

MARINet Board Meeting Minutes
March 15, 2018
MCFL Tech Services
1600 Los Gamos Dr., Suite 180, San Rafael CA
9:00 a.m. – 12:00 p.m.

Attendees: Linda Kenton (Chair, San Anselmo), Janice Akel (Vice Chair, Larkspur), Sarah Houghton (San Rafael), Abbot Chambers (Sausalito), Sarah Frye (College of Marin), Sara Jones (MCFL), Dan McMahon (MARINet), Anji Brenner (Mill Valley), Jacki Dunn (Belvedere-Tiburon), Gary Gorka (Dominican University)

Linda Kenton called the meeting to order at 9:00 a.m.

- I. Public Comment Period: There was no public comment.
- II. Introduction of guests: There were no guests.
- III. Approval of minutes February 15, 2018: The minutes were approved with minor revisions (AC/SJ)
- IV. Old Business
 - A. Cenic – progress report: McMahon reported that they are still working on wireless access at various locations. We are reliant on David Cooper of Marin IT to do the work on the routers. Marin IT is still really busy, and not providing a lot of support.
 - B. Joint Library Amnesty Program proposal: Kenton discussed the idea of coordinating across MARIN libraries on a fine amnesty. Coordinating will reduce patron confusion. Houghton says that across the state, amnesties are most common in November or December. Brenner says Mill Valley amnesties aren't always at the end of the year, typically when tied to a special event. Looking forward, one risk of MARINet doing the amnesty at the same time of the year every year is that patrons will expect it.

Board consensus was to plan to agree on a month toward the end of the year to give us all plenty of time to get the approvals we need. Consensus was a straight fine amnesty, not food-for-fines. The target month will be November, possibly over a one or two week period. Kenton will create a small fine amnesty committee to work together to create a proposal to present at a future Board meeting. The Board is in favor of publicizing the amnesty event.

- V. New Business
 - A. FY 2018-19 Proposed Budget – resolution to approve: McMahon distributed the 2018-19 budget resolution for signature. The numbers have not changed since the Board reviewed the proposal last month.
 - B. One Book One Marin: The Board discussed of the future of the annual One Book One Marin event. The general consensus was that we should work together to make OBOM more library and community directed, with more input from the MARINet Board. OBOM will be added to the agenda for next month's Board meeting, with the goal of setting more definite

plans for 2019. Directors will talk to their library committee reps to get their feedback and bring them up to speed on these discussions.

- C. **Marin Comics Fest:** The first Marin Comics Fest was held in September 2017. Houghton would like to do the event again, this time as an official MARINet event. In 2017, it was a one-week event; the thinking for this year is to spread it over two weeks and three weekends and improve the coordination of event timing. September 8 to 22, 2018, is the time frame that Houghton is currently looking at. There was general agreement among the Board that MARINet libraries would work together this year on the Marin Comics Fest.
- D. **Ebooks/Kanopy/Hoopla:** DRWG presented last month to the Board and raised the question as to whether MARINet wanted to buy into Kanopy and Hoopla together as a MARINet purchase. MCFL and San Rafael are going to team up on Kanopy and see how a shared cost-per-use model works and whether it would extend to MARINet. After six months, MCFL and San Rafael will reevaluate the program and possibly consider expanding the pool to other libraries.

McMahon reported that Trenary is proposing changing the way we handle expiring content. She feels it should be looked at by a DRWG librarian to do a selection. We are currently looking at 240,000 as total OverDrive circulation for FY 2017-18.

- E. **Other non-action items:** McMahon reported that CWG has a request that we reduce number of max holds from 500 to 200. People who are creating the high numbers of holds are using them as a reading list, i.e. placing the holds and then freezing them. This item will be discussed at a future meeting.

VI. Standing Items for the agenda

- A. **System Administrator's report:** McMahon reported on items from his printed report. Audit is currently underway by our auditor. Problem with volume holds persists, fix should arrive in Sierra version 4.0, which will arrive sometime around the beginning of May 2018.
- B. **Correspondence:** There was no correspondence.
- C. **Topics for future agenda:** Holds, OBOM, CENIC, fine amnesty.

VII. Announcements

- **Belvedere-Tiburon:** Library remodel project is still consuming a lot of time. Will soon be going to Belvedere and Tiburon councils to seek additional funding. Plan is to break ground early next year. Gently-Used Art Auction is currently underway. 150 people attended the opening.
- **Mill Valley:** In the middle of a new 2-year budget process. Hope to start recruiting next week for new head of adult services and new head of children's services. Positions have been classified as management. Teen Poetry Slam and Gay Men's Chorus programs are two of the special programs coming up in the main reading room.
- **Larkspur:** Pulling together budget for next fiscal year, process will continue for the next couple of months. There will be a retirement from the library staff in May, currently figuring

out whether or not they can fill the position when it opens. A City of Larkspur job classification study is currently underway. Their Friends group is increasingly active. Citizen's working group is meeting to talk about the future of the library.

- Sausalito: Sausalito launched "no-fines on most adult books" on March 1, 2018. Water leak in staff workroom on Tuesday. Will be moving YA materials from mezzanine to main floor, which will require some reconfiguration of shelving. "Sausalito Goes to the Movies" program on Friday, 3/16.
- MCFL: Budget process underway. Will be posting soon for job openings in library administration.
- College of Marin: Spring break begins next week, and the library will be closed. Frye met with the project architect for the new library.
- San Anselmo: TAM is proposing to cut school librarians, among other positions. Looks like their board is going to take a couple of more months to make a decision. TAM is expected to be going for a parcel tax in November. Kenton is also working on the next budget, which looks to be mostly static relative to this year. Irish tunes program on St. Patrick's Day.
- Dominican University: "In the grind" for finishing up spring semester. Their construction process is moving very slowly. Library has been prepared for imminent construction, but now looks like it won't be happening any earlier than the fall.
- San Rafael: SR moving to more preprocessing with Baker & Taylor; currently doing ½ of items, now extending to more. Facilities project is rolling along. They are in the midst of a 6-month process evaluating potential sites. Project architects like the idea of using the existing site and building around the old Carnegie library.

Meeting adjourned: 11:05 a.m.

Minutes submitted by Abbot Chambers, Sausalito