

# MARINet Board Meeting Minutes

Sept. 20, 2018

MCFL Tech Services

1600 Los Gamos Dr., Suite 180, San Rafael CA

**9:00 a.m. – 12:00 p.m.**

Present: Linda Kenton (Chair, San Anselmo); Teresa Capasso (Larkspur), Gary Gorka (Dominican), Jacki Dunn (Belvedere-Tiburon), Anji Brenner (Mill Valley), Henry Bankhead (San Rafael), Bonnie White (Marin County Free Library), Abbot Chambers (Sausalito), Sarah Frye (College of Marin). MARINet staff: Dan McMahon, Jessica Trenary

- I. Public Comment Period: no members of the public were present.
- II. Introduction of guests
- III. Approval of minutes July 17, 2018
- IV. Old Business
  - A. Bringing patrons back to the library program:

Dan – Sierra doesn't allow the waiver of an exact # i.e. \$50 dollars.  
Anji – should they be coming in? Will cities go for an automatic waiver of funds?  
Would asking people to come in be a more productive approach to the waive?  
Abbott – would it make more sense to waive all fines for ppl who come in to the library. Dan – lots of ppl have fines under \$50. Threshold at 250 where card kept.  
Bonnie – would be happy to waive fines and manual fees. Dan shows a snapshot of Sausalito charges for fines on screen. Linda -Focus on welcoming back. Gorka – waiving fines good for Dominican. Sara – COM is on board. Broad consensus about having the patron come in and request w exception of DOM and COM. CWG develop promotion of program. Linda – Dan will mark up changes and send back to CWG for vetting and promotion.
  - B. CENIC report:

Cenic report – first - Tech servers and MARINet moved over, servers now have outside IP addresses – next project wifi and broken equipment – PW not fully subsidized – estimate 100k a year for bandwidth – even less when PW rolled in. – total network cost 200k - will have about 300k in sinking fund. Requests for more than 1k will be declined. Anji– who is asking for things? Dan – watching the bottom line. Anji – requests update? What is the broad equitable approach? Dan mentioned acquisitions for SR – MARINet cost. Abbott – suggests adding to systems report-requests that are coming in. Being informed across the system.
  - C. Wifi security – Jessica working w Dave Cooper on a splash page to pop up when person logs onto wifi. Shown on screen. Cisco CMX engage – business focus – most data gathering turned off. Main feature – accepting terms and conditions. Individual portals for each library if want them to be unique. Will be able to get use figures for access points. Linda – terms of use and splash page seems fine. Jessica – how often do you want them to log in? Board decides to default to daily. With this deployment user can also be asked for a pw to use the network.

Is pw mandatory? Jessica – any pw, no matter how simple, allows encryption. Better for network security says Dan.

## V. New Business

- A. Print notices – plan for eliminating - Jessica provided report, comments that many accounts, 350 ish have no email. Jessica comments that many users who get print notices are regular users that don't rely on print notices. Suggests providing a final notice that points out that we will no longer be sending notices. Shall we reach out by individual libraries to patrons whose hold preference is print notice and either call them or put a notice in book.

Motion to eliminate notices?

Last day of 2018 – Anji moves/ Abbott seconds– passes unanimously.

- B. Shoutbomb – UXWG

Jessica: Has to be setup via phone – not in sierra. Cannot do a data dump. Can do on behalf of children. Low usage in Alameda Co and PLS. Anji– Bibliocommons will also be looking at Push Notifications. Abbot says wait and see...depending on what happens with Bibliocommons. What % of ppl have current biblio-commons app?

- C. Open source – report: Jessica Koha does not have an integration with Bibliocommons yet. Lots of people worldwide are on Koha. Might save some money – not a ton of knowledge. Marshall Breeding says you don't need internal technical support. We would need to spend staff time to migrate. Lots of initial staff time. Feature wise, the plus is in the cloud based nature of the software. Jessica will look into it. Koha is more of a partnership vs working w Innovative is more of a traditional customer/client relationship. What is the future of innovative? Henry – demo? Or try to make our own Koha?

COM likes Primo and Alma. Bywater – supports Folio. Also, other support companies – Equinox, etc. Dan – doesn't think admin of MARINet should be running all the tech. Bel-Tib – wants to find out more, Theresa, looking long term. Bonnie – likes to have a choice.

Linda – have a demo? For MARINet staff and maybe later for whole board.

Abbott – reach out to another library who moved from Sierra to Koha.

- D. Proposal for Teen Services Working Group: Teen services Librarians want to meet and share about issues related to Teen services. Abbott read email supporting project. Linda Kenton will be the liaison to the Teen Services working group. Jessica – partner w children's services working group? More of a networking group? (Linda). Anji – how is county working group going to integrate into this group? Bonnie, youth services working group? Anji – teen libs can work together on their own. Working group or networking group? Abbott – asks Erin Wilson to be acting chair. TSW created.

- E. Overdrive – Changes to P/RH model: Abbott – PRH changing ebooks sales model from 1 copy 1 user to a timed/metered access model. For example, licensing for 12 months. Timed access not cost effective except for high demand best sellers. Abbott proposes making a concerted effort to purchase a bunch of back catalog long term popularity items. A number of MARINet libraries have pledged \$ adding up to just about 10,000, almost equal to the cost of a cart that Abbott has created in the Overdrive Marketplace. Abbott – longer term we don't know what is happening with the lending models. Thanks everyone for jumping on this comments Linda. Jessica suggests bringing a

- proposal to raise the # of concurrent checkouts from 10 to 20. Will bring back a proposal.
- F.
  - G. Dogobooks and School-Public cooperation: Links on St Hilary School website to MARINet resources could violate contract with EBSCO. Linda points out that the school can link to the library site and then link to available databases.
  - H. Other non-action items: Linda Kenton thanks MARINet for using the ceramic mugs.

#### VI. Standing Items for the agenda

- A. System Administrator's report: Dan logs into server and shows board the Gmail bounce problem. Shows a specific email that didn't go through and how it stays in the queue. Dan comments that email tracking has become extremely important. 20%-30% of messages not going out. About 40% of email addresses in the system are Gmail addresses. What are we doing with bounce notices?
- B. Correspondence: none
- C. Topics for future agenda: Wifi security, Bringing ppl back to library, Continue w Cenic, Board attendance -

#### VII. Announcements:

Mill Valley, longest literary picnic table. 140 ppl. MCFL – educational initiatives work in Marin City and South Novato. Embedded librarian at MLK school. COM – semester started, reference desk moved. Better visibility. Not doing common read. Getting less block grant money. Just set up NYT online. Working on new educational master plan. DOM: semester started. Hired new librarian Aaron Richardson. Set up NYT, had some issues. Larkspur: has two new hires, Dunya Maqsoudi Moreno and Anna Mahrer. FOL doing an antiques roadshow event charging \$25 to give appraisals on three items. Bel\_Tib Blackies Hay Day event coming up. Spending a lot of time on the new building. New librarian Catherine Pyun. Sausalito: Moving collections. Sent an inquiry about service animals. Had an incident with a service animal. San Rafael: Staff day tomorrow @ NatureBridge. 2nd round of new library meetings Oct 16<sup>th</sup>, 18<sup>th</sup> 20<sup>th</sup>. Shared service desk project starting. San Anselmo: 3 day DVDs issue of DVDs disappearing – moved them to the circ desk. Patrons ok w it. See if we can move the DVDs back eventually. Got Grant from state library book project. OBOM meeting next week Thursday at 11 AM.

Minutes taken by H. Bankhead