planning for new library.

San Anselmo: Has also eliminated need for proof of address. San Anselmo has reduced overdue fines, however fines are not yet fully eliminated. Kenton will be starting work on budgets.

SRPL: SRPL and MCFL are operating the pop-up mall location. White and Bankhead appear in a YouTube video titled "NorthGate Mall Pop-Up Library," to promote this location and help the partnership continue. Currently, SRPL provides staffing and MCFL provides everything else—collection, janitorial services, etc. Circulation and gate count have been high. San Rafael is looking at 5% reduction in non-personnel costs. SRPL continues to work with Community Services and will fully integrate after March 8th, which will allow for additional programming.

COM: Has begun planning for the move into temporary housing next spring while the LRC Building is demolished and the new building is under construction. The College is looking at budget cuts over the next three years and the Library will be putting together its budget presentation this spring.

Bel-Tib: Will break ground on the expansion in April/May and Mazzolini has been working on fundraising efforts for that. The expansion will nearly double the size of the Library and add a larger children's/teen room, as well as a larger meeting room. Areas of the parking lot may be periodically closed during construction. Anticipated finish date is 16-17 months. Bel-Tib will also have a new roof as a result of dealing with termites.

The meeting was adjourned at 11:15 a.m.

Minutes taken by Sarah Frye, College of Marin Library.