

MARINet Board Meeting Minutes
Jan 18, 2018
Insalata's Restaurant 9:00-12:00

Present: Dan McMahon (MARINet), Linda Kenton (San Anselmo), Sarah Houghton (San Rafael), Janice Akel (Larkspur), Deb Mazzolini (Belvedere-Tiburon), Abbot Chambers (Sausalito) and Sara Jones (MCFL), Sarah Frye (College of Marin), Anji Brenner (Mill Valley), Gary Gorka (Domnican)

- I. Public Comment Period -none
- II. Introduction of guests-none
- III. Approval of minutes Nov. 21, 2017 Minutes were approved unanimously with a motion by Houghton and a second by Chambers.

IV. Old Business

- A. CENIC – progress report. Billing and following up on outstanding issues was discussed. First Bandwidth Bill has been paid. Not a lot of issues; the public seems to be happy.
- B. Overdrive Digital Bookmobile – Promotion and PR is needed. Bookmobile and Flagship will be there. VR demo will happen.
- C. Net Neutrality statement – read and approved. Moved by Houghton, Seconded by Kenton.

V. New Business

- A. Cost Sharing Formula – Will adjust depending on final collection numbers so weeding is encouraged. 5% vs. 10% contribution to sinking fund was discussed.
- B. Proposed Budget FY 2018-2019. 5% Sinking fund contribution decided.

VI. Standing Items for the agenda

- A. System Administrator's report. A general discussion was held.
- B. Topics for future agenda will include: Retreat; Net Neutrality; Insurance quotes; Overdrive Bookmobile and Proposed Budget

VII. State of Library. Each director gave a brief update on the state of their library.

San Anselmo Upcoming programs: “Resilient Neighborhoods” Tunstead Live – Tango Dance Program. Issues include dealing with a small size/footprint. They will hire a consultant to optimize. Need more permanent staff hours. Funding is stable.

Mill Valley 2.6 million budget. 100K is brought in from Friends. Building is good, 51 years old. More meeting space is needed. Performance checkins of all staff is an effective management tool.

Bel-Tib Drawings of planned building additions were shown. Significantly more space will be added.

MCFL – Some tightening up of expenses is needed to manage the budget. Management of vacancies in in progress. Deputy Director spot is currently vacant.

COM – Major collection development effort underway. Library Textbook program is strong. Hoping to extend weekly hours. Preparing for a new Library/Learning Resources Center.

Sausalito – Currently have 5 librarians. Kids space remodeled. Issues include space, ADA remediation. Director is also serving as Communications director for City. Book Passage in Sausalito – great relationship.

San Rafael - July 1 Measure D took effect Need for more bilingual capability. Staffing is good. Exploring doing a health assessment of the downtown library building.

Larkspur - Did a large weed – 2000 books. Staffing remains tough.

Dominican - Some retirements – New Head of Acquisitions, Recruitment for new librarian begins in March. Library is moving offices around in prep for remodeling. Information Literacy is realigning to a new curriculum plan and academic and co-curricular assessment are underway.