

MARINet Board Meeting Agenda

November 17, 2016

Board Room – MARINet/MCFL Tech Services

1600 Los Gamos Dr., Suite 180, San Rafael

9:00 a.m. – 12:00 p.m.

Attendees: Anji Brenner (Chair, Mill Valley), Linda Kenton (Vice Chair, San Anselmo), Teresa Capasso (Larkspur), Sara Houghton (San Rafael), Augie Webb (Sausalito), Sara Jones (MCFL), Deborah Mazzolini (Bel-Tib), Gary Gorka (Dominican University), Sarah Frye (College of Marin); Dan McMahon (MARINet), Jessica Trenary (MARINet)

Anji Brenner called the meeting to order at 9:05 a.m.

I. Public Comment Period

There was no public comment.

II. Introduction of guests

No guests attended.

III. Approval of minutes from October 17, 2016

Motion to approve by Linda Kenton. Sarah Houghton second. Unanimously approved.

IV. Old Business

a. CENIC – progress report

Dan received a \$35,000 check from Northnet for Cenic costs. He thinks the core will be running in the next 1.5 wks and then fully up in the next 3 4 weeks.

b. 25th Anniversary of MARINet – update

Anji Brenner asked how the Library passport program was working. Sarah Houghton replied that there has been some interest, but it is early in the program. Other libraries concurred. There was a discussion about staff participation in the program and if so, could staff win the prize. The Board concurred that the staff could participate but not win the program prize. For staff, some other reward will be determined.

c. Donations offline - update

There is difficulty in the donations under \$25 going through MARINet. There are regular hits on the link but most are fraudulent. Dan suggested that we deep the donation form offline until Innovative can make it work. Dan said that if we increased the minimum donation from \$10 to \$25 it would keep out most of the fraudulent hits. Other III libraries are also having this problem. The Board agreed and asked Dan to raise the minimum to \$25 and then the Board can reconsider when the problem is fixed.

d. SMART Train report

Sara Jones did not have information on the report and the group has not yet convened.

e. Nov. 12 Outage: contacting Innovative

Staff reported Sierra slowing down to the point of halting on November 12. System Administrator Dan McMahon looked into it and noticed that there was an overload of web catalog requests from an out of US IP address. This may or may not have been deliberate as it is not uncommon for browsers to get stuck. This incident made it clear that there are sometimes problems over the weekend hours and there needs to be staff who are allowed to call III to report problems on Saturdays and Sundays. He will rectify this.

f. Planning for January Retreat

The Board agreed that it was a good decision to do the determined topics in the breakout sessions during the retreat. These could include statistics and metrics, review of the Joint Powers Agreement,

shared policies, academic members, five-year plan, MARINet budget, working groups, MARINet branding, future of the sinking fund, and RFID. Chair Anji Brennar will determine a site for the retreat.

g. Topics and schedule for Breakout Sessions

Breakout sessions will be the topic of the January Marinet retreat.

V. New Business

a. Bibliocommons Cloud - ebook records via API

Jessica Trenary informed the Board that Bibliocommons is able to automatically take everything we buy from Overdrive and put it in the Bibliocloud. One issue is that it won't see in the classic catalog which some patrons are still using. The cost would be \$5000. One issue is that the filters don't work and getting virtual records from Overdrive would be an issue as the records are simplistic. Chair Anji Brennar suggested that the Board review this again in six months and asked the MARINet staff to research how many people are still using the classic catalog.

b. Single Library resources in catalog?

Dan said that there is some push by the Working Groups to put Hoopla records into the system. The Board had determined that if an item is owned by one library, if a patron can use it if they walk in the library, it can be put in the catalog. Should that work for Hoopla? Since some libraries do not yet have Hoopla, those library patrons could be frustrated. The Board agreed not to put the Hoopla records in until all Libraries are participating and then review at that time.

c. Other non-action items

San Rafael Library Director Sarah Houghton reported that a patron has asked to see a MARINet-wide fine rates list available on the MARINet site. Dan said they could put up a link to Thurston where that information is available. The Board agreed to talk about fines at the retreat as part of the five year plan. Sarah also informed the Board that there is a non profit group on Human-trafficking in the area that would provide training for Marinet staff on how to recognize and deal with this issue. In the meantime, posters were distributed on this subject to all Marin Libraires.

Sarah also reminded the Board that all MARINet Library staff are invited to two classes scheduled in February. Speaker Edmond Otis will talk about Making Libraries Safe and Sane—Dealing with Difficult Patrons on February 1 and Resilience in the face of stress, change, and conflict on February 2. Sarah asked the Board members to get back to her if any staff from their library wants to attend.

VI. Standing Items for the agenda

a. System Administrator's Report

Dan reported that III is starting to fix the hold shelf issue. There is an update and he check if it is working.

III still sends MARINet a bill for Encore. He sent a letter informing the that we are canceling Encore.

b. Correspondence

No Correspondence.

c. Topics for Future Agendas

Sarah Houghton asked that we put on the agenda a discussion of Northnet resources verses PLP. Last time we looked at it was more expensive. Rediscuss at next meeting.

VII. Announcements

Linda: Hoopla; winter reading program beginning. She thanked the Children's librarians working group and their publicity theme on 'kindness'.

Sarah Houghton, San Rafael is sending out a survey to all residents and there is a big publicity push. This is the final step in the needs analysis. Also, the Library Board agreed to eliminate all fines. and it now going to Town Council.

Theresa Capasso, Larkspur, said that they are having a fines for food program during the season.

Gary Gorka, Dominican College reported that it is middle of mid-terms etc. and a very busy time.

Sara Jones informed the Board that park passes for Marin County parks is getting close. She will announce when they're out.

Sarah Frye, College of Marin, COM is also doing a "food for fines" program. And they're extending their textbook program to whole classes for semester-long checkouts, and adding books for math, biology and chemistry classes.

Anji Brenner, Mill Valley, said that they now have a recording booth. Patrons have been asked to speak about their response to the current political election.

**The Meeting was adjourned at 10:05 a.m.
Minutes submitted by Deborah Mazzolini**