

# MARINet Board Meeting Minutes

Apr. 21, 2016

**Present:** Dan McMahon (MARINet), Jessica Ternary (MARINet), Debbie Mazzolini (Belvedere-Tiburon), Abbot Chambers (Sausalito), Sara Jones (Marin County Free Library), Gary Gorka (Dominican), Linda Kenton (San Anselmo), Sarah Houghton (San Rafael), Teresa Capasso (Larkspur), Anji Brenner (Mill Valley),

**Absent:** David Patterson (College of Marin)

I. **Public Comment Period:** none

II. **Introduction of guests:** none

III. **Approval of minutes from Mar. 24, 2016:** Minutes were approved unanimously on a motion by Chambers and a second by Kenton. Chambers called for a moment of silence in honor of the late Larkspur Library Director, Frances Gordon.

## IV. **Old Business**

- A. **25<sup>th</sup> Anniversary of MARINet** -- update: Brenner showed the latest version of the library passport. Kenton will be ordering the libraries' stamps soon. Each library is being asked to contribute money toward prizes for the raffle for those who complete the passport program (Jones will coordinate).
- B. **CENIC** – progress report and funding resolutions: McMahon reported that the project is moving forward on schedule. Resolutions should be available for next month's meeting. We are aiming for a January-March cut-over to the new network for all libraries.
- C. **BiblioCommons catalog** – update: Ternary distributed an implementation timeline and working group update. The soft launch is scheduled for June-July. Jones suggested folding in encouragement to try the new catalog into the 25th anniversary passport. Train-the-Trainer sessions for key library staff will be held June 1st and 2nd. Ternary expressed appreciation for the leaders of each implementation working group.
- D. **Frozen hold deletions** – changes in Sierra: McMahon relayed that we're beginning to get complaints from users whose expired frozen holds (180 days) have expired. BiblioCommons calls the same service "paused holds" and shows when the "pause" expires. McMahon suggested that we maintain the expiration at 180 days until the BiblioCommons launch to avoid negative user reactions.

## V. **New Business**

### A. **Reports on conferences:**

- a. **PLA:** Jones reported that MCFL had 18 people attend the conference. Jones took away ideas about the Pew studies on libraries, Harwood, and hold lockers. Brenner reported that she attended all the Big Idea talks, a "play in the workplace" session, and a session on public outcomes from PLA. Ternary reported that she spent much of the conference meeting with various vendors with whom MARINet does business and attending BiblioCommons training.

- b. LinkPlus Director's Meeting:** Jones, Houghton, McMahon, Brenner, and Rodrigues attended the meeting. LinkPlus is talking to NorthNet, SCLC, PLP, the UC system, and others about joining. Starting in July the LinkPlus catalog will use Encore as the discovery layer.
- B. Fines report, effect of lowering J/Teen Fines:** Overall the fines collected have been dropping since MCFL & SRPL got rid of youth overdue fines but no more of a reduction that we saw in the previous year. MARINet cannot get data about the length of time items are kept out. McMahon will see if he can get data on the number of items billed over time to see if that has changed. Houghton will be pursuing ending overdue fines on all SRPL-owned materials this calendar year.
- C. Calendar of monthly deadlines (subscriptions, budgets):** McMahon reported that this will be brought to the Board next month.
- D. Sierra 2.2 upgrade:** The upgrade is available. McMahon recommends an immediate upgrade and the Board agreed.
- E. Other non-action items:** Houghton asked Directors to send her the names of any library staff interested in attending the upcoming meeting on 5/6 at 10:45am with Senator Mike Maguire to discuss library issues in Marin. Houghton and Scott Bauer have already offered to attend and others are welcome.

## **VI. Standing Items for the agenda**

- A. System Administrator's report:** MARINet staff has attended a training on ATOM, the new financial software being used by the County. MARINet signed the contract with SCLC to purchase the network equipment for CENIC. MARINet is coordinating walk-throughs of each library building to assess networking. Decision Center will be upgraded on April 23rd. Jessica Ternary and Elisa Rodrigues attended PLA in Denver. Encore for the Link Plus site should be ready in July. Most of the work needed to meet the Marin County Civil Grand Jury's goals for JPA transparency have been met. For the BiblioCommons project, MARINet staff are working on the branding survey, fines payment integration, eBook integration, and suggest for purchase module. BiblioCommons is scheduled for a soft launch in June-July. The EBWG is discussing how to best use funds for content in the next year. Email bills have started to be sent and there have been no complaints to date and is saving a significant amount of money in postage (\$150-\$200 per week) as well as staff time. MARINet has stopped the time-consuming task of maintaining the staff directories. McMahon would like to offer an online directory that member libraries would update directly.
- B. Correspondence:** none
- C. Topics for future agenda:** 25th Anniversary of MARINet, CENIC, BiblioCommons, Calendar of monthly deadlines, and 3M eBooks update.

- VII. Announcements:** Jones reported that the Marin History Museum board is working on a transition plan. MCFL received news that they were selected for a prototype grant from the Knight Foundation. Brenner reported that Mill Valley just had an amnesty week and is participating in the Harwood Institute training in May. Capasso reported that Larkspur staffing is still in flux and the town (including the library) has a new website. Mazzolini reported that Belvedere-Tiburon is putting in a book drop at the

Cove shopping center. Chambers reported that Sausalito's children's librarian is glading the picture book collection. Gorky reported that Dominican hosted a successful final event for One Book One Marin. Kenton reported that San Anselmo's circulation supervisor will be retiring and the Library is assessing how to structure the position for recruitment. San Anselmo's annual Night of the Poets happens tonight. Houghton reported that the San Rafael Public Library is also participating in the Harwood Institute in May. The memory disorders training last week for library staff had approximately 30 attendees from MARINet member libraries.

Minutes taken by Sarah Houghton