

MARINet Board Meeting  
9/21/2017

Present: Directors: Linda Kenton (San Anselmo), Gary Gorka (Dominican University), Abbot Chambers (Sausalito), Sara Frye (College of Marin), Anji Brenner (Mill Valley). MARINet Office: Dan McMahon; Jessica Trenary.

1. Public Comment Period- no members of the public present.
2. Introduction of staff: Jen Robinson (E-Services Librarian, interim tech services), Henry Bankhead, Interim Acting Library Director, San Rafael
3. Approval of minutes: Motion to approve minutes (Chambers/Brenner) passed.
4. Old Business
  - A. Cenic: In the process of troubleshooting bandwidth at San Rafael and Mill Valley. Both locations have had issues with wireless dropping out. Also adding wireless access points in some places. MARINet has received its first bandwidth bill, which is \$21,400/monthly. We have about \$85K more in the sinking fund than previously thought. We are able to use the prior-year fund balance to cover the first year bandwidth bill.
  - B. Delivery: Sprint Supervisor (Daryl) did the delivery for the first two months of the new Sprint contract, and that went very well. Since a new driver has started, delivery has been problematic, with concerns about the attitude and behavior of the driver. One of the issues is thought to be that the van used is too small. Sprint has promised to buy a bigger truck to address this problem (capacity of van is spelled out in contract and has not been met). Jessica Trenary will follow up with Daryl, who has been very responsive, and request that they rent a truck if buying one is going to take a long time.
  - C. Insurance Quotes – probably \$2K-\$4K cyber and fraud policies.
5. New Business

- A. California State Report - Jessica Trenary will send a document with links to excel sheets that answer specific questions asked in the state report. Board members expressed their appreciation.
  - B. Budget and Reserve Funds – Scenarios. Dan McMahon ran scenarios for 5%, 7.5%, 10%, 10-7.5-5 contributions. McMahon, at the request of Board members, will provide a breakdown by Library and also itemize expenditures MARINet is likely to face in the next five years. Request to put as standing item on agenda so Board will be prepared to make a decision in January.
  - C. New Mexico Incident – Board had a discussion of what various libraries were doing as far as active-shooter training and staff concerns about what to do if something occurred.
  - D. Working Groups (Function and Structure): Discussion on effectiveness, necessity and productivity of different working groups and ideas for how to move forward. Board will invite past and present chairs of all working groups to attend our November meeting. In preparation for this, all working groups will be asked to discuss the following questions at their next meetings:
    - a. Do you feel like you need to meet in person?
    - b. What problems are you having?
    - c. Do you feel like you have a direction or mission? If so, what is it?
    - d. What are your ideas for how the group could be more effective?
6. Standing Items for the Agenda:
- a. Systems Administrators Report: McMahon met with PLS staff and reported on that meeting which included:???????
  - b. Correspondence- None
  - c. Topics for Future Agenda: CENIC, Sinking Fund Scenarios, Delivery.
7. Announcements:
- Dominican: Getting ready for remodel.
- Mill Valley: Hidden Spaces of Hate Program; curating core collection of MVFF's 40 year history, will be ready to launch by October's Film Festival.
- MCFE: a lot of hiring due to retirements and people moving around.

San Rafael: Measure D passed last year; six RFPs received for new facility, they are strictly in planning phase; Library closed for staff day tomorrow; received two 3D printers from grant, also got Virtual Reality (VIVE) from a grant; offer out to a Librarian and have hired two Library Assistants.

College of Marin: planning for new library building; Library Tech II and Library Temp Pool openings; extra money for collection development; closed 10/4 for staff professional development day.

Sausalito: Launched new website in August; launched Kanopy at the same time; hiring a new LA II; also received grant for 3D printer.

San Anselmo: doing town-wide website upgrade; Annual Parade on San Anselmo Ave this weekend, library staff will be dressed as super heroines; also got one of the 3D printers from grant.

Meeting adjourned 11:15

Minutes submitted by Anji Brenner