

**MARINet Board Meeting Minutes**  
**August 20, 2015**  
**Board Room - MARINet/MCFL Technical Services**  
**9am-noon**

Present: Dave Patterson, Sara Jones, Jackie Dunn, Linda Kenton, Abbot Chambers, Sarah Houghton, Frances Gordon, Anji Brenner, Scott Bauer, David Cooper, Jim Stephens, Dan McMahon, Gary Gorka, Linda Crowe, Sherilyn Evans

Absent: none

**1. Public Comment Period**

none

**2. Introduction of Guests**

David Cooper of Marin IT, Jim Stephens of MCFL Tech Support, Scott Bauer from MCFL, Jackie Dunn for Debbie Mazzolini, Linda Crowe, Caroline Evans.

**3. Approval of minutes from July 16, 2015 meeting**

Minutes approved unanimously with two small corrections on a motion by Gordon and a second by Gorka.

**4. Old Business**

**A. CENIC: Year 2 proposals and technology discussion (guests: Linda Crowe, Caroline Evans, David Cooper)**

Crowe, Evans, and Cooper presented information about MARINet's potential participation in this coming year's CENIC roll-out. College of Marin is already part of CalRen, but Dominican's library and all the public libraries are eligible for CENIC funding. The connection can include both wired and wireless access. MARINet will submit one Letter of Agency on behalf of all member libraries. LOAs are due by the end of September. Hard pricing figures should be available around November. Final contracts have to be signed by March 1st.

**B. Online library card application - update**

McMahon presented a resolution to approve \$8,550 for this contract. Online application estimated roll-out for November, mobile app estimated roll-out for first quarter of 2016. We formed a taskforce to work out what physical items/information will be mailed with the library cards. Dan will email a request to Directors for representatives to assign to the taskforce.

**C. Marin libraries event calendar - update**

MARINet staff are working on getting the domain name. The timezone for some of the libraries is incorrect and therefore populates the calendar with incorrect event times. Jessica will be contacting libraries with problematic time zones to try to figure out a solution.

**D. 25th anniversary of MARINet - update**

The taskforce will be meeting soon and emailing out to all MARINet staff asking for ideas for the celebration of our anniversary. Next month we will discuss the associated logo redesign.

**E. RFID discussion**

Item tabled until the September meeting.

**F. FY 16 budget resolutions**

Dan distributed resolutions about designating the County of Marin as our fiscal agent, transferring \$123,396 from the sinking fund to reimburse MCFL for 18.2% of the tenant improvements at the Los Gamos office, spending \$8,550 for the new online library card project, transferring \$15,000 from the sinking fund to use for eBook purchases, and transferring \$56,250 from the sinking fund for shared electronic collections. Gordon made a motion that MARINet sign an LOA with the intention of moving toward becoming a member of CENIC. Seconded by Dunn. Unanimous yes. Questions can be sent to [broadband@cailfa.org](mailto:broadband@cailfa.org).

## 5. **New Business**

### A. **College of Marin update**

College of Marin is still planning to move forward with joining Link+. The College is currently deciding how to address staffing.

### B. **Driver's license numbers in patron records: remove or leave?**

Chambers suggested that the Circulation Working Group should discuss the issue and submit a recommendation to the Board. McMahon will take the issue to their next meeting. In advance, Jones and Houghton will put together a short description for the CWG about what we want them to discuss and what our concerns are.

### C. **Other non-action items**

There are some concerns about the delivery semi-routinely not coming at scheduled times. McMahon will speak with the Modern Express.

## 6. **Standing Items**

### A. **System Administrator's report**

- MARINet currently has three people working part-time as extra-hire LTAs.
- McMahon attended the CENIC meeting in Sacramento on August 3<sup>rd</sup> which was helpful in clarifying the timelines for available grants this year.
- College of Marin should be added to Link+ as a member in approximately 3 months.
- The User Experience Working Group is looking at the print and email touch-points we have with the community for improvements in language. Longer-term, the group will review the catalog discovery layer.
- The Bibliographic Standards Working Group has made decisions on how to handle volume notations on specific young adult graphic novel series.
- The eBooks Working Group is satisfied with the Facebook campaign. Two issues under discussion are the tension between trying to streamline the number of platforms the libraries offer vs. trying new platforms. There are also concerns over the increasing costs of providing adequate eBooks copies as the service popularity continues to grow.
- MARINet coordinated trainings on Brainfuse and EBSCO in July.
- The Sierra 2.0 upgrade was followed quickly by a 2.0 SP2 upgrade to fix serious issues. There continue to be sporadic problems with hold shelf functions.
- MARINet will be offering trainings on Create Lists in August.

### B. **Correspondence**

none

### C. **Topics for future agenda**

- CENIC
- Marin libraries events calendar
- 25th anniversary of MARINet
- RFID discussion
- College of Marin update

## 7. **Announcements**

- A. Belvedere-Tiburon - The Friends Bookstore is moving around the corner. They're gearing up for September programs. This summer they ran a Wednesday afternoon e-Reader clinic that has been successful.
- B. College of Marin - A new program Common Read has started lasting the whole academic year and inviting the entire campus to read the same book. This year's book is *Becoming Doctor Q*.
- C. Dominican University - Classes start soon so students and faculty are arriving. The new librarian started work. The campus remodeling project will likely result in the library vacating their space next summer for some period of time.
- D. Larkspur - Larkspur will be closing temporarily to replace windows in late October or early November.
- E. Marin County - MCFL is sending 30 people to the Lead the Change workshop in Sacramento. South Novato's new library is open and running. The 2000 square foot maker space is en route. The new building is scheduled to be opened in November.
- F. Mill Valley - Starting a teen advisory board and having a good initial response. Fall brochure just went press yesterday. Bringing in a consultant to assist with library metrics and data.
- G. San Anselmo - They are talking about a maker space somewhere in town in possible collaboration with the Recreation department. The New Yorker discussion group now has two sessions, both full.
- H. San Rafael - The program offerings at Pickleweed for all of August and early September have been extremely limited due to having both librarian positions vacant. The new Assistant Director and Pickleweed Supervising Librarian start in September. A half-time Library Assistant was hired for Downtown Circulation. Interviews for the Downtown Children's Supervising Librarian and the half-time Pickleweed Librarian are scheduled soon.
- I. Sausalito - New Library Assistant starting in September. Envisionware is working well for the patrons and staff.