

MARINet Board  
August 18 21, 2016  
Boardroom MARINet Offices  
1600 Los Gamos Dr., Suite 180, San Rafael  
9:00 a.m. – 12 p.m

Present: Sara Jones (Marin County Free Library – joined meeting at 9:40 am); Abbot Chambers (Sausalito); Sarah Houghton (San Rafael); Linda Kenton, (San Anselmo); Dan McMahon (MARINet); Jessica Ternary (MARINet); Teresa Capasso (Larkspur); Brenda Brown (Larkspur); David Patterson (College of Marin); Anji Brenner (Mill Valley); Joan Garrett (Belvedere-Tiburon); Scott Bauer (Marin County Free Library).

Absent: Gary Gorka (Dominican University)

Meeting called to order at 9:02 am

I. Public Comment Period. No one from the public was present.

None

II. Introduction of Guests: None

III. Approval of minutes from 7/21/2016: Motion to approve the minutes, as corrected, from the July 21, 2016 MARINet Board Meeting. Motion by Brenda Brown. Second by Linda Kenton. Motion passed unanimously.

IV. Old Business

a. BiblioCommons update:

i. Staff and personal accounts – Jessica Ternary brought to the attention of the Board that, if library staff people add information to their personal Bibliocommons accounts on where they work, their position at the Library, etc. that that information is viewable by patrons. Conceivably there could be some patrons who might view this as an official library account, rather than a personal account.

ii. Switching all links from Encore (Sept. 2 shutdown) – Dan informed the Board of the date chosen to shut down the Encore interface and change all of the existing links to Encore on the MARINet website.

**iii.** The mobile app (\$6,000 cost) – The Marin County Free Library (MCFL) is interested in moving away from their current Boopsie mobile app to the mobile app available from Bibliocommons. Is the rest of MARINet interested in using the Bibliocommons app as well, branding it as MARINet and evaluating whether to include support for the annual app charges in the MARINet budget for FY 2017-2018? (MCFL is willing to pay for the first year's fees for the app.) After discussion, Scott Bauer moved that the Board support having MARINet as whole use the app, branding it as MARINet and evaluating whether to include support for the annual app charges in the MARINet budget for FY 2017-2018 during the approval of the FY 17-18 budget. Seconded Joan Garrett. The motion passed unanimously.

**iv.** Suggest a purchase issues (2 systems or 1?) – Jessica Trenary described for the Board how, with the introduction of Bibliocommons, there are now two ways that patrons can make purchase suggestions – through the Classic Catalog Sierra interface or through links that are throughout the Bibliocommons interface. MARINet staff has been collecting the requests from these two location, looking up which library is the home library of the patron making the suggestion, and forwarding the suggestion along to selectors at the home library. This is a time consuming process and since the introduction of Bibliocommons the amount of purchase requests has approximately doubled.

Jessica suggested three proposals to help deal with this workload:

- Suggestion 1: Place the suggestion form to a less obvious place in the Classic Catalog, This would decrease (though probably never to zero) the work of monitoring the Sierra system for purchase requests. The Board agreed to revisit this suggestion in two months, after the Bibliocommons catalog has had a longer period of use by patrons.
  
- Suggestion 2: Have the selectors at each of the individual libraries be the ones to look at the purchase suggestions in the Bibliocommons interface This would have the advantage that a Library could look at the requests at any time they want, and take some of the workload off of MARINet staff. This was agreed to by the Board.

- Suggestion 3: In Bibliocommons, patrons can indicate which library they prefer to use, and this information is displayed when they submit a purchase request. Rather than looking home libraries, the selector for the preferred library that is displayed can assume that the request came from one of their patrons and will be the one to evaluate the purchase request, saving the time that would be spent checking for home library in Sierra. The Board agreed that this approach would be fine.

Jessica will send an email to the Board to get a list of the selectors to be given access to the Bibliocommons suggestions. MARINet will also offer training for the selectors.

b. CENIC:

The Pickleweed Library connection will be through AT&T the first year (they were low bidder).

Discussion of MIDAS issues with libraries leaving MIDAS for CENIC. Anji Brenner suggested a letter signed by all the directors in support of the move; Dan McMahon will ask for a letter if it should become needed.

Sarah Houghton asked Dan if the new wireless system being installed with the CENIC project will be able to provide usage statistics (which the current MIDAS wireless system is unable to provide.) Dan indicated that yes it would.

c. NorthNet Grants for CENIC Libraries

Dan McMahon asked that each of the MARINet public library members fill out the grant document sent to him from NorthNet. Directors should send the completed form to Dan who will then send them all to Jacquie Brinkley of NorthNet.

d. 25th Anniversary of MARINet - update

The passport document has been proofed, minor corrections made and is about to be sent to the printer. An initial print run of 10,000 was proposed, at a cost of around \$6,000 with a 2-3 week lead time needed before finished copies are delivered. Anji Brenner suggested that it would be better to start with a lower number of copies,

perhaps 5000, and then reprinting if needed. Anji also suggested Strahm Communications/Alpha Graphics as a possible source for a second quote. Motion – Sarah Houghton motioned that MARINet be authorized to spend up to \$4,000 on up to 4,000 copies. David Patterson seconded. The motion passed unanimously.

e. Discards and Weeding – Centralize?

Thrift Books pilot. Abbot Chambers to send a test box of weeded books to the Marin County Free Library for inclusion in their pallet of books being shipped to Thrift Books. Abbot and Scott Bauer will report back on the test at a later meeting.

f. Proposal to shorten meetings

Anji Brenner requested that everyone read the materials before the meeting to speed up things like the MARINet System Administrator's report. Discussion of the breakout topic

V. New Business:

a. Alternates for signatures for FY 16-17

The Board gave Dan McMahon the completed forms indicating who are the approved alternates for their libraries to conduct MARINet business.

b. BSWG recommendation: Holdable/non-holdable media items

The Board discussed the recommendation from the Bibliographic Standards Working Group. Linda Kenton motioned that the Board adopt the recommendation. Sarah Houghton seconded the motion. The motion passed unanimously.

c. Other non-action items.

None

VI. Standing Items for the agenda

a. System Administrator's report.

Dan McMahon presented the latest system administrator's report. Sarah Houghton asked about a problem of missing patron registrations from the online library application process. Jessica Trenary reported there seems to be two scenarios that cause patron registration numbers to appear to be used even when an application is not completed:

- When patrons click on the back button to exit the registration process
- When patrons try to sign up their children for a card

In both cases one of the pool of online card numbers is marked as used even though no card gets issued. Jessica is working with the vendor on the problem.

MARINet now has a new auditor.

b. Correspondence:

None.

c. Topics for future agenda:

Final checking for Passport, CENIC

## VII. Announcements

San Rafael: Sarah Houghton reported that the Tech Services Supervisor recruitment has reopened.... Is getting ready to propose eliminating all fines.

College of Marin: Bond Measure passed – hoping that a new Library may happen. New Library Tech hired.

Belvedere-Tiburon: Deb is doing very well in her recovery.

Larkspur: Brenda Brown reported that interviews for Director happened Sept. 17<sup>th</sup> with 3 candidates interviewed.

Sausalito: Abbot Chambers said that Sausalito has started circulating Golden Poppy state park day pass, which allow free parking and access to state parks. These circulate for 3 days and must be checked out at Sausalito.

MCFL: Sara Jones has just returned from Columbus, OH where she attended an Orange Boy event and the IFLA conference.... The Marin County Free Library is deploying Virtual Reality exhibits at three locations, and has received a grant from the State Library to support this roll-out with the aim of creating best practices for other libraries to emulate.... Sara has talked with Brett Lear, Sonoma County Library Director, about getting library resources to the riders of the SMART train.... Sarah has been working with County Parks to have free access to Stafford and McNeers Beach (and Paradise?) parks a couple of days a month for MARINet library card holders.

Mill Valley: Anji Brenner reported that an extra Youth Services position was approved in this year's budget. They'll be recruiting in the fall for 3 librarian positions they have open.... Mill Valley has also launched circulating Maker kits with items like Go-Pro cameras in them

Dominican University: Passage of the parcel tax opens a possibility that a new library might happen in the future.

San Anselmo: 550 participants in Summer Reading.

VIII. Task Force #1: Friend's Bookstores, how are they doing? How are they supported?

How are Friends doing? Sarah Houghton distributed a report summarizing input from the Directors. Discussion of the Friends groups fund raising activities took place.

Adjournment: 10:35 am. Motion Brenda Brown, second Linda Kenton. Approved.

*Submitted by Scott Bauer*