

# MARINet Board Meeting Minutes

Oct. 18, 2018

MCFL Tech Services

1600 Los Gamos Dr., Suite 180, San Rafael CA

**9:00 a.m. – 12:00 p.m.**

## I. Public Comment Period

An opportunity for any citizen to address the MARINet Board on any MARINet matter.

Please limit statements to 3 minutes

No public comment

## II. Introduction of guests

Present: Abbot Chambers (SAU), Gary Gorka (DUC), Kristin Clark (MV), Jackie Dunn (BEL-TIB), Damon Hill (MCFL), Sarah Frye (COM), Jaimie Poirier (SRF) and Linda Kenton (SAN)

Absent: Janice Akel (LRK)

## III. Approval of minutes Sept. 20, 2018 --MSC Chambers/Kenton

## IV. Old Business

- A. Bringing people back to the library (Dec.)  
Discussion about nuts and bolts of the program. Dani will work on design for the program. MCFL proposed at CWG to extend the time period to accommodate HVAC installation at the Novato facility. CWG proposal is for Thanksgiving to Martin Luther King, Jr day. MSC Chambers/ Dunn pending Larkspur approval
- B. CENIC  
Not much to report; major challenges continue with scheduling local vendor to finish various projects.
- C. Wi Fi security (CMX)  
MV has asked attorney to review the use policy. Directors decided to have individual splash pages at each library. MV volunteered to be the first to install the page. This system will enable statistics collection.
- D. Revisit fine exemption for Seniors  
MCFL was debating internally how to possibly eliminate fines for people aged 55 or 60 or more. They were playing with the overall concept, but it has not much evolved and is on hold. There was mixed interest by other libraries.

## V. New Business

- A. Board attendance discussion  
A lively discussion highlighted by the fact that four non-directors attended. At issue is a perceived drop in attendance by Library Directors at the monthly MARINet Board meetings. Representatives don't usually have decision-making authority and it becomes more difficult for Board discussions and decisions to move forward. This slows the Board down. If a second is sent, that individual should be up to speed

on all agenda topics and be ready to keep the board moving forward. The suggestion was made that the second in command should attend Board meetings with their Director to learn about the Board meeting process, feel the tenor of the group, learn how their Director fits in all to understand the responsibilities and nuances of Board participation. The goal is for the Directors' to be engaged, have a vision and execute. Another suggestion was to bring back the executive committee in some form. This general topic will be considered for inclusion in the January retreat.

- B. New Thurston demo  
There is a rebuilt Thurston: MARINet staff led Directors on a tour of the new Thurston which will go live soon.
- C. Overdrive Proposal (raise checkout limit from 10 to 20)  
Discussion included potentially having to buy more HaperCollins materials (a possible financial consequence of an increase in check-outs), focusing on training patrons how to return items early and by allowing more check-outs, perhaps helping patrons feel like they are getting something while waiting in queues. No discussion about increasing hold limits at this time. Conclusion that 20 seemed like to big an increase but that 15 appears to be a good step. MSC Chambers/Clark increase check out limit from 10 to 15.
- D. Other non-action items  
DUC interested in overdrive ordering and will train a new staff member to order materials. SRPL not requiring proof of address for new library cards, effective immediately.

#### VI. Standing Items for the agenda

- B. System Administrator's report. Highlight: It looks like email issues solved (at least for now),
- C. Correspondence. There was no correspondence
- C. Topics for future agenda
  1. What info do we need to issue a library card to patrons?
  2. Bringing people back
  3. Wi-Fi security
  4. Retreat planning

#### VII. Announcements

SAU— investigating the possibility of mobile shower trailer to support homeless population.

DUC—middle of semester. Waived all fines for students to start off year with a clean slate. Expanding information literacy.

MCFL—poet laureate program offered to all libraries.

COM—photographer program about civil war in El Salvador in the 1990s. UN Day 10/24, Javier Zamora will read his poetry on campus 11/7.

SRPL—2<sup>nd</sup> round of community engagement mtgs for new library facilities kick off this week.

MV—last Great American read event which is a party at Sweetwater Saloon. Everyone will watch the final episode together, vote for top 10 and see who wins.

SAN—Library Tax Oversight committee met which reviews parcel tax expenditures.  
BEL-TIB—getting Kanopy, Sunday celebrating the kick off phase of the public fundraising campaign, Petrocelli luncheon in November. Debbie in constant meetings for the building expansion.

Respectfully submitted by Linda Kenton