

**MARINet Board**  
**Draft Meeting Minutes**  
**May 21<sup>st</sup>, 2015**  
**MARINet/MCFL Tech Services**  
**1600 Los Gamos Dr., Suite 180, San Rafael, CA**  
**9:00 a.m. – 12 p.m.**

**Present:** Anji Brenner (Mill Valley), Abbot Chambers (Sausalito); Jacki Dunn (Bel-Tib), Frances Gordon (Larkspur); Gary Gorka (Dominican University), Linda Kenton (San Anselmo); Sarah Houghton (San Rafael), Sara Jones/Scott Bauer (MCFL); Dan McMahon (MARINet).

**Absent:** Debbie Mazzolini (Belvedere-Tiburon), Pearl Ly (College of Marin)

- I. **Public Comment Period** – no one from the public was present.
- II. **Introduction of Guests-** Jessica Trenary, new Systems Librarian for MARINet, was welcomed.
- III. **Approval of minutes from 4/16/2015 with corrections** (Jones/Kenton).
- IV. **Old Business**
  - a. **Los Gamos Move:** Resolution to transfer \$123,396 out of the sinking fund to operating budget to pay for move and improvements for MARINet offices. Motion passed (Brenner/Dunn)
  - b. **Link+Update (New Pricing):** Innovative's new pricing model, which represents significant cost savings to most MARINet member libraries, was discussed. Existing MARINet Link+ members are all on board to stay in Link+. Dominican is considering joining, as is College of Marin.
  - c. **No fines on children's items:** Kenton reported that San Anselmo Library collects \$9K annually in children's fines and that the other member libraries collect the rest of the Library's fines. The San Anselmo Library now stands to lose what they normally collect from libraries that are now waiving fines. Kenton wants to see how much revenue San Anselmo is actually losing at the end of the year. Kenton expressed great concern about this possible loss of revenue. Sara Jones discussed the need for consistency in how this initiative is handled system wide. MCFL, SRPL, and SAU have all waived fines. Dan McMahon was asked to run reports for Mill Valley, Larkspur, and Belvedere-Tiburon. It was noted that if patrons were directed to credit card payment, fines would go to the home library. All libraries can waive fines on youth materials from MCFL, SRPL, and SAU. For fines from other libraries, patrons should be encouraged to visit the library in question to pay fines or pay fines by

credit card. The libraries that are waiving fines are doing the following: MCFL; uniformly doing a clean slate, then defaulting to ongoing waiving of fines. They are waiving fines as they come through and advertising on Facebook. They also plan to customize emails to targeted groups; SRPL: reported overwhelmingly positive feedback. Mostly catching people as they come to the desk, some are coming in as they have heard about the new policy; SAU: also waiving in similar ways to San Rafael. McMahon will track how often items are going to billed status and how often this is happening.

- d. **Patrons with multiple cards and large fines:** McMahon said there is no way to track this. Current policy is that you can have up to 3 cards (COM, DOM, and 1 public library). Linked records feature available from Innovative (\$750 in 2010) would allow linking of records, but staff would have to manually link the records. McMahon indicated you could block patrons so their card could only be used at their home library. This was considered a good way to handle isolated problematic incidents, as the problem does not occur very often. The Director of the Library should be contacted before any action is taken.
- e. **DBWG Recommendations:** Sara Houghton made revisions to the document the Board had created to give direction to the DBWG and McMahon sent the letter to the group. The DBWG group has not yet met. Houghton will attend the next meeting to re-iterate the directive from MARINet.
- f. **Online Library card application:** McMahon has not yet been able to get a response from the Sales Rep at Merchant e-solutions to continue working on an internal online application. This item will be continued on the agenda for next month.
- g. **Marin Libraries Event Calendar.** Jessica Trenary will begin pursuing this project.
- h. **DBWG recommendations.** Addressed above.

**V. New Business:**

- a. **Proposal for MARINet-wide Event (Sarah Houghton).** Houghton has sent out email for the July 9<sup>th</sup> event, but has not yet received many RSVPs. Everyone is encouraged to send out the notice to their boards.
- b. **Envisionware - Consistent Timing Across Sites?** A capability to track 2-hour limit across libraries that are signed on together (SAU, MCFL, BET, SRPL, and soon LARK) is possible and those libraries are interested in

making this feature live. If this causes a huge problem for libraries using Envisionware but not signed on together, this can be reversed.

- c. **OCLC pricing for 2015-2016.** Dan distributed pricing for 2015-2016. The pricing reflects huge discrepancies.
- d. **List of FY 15-16 meeting locations/minute takers.** McMahan distributed an updated list. The Board decided to meet monthly at MARINet offices except if there is some reason to meet at member libraries. McMahan will revise schedule and clean up minute –taker schedule.
- e. **25<sup>th</sup> Anniversary of MARINet next year.** It was suggested that a subcommittee come up with a list of proposals. Initial suggestions included: a new logo for a quarter century, an article highlighting MARINet as a high-functioning consortium, a bicycle tour of all libraries. Kenton, Brenner, McMahan and Trenary will form a subcommittee to pursue.
- f. **San Quentin Library Services.** Sarah Houghton received an email from San Quentin about a possible collaboration with MARINet for services. Houghton will try to find out more information about what is desired.
- g. **Other non-action items.** Brenner asked about the future of Content Pro as the California Room is not using it. McMahan indicated Innovative is working on an archival product that will be much better than ContentPro, but it will be 2-3 years before it is available. Scott Bauer indicated that MCFL would be using Content Pro to add a collection of materials on the Marin County Blue Grass Festival. Donna Mettier is the point person on this project.

## VI. Standing Items for the agenda

- a. **System Administrator's report.** The big news is the MARINet offices have successfully moved to the new location.
- b. **Correspondence:** None
- c. **Topics for future agenda:** OCLC vs. non-OCLC, online library application, ContentPro update; rotation for chairing MARINet

## VII. Announcements: (MCFL) Saturday is the last day for the Hamilton Library at their present location. In 3-4 weeks, the Library will open up on C Street in Hamilton. Will take over 3 modular buildings to form new library. (one single portable bldg. will be maker space). (Sausalito): 10 new public computers. (Mill Valley): Library participating in Shark Bowl competition at ALA; (Larkspur)- filled Circ Supervisor, working with LMS architects on design of

new Library; (Belvedere-Tiburon): reduced DVD fines to .25 cents, partnering with Recreation Dept. on Health Faire; (San Anselmo): reducing j fines to 50 cents from \$1day, Friday, June 5<sup>th</sup> will have a bagpipe program as part of centennial celebration; (San Rafael): Two recruitments have just ended, also recruiting for Library Assistant and Assistant Director positions; Touring 3 East Bay libraries with Foundation, Friends, staff, and City Council. Outreach at Farmers Market has been very successful with a lot of new library card sign-ups. Have been doing story time programming at Boyd Park, to upwards of 200 people, as apposed to 30 who can fit indoors. Points to capacity demand.