

# MARINet Board Meeting Minutes

Nov. 20, 2014

Larkspur Public Library

400 Magnolia Ave., Larkspur, CA

**9:00 a.m. – 12 p.m.**

Present: Sarah Houghton, Linda Kenton, Abbot Chambers, Dan McMahon, Pearl Ly, Sara Jones, Anji Brenner, Frances Gordon, Deborah Mazzolini

- I. Public Comment Period - There was no public comment.
- II. Introduction of guests - There were no guests.
- III. Approval of minutes from Oct. 16, 2014 meeting - Sarah Houghton submitted typos to Dan McMahon. Sara Jones corrected her update, OCLC contract was from College of Marin. A motion to approve the minutes with corrections was made by Linda Kenton and seconded by Sarah Houghton. The vote was unanimous.
- IV. Old Business
  - A. MARINet staffing update - Sara Jones shared that recruiting at CLA booth went well. Working on advertisement to publicize. Senior Systems Librarian job description draft is a little delayed. Recruitment length is variable - suggestions to keep open for six weeks. Needs to go to Board of Supervisors hopefully in December. Discussion about level of position and salary. Dan McMahon shared that the new hire should arrive prior to Los Gamos move. Will need to purchase additional workstation. Extra-hire person working about 3 hours/day. Web/User Experience and ILS experience required. Sierra experience is optional. Want someone that understands libraries and public side of technology. Will be training staff and workflow improvements. 3 years of professional experience. Dan will send draft and Sara will provide updates.
  - B. MARINet Los Gamos update - Sara Jones said going okay. Anticipating Feb or March move.
  - C. Brainstorming -- Project Priorities (review) - Deborah Mazzolini Patrons are commenting about databases and wording. Putting eBooks in catalog is increasing usage. Dan has not been able to work on library card verification.
  - D. LINK+ Funding - Anji Brenner provided an update. Did not hear back from III representative, will be contacting next person. Dan shared that sites not loaning media for their sites can't prevent patrons from requesting media because of one delivery site. Link+ losing losing some members due to high cost. Discussion about DVD losses. Anji will continue to stay on communications on the issues.
  - E. Digital UX Working Group - Dan McMahon is waiting on names from board members. Temporary working group for catalog, prioritizing what can be fixed and prioritizing. Using API's, may be able to create patron pages. Looking for people

that are web aware, customer service, and pragmatic. Agile design - making small moves, more frequently. Submit names to Dan.

- F. Library Card Plus app for Smartphones - delayed to next meeting
- G. Barcode scanners for smartphones - Dan McMahon testing Adesso barcode scanner. Reads phone well but not books. Quickscan (Datalogic) model works well for self-check. Discussion about mass scanner checkout - Orbit recommended.
- H. Adobe Digital Editions 4.0 and privacy - Sarah Houghton shared that Adobe has updated software that is encrypting data but still collecting patron data. ALA objecting that collecting more data than needed (i.e. total number of pages accessed, in what order, patron data on multiple platforms) and considering lawsuit for patron privacy rights. Sarah suggested waiting until ALA acts.
- I. Wireless privacy issues for libraries - Dan McMahon shared there are two groups running wireless (Marin IT Midas bandwidth and County Tech) that he is in communication with. Up to each library to secure wireless connections. Some libraries locked in with city wireless and there may be impacts with staff. Discussion on bandwidth costs.
- J. Lynda.com – to license or not to license? - Discussed in Systems Administrators Report. Issue with consortial licensing. Califa offering site use license, not home use. How does Treehouse compare? Sara Jones will look into licensing and report back. Dan will continue to contact Lynda.com.

## V. New Business

- A. Review MARINet Privacy Policy - Policy last updated in 2004. Discussion about adding section on confidentiality of patron records of 3rd party vendor /company-provided product. Edits were made to different sections. Discussion about adding new patrons to library newsletter and opt-in vs. opt-out. Discussion about subpoenas and patron reading history. Discussion about patron request for reconsideration and audiobook model. Dan will track changes of privacy policy and bring a draft for next meeting.
- B. Warning message on digital content pages - waiting for ALA. See
- C. Other non-action items

Anji - Possible for patrons to access one click digital, hoopla, morningstar, learning express? Dan will look into it and follow up. A few libraries looking at adopting Glading system for children picture books. Need to change location codes of item, call number, or add stickers. Board suggested getting staff leads discussing amongst themselves.

Abbot - No children's working group came up at DBWG. Listserv still exists but not used much. Consideration of formal group. Dan will send out a list on MUD to remind of groups.

Anji - sensory storytime at CLA - kids with special needs. labor intensive program but very well received. Marin City - Diana Lopez interested in this and has made some efforts. Interest from other libraries.

Abbot - Internet Archive has stopped book donation pickups but will accept donations to Richmond warehouse. Libraries will continue to send donations individually.

Abbot - Ebook Working Group. Simon and Schuster ebook model - 12 mo license, ask within Overdrive and 3M place a buy it now button to retail partner. Board recommendation is to accept eBook working group recommendation not to move forward with this.

## VI. Standing Items for the agenda

A. System Administrator's report - Dan McMahon submitted a report in writing. Linda Kenton asked about Encore "Get it" broken button - fixed but not sure why. Dan shared expired card workload concerns from staff and issue with shortened expiration date. Positive response from patrons and saves time for staff in the end. Suggestion to parse out expired library card notices. Will continue to provide advanced notice on MUD for next few cycles.

B. Correspondence - from Tim Auger from III. Actively reworking pricing issue for Inreach. Encore visibility. Anji and Dan will work together on Link+ pricing and Encore.

C. Topics for future agenda

Lots of carryover

Children or Youth services working group - combine children and teen listservs

## VII. Announcements

Larkspur: City council selected architectural firm, LMS, to do schematics to engage public for community/library facility on Rose Lane. Looking for library building consultant recommendations. Send recommendations to Frances.

Dominican: recruiting for new, full-time instruction librarian in Spring.

Mill Valley: interviewing to fill librarian position for history room operations. Making general job posts to work anywhere in the library.

MCFL: Corte Madera remodel, reopens on Dec 16. Returned from Summer Learning Conference.

Bel-Tib: new website is up. Making some tweaks to content but like the look. Jackie Dunn led development, been over 3 years. Worked Project6 and it was a good experience. Bel-Tib was first library to work with them.

Sausalito: Simon Schuster not available in 3M without button - should work with Overdrive. Issues with being open between Christmas and New Years in past, better this year.

College of Marin: end of semester approaching. Facing \$1.6-\$2 mil budget cuts - permanent reductions. Still advocating for additional librarian and staff.

San Anselmo: Tunstead Live: Golden Gate opera. Cookies and wine reception. Planning for centennial reenactment of library dedication next year on Feb 12, 2015. Talks about Carnegie libraries. Library board picnic plaza. 100 years of stories and discoveries.

San Rafael: Parking passes for January retreat at City Hall. Staff day tomorrow. Only closed on Christmas and New Year's Day. Request for peer assistance for Friends and Foundation.

Respectively submitted by Pearl Ly

Meeting adjourned at 11:33