

MARINet Board Meeting Minutes
March 16, 2017
Boardroom – MARINet/MCFL Tech Services
1600 Los Gamos Dr., Suite 180, San Rafael
9:00am – 12:00pm

Attendees: Anji Brenner (Chair, Mill Valley), Linda Kenton (Vice Chair, San Anselmo), Sarah Houghton (San Rafael), Abbot Chambers (Sausalito), Deborah Mazzolini (Bel-Tib), Gary Gorka (Dominican University), Sarah Frye (College of Marin); Scott Bauer (MCFL) Dan McMahon (MARINet), Janice Akel (Larkspur).

Anji Brenner called the meeting to order at 9:00 a.m.

- I. Public Comment Period
There was no public comment.
- II. Introduction of guests
No guests attended.
- III. Approval of minutes from February 16th, 2017
 - a. No minutes to approve.
- IV. Old Business
 - a. Cenic: The project continues to move along. COMCAST should have visited all libraries by now. Dan stated that they were going to implement a start date for everyone at the same time. This date is not yet determined. He will be at a CENIC conference in San Diego next week and in DC after that. Estimates 4-5 weeks before everything up and running.
Dan reminded members that they may encounter disruptions if IP's not switched or providers notified of change.
Dan also advised that the MARINet server will need to be switched out in the future and they are planning as best they could to ensure little or no disruptions.
He also commented that it was time to start paying bills – the reserve/sinking fund is going down.
Linda Keaton asked if Dan would be prepared to visit local councils and explain CENIC and other MARINet activities and he responded that he would make himself available.
Dan asked if there should be a joint press release about CENIC and the Board unanimously agreed
Abbott commented on file sharing and whether we could expect an increased rise in the number of people downloading movies, etc. Dan said this was possible but they could limit usage. Novato turns WIFI off at night to stop people "camping out". Anji asked if we could create a policy to address local users but the group thought there

would be too many issues. Dan said they could create a clear distinction between staff and public users and this would help address problems.

- b. SMART train report: Scott reported that there is nothing new on this project.
- c. Strategic plans: Sarah Houghton reported on working with schools and ensuring that every school child had a library card. Dan commented that teachers also need cards. Over 70% of teachers did not live locally and therefore did not necessarily have local library access. They should be included in the drive. He also brought up the idea of delivering books to schools.
Anji updated the declining metrics group session: including what can be done to encourage circulation (should this be referred to the Circulation Committee?); how to redefine metrics so they were meaningful. She stated they were looking at issues such as reducing fines, experimenting with loan periods for certain items (e.g. long books); national trends, etc. Will report back at next meeting in more detail.
- d. Comics Celebration - Sarah Houghton stated that few libraries had expressed interest. She will continue with plans for a week-long celebration in September and keep the Board updated.

V. New Business:

- a. FY 2017-2018 Budget Resolution: Dan reports that new server may be closer to \$30,000. There is a new sales rep and it will take 3-6 months to get a quote.
- b. NBCLS Documentation: Sarah Houghton asked if anyone else was receiving calls regarding legacy retiree CALPERS contracts – there is an on-going audit. Nobody else getting these calls.
- c. Breakout sessions: Some of these activities were reported on earlier in the meeting. Anji asked who could stay after the meeting – Dan and Linda will work on sinking fund; Sara H, Debbie and Janice will work on CENIC press release; Gary and Sara Frye will work on truth in literacy. Reports will be forthcoming at next meeting.
- d. Other non-action items: Gary reported that because Dominican is an academic institution it is shut out from using the NY Times link we have as a consortium. Dominican users had to use their individual public library cards to gain access to this service, even though they pay its share for the consortium access. College of Marin experiences same issue. Anji suggested a letter go from the consortium to protest this. Group agreed. (This needs to come back on the agenda as an action item).

VI. Standing Items:

- a. System Administrator's Report: Dan addressed proposed cut of Novelist and Novelist K-8, which is due to expire on 5/1/17. Opinions divided. Will ask for an

extension which will allow for continued subscription throughout next year.

Children's working group were not in favor of cutting, even though usage statistics are really low. It is mostly the Children's Librarians who want to keep the service.

b. Correspondence:

Sarah Houghton asked if anyone else has received Grand Jury letters? Abbott said Sausalito had but he has yet to respond.

c. Topics for next agenda:

Subscription for Brain fuse

NY Times subscription and academic shut-out. Group letter?

CENIC update

Breakout session reports/updates

VII. Roundtable/ announcements:

- Sara Frye – COM been through accreditation visit. Library received commendations. Lib Guides were especially noted. COM got \$200,000 block grant to update collections. College text book program extended.
- Scott Bauer – MCFL – New children's librarian at Fairfax. Teachers given weeded out books
- Debbie M – Bel-Tib – 20th Anniversary in April – a number of public events planned. Library is being sued over "Girls Who Code" program by a man living in Petaluma – charge -sexual discrimination.
- Abbott C – Sausalito – February storms and other water related issues caused considerable damage – lost about 400 books. Insurance deductible \$10,000 so might have issues in replacing some of these titles. Elevator being replaced (6-8 weeks out of action). Bracing for patron impact. Coyote population growing in area – speaker coming to address associated issues.
- Sara Houghton – San Rafael – Suffered storm damage. 8 Leaks and some structural damage. New library project coming along. 130th anniversary in June – planning street fair with historical theme.
- Gary G – Dominican – Campus damaged during storms but library OK. Budget and funding discussions going on but thinks the library will be "good."
- Linda K – San Anselmo – Dodged storm damage. Putting on Irish tunes for St Patty's Day. One staff member down – maternity leave. New town manager. Linda to be Deputy Manager as well as City Librarian.
- Anji B – Mill Valley – Also acts as deputy manager when town manager away. Recording booth working well – 3 podcasts edited and almost ready to be released. Implementing performance coaching (introduced at last year's PLA). Working well and will extend to part-time staff. Has 3 poetry events coming up. Teen poetry slam went well.
- Janice A – Larkspur - Dealing with storm damage and leaks. Also some electrical issues. Many meetings on proposed new library but no agreement or plan in place. Weeding

and reorganizing collections to better reflect community interests. Reviewing operations and services, including staffing needs, hours of operation. Summer programs include "Summer of Love" events to celebrate 50th anniversary of SF summer.

Motion to adjourn: Moved Scott Bauer. Second: Linda Keaton

Meeting adjourned: 10:40am

Minutes submitted by Janice Akel – Larkspur.