

MARINet Board Meeting Minutes
April 27, 2017
Board Room – MARINet/MCFL Tech Services
1600 Los Gamos Dr., Suite 180, San Rafael
9:00 a.m. – 12:00 p.m.

Attendees: Anji Brenner (Chair, Mill Valley), Linda Kenton (Vice Chair, San Anselmo), Sarah Houghton (San Rafael), Abbot Chambers (Sausalito), Janice Hammond-Akel (Larkspur), Gary Gorka (Dominican University), Sara Jones (MCFL), Scott Bauer (MCFL), Dan McMahon (MARINet), Jessica Trenary (MARINet).

Anji Brenner called the meeting to order at 9:02 a.m.

I. Public Comment Period

There was no public comment.

II. Introduction of guests

No guests attended.

III. Approval of minutes from March 16, 2017

- a. Motion to approve by Sarah Houghton, seconded by Sara Jones. Approved Unanimously.

IV. Old Business

- a. **CENIC:** Dan discussed the progress of CENIC installations. Bel-Tib is done with a 100GB Line, Larkspur is next. Dan explained some of the remaining bottlenecks. In some locations, switches and internal wiring will need to be replaced to achieve maximum bandwidth. Dan plans to do a information session with the staff of each library about CENIC.
- b. **SMART train report.** No progress made on this project. Train service delayed with no date set for start.
- c. **Breakout Session Updates.** Abbot and Anji have been looking at circulation metrics and investigating declining circulation at several libraries.

V. New Business:

- a. **Server Replacement Project:** Dan wants to explore the options for replacing the server. There are 3 levels of service: Turnkey, software only and Cloud. APX 40K will be added to next year's budget. Dan will get pricing for all options.
- b. **Report on LinkPlus Director's Meeting:**

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Anji Reported on the LinkPlus Director's meeting. Highlights: LinkPlus is talking with the UC system. They are currently up to 74 member libraries. There was some discussion about reintroducing electronic resources into the shared catalog.

c. RFP for city delivery service:

Jessica plans to get responses for delivery service by May 15.

d. Help Desk contract with Marin IT:

Dan is currently developing the rules and scope of coverage for the contract.

e. Other non-action items:

Dan would like to do a reciprocal visit with PLS.

OCLC is doing a program similar to Orange Boy, that might help us do marketing and promotion.

VI. Standing items:

a. System admin report: Dan reviewed the systems report. Jessica demonstrated the fines module on BiblioCommons.

b. Correspondence: None:

- c. Topics for future agenda**
- i. CENIC**
 - ii. Breakout Sessions**
 - iii. SMART Train**

Announcements:

SA –

MCFL - MCFL will participate in an Arbor Day celebration April 28. Bookmobile, Story Time and VR demonstration.

SAUS –

BEL-TIB-

SRPL: Sarah has been going through old building studies. The new library project needs and assessment and facility report.

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LARK: Library was closed for 3 days, they redid the staff workroom

DU:

COM will be hiring a Library Tech III to help oversee Circulation. We would love to find someone with an MLIS degree. The position is posted. Screening/selection will take place late May – July. We will launch our second COMmon Read program in fall 2017 with *Hidden Figures*.

MVY – The library is inviting professor Laura Kipnis to speak.