

**MARINet Board
Meeting Minutes
June 19, 2014
Larkspur City Council Chambers
9am-noon**

Present: Deb Moehrke (MARINet), Scott Bauer (Marin County), Gary Gorka (Dominican University), Linda Kenton (San Anselmo), Abbot Chambers (Sausalito), Sarah Houghton (San Rafael), Frances Gordon (Larkspur), Debbie Mazzolini (Belvedere-Tiburon), Anji Brenner (Mill Valley), Pearl Ly (College of Marin)

Meeting was called to order at 9:07am

Absent: Scott Bauer is present for Sara Jones

I. Public Comment Period

None

II. Introduction of Guests

We welcomed College of Marin Library's Pearl Ly to her first MARINet Board meeting.

III. Approval of Minutes from May 15, 2014 meeting

Minutes were unanimously approved on a motion from Gordon and a second from Kenton.

IV. Old Business

1. MARINet staffing update

MCFL continues to work on the recruitment for the modified MARINet position. Dan has filled out the Position Description Questionnaire and we predict 1-3 months of the position being vacant after Deb's retirement.

2. Brainstorming next steps

The Board reviewed the results from the brainstorming exercise at our February retreat about the top things we should do in the next three years. Board members agreed to head up progress on issues they particularly champion. Dan: improving MARINet's digital presence. Sara (with Sarah as back-up): exploring modifying various fines and fees. Anji: holds 24/7 / satellite locations. Frances: tracking complaints. Gary: library guides and tutorials. Remote card sign-up: Abbot. We also agreed to refer the issue of examining the possibility for more consistent loan rules to the Circulation Standards Committee for a recommendation.

3. College of Marin update

The data migration is complete and items began circulation June 10th as planned. The issue of College of Marin items not being paged has been fixed. III and MARINet are still working on a solution for ongoing patron loading.

4. Review JPA re: display of items in catalog

There nothing specifically in the JPA about display of items in the catalog. The closest is the use of the phrase "equitable access." Debbie will research other consortia catalogs and how they handle items that only one library possesses and only checks out to their own residents. The Board also unanimously approved (on a motion by Houghton and a second by Gorka) the related issue of allowing locally owned GVRL titles in the catalog. The issue should be referred to the Bibliographic Standards Committee for execution.

V. New Business

1. Selection of Board Vice Chair / Chair Elect

Houghton will be chair for 2014/15 with Sara Jones elected as Vice Chair and Gary Gorka appointed to the Executive committee as a member at large. This was approved unanimously on a motion by Gordon and a second by Kenton.

2. Increase review file capacity

We are close to exceeding our review file capacity. For \$1,500 we can add 625,000 records to the review file as well as 20 additional saved searches. This purchase was approved unanimously on a motion by Mazzolini and a second by Bauer.

3. Presentation by Marin StrongStart

Patty Garbarino and Paul Cohen presented information about Marin StrongStart and a plan to put a quarter cent Marin-wide sales tax on the ballot. This would raise approximately \$10 million dollars a year for nine years to fund preschool education, child care, health care, and after school programs.

4. GVRL reference collection proposal

The Database Working Group made a semi-recommendation that MARINet purchase 2,075 Gale Virtual Reference Library titles for \$15,000, with a \$600 annual fee. The Board is asking the DBWG to review available online reference products and make a recommendation on a purchase.

5. Changes in FY 14/15 budgeted expenses

a. Link+ delivery

The Link+ delivery charges are changing due to the move to a different delivery company. MARINet costs will increase from \$576/month to \$902/month. An 8% increase is also planned for the following year. The Board unanimously voted to approve the budget change on a motion by Mazzolini and a second by Kenton.

b. OCLC

MARINet costs will decrease from \$27,142/year to \$24,490/year.

6. Resolution for annual Sinking Fund transfer

The 13/14 allocation of \$50,900 to the Sinking Fund was unanimously approved on a motion by Kenton and a second by Houghton.

7. Recognition of MARINet System Administrator Deborah Moehrke on the occasion of her final MARINet Board meeting before her retirement

The Board members thanked Deborah Moehrke for her fourteen magnificent years of service to MARINet and to the libraries and communities of Marin.

8. Other non-action items

a. Unfunded pension liability

The County has assessed the library and other departments for unfunded pension liability. MARINet staff makes up 5% of the MCFL staff, and therefore MARINet's share of the library's assessment is \$56,000. An approach to MARINet paying this to the County Library will come back at a future meeting.

VI. Standing Items

1. System Administrator's Report

- The network issues reported with Content Pro have been resolved. Dan is preparing to re-train staff at MCFL and Mill Valley.
- The College of Marin migration is essentially completed.
- Dan provided the Board with a list of barcode scanners that can read barcodes off of smartphone screens.
- The Spanish language notices project is almost completed. This allows staff to set a patron's chosen language as Spanish and then all notices, date due slips, and receipts will be in Spanish for that patron.

2. Correspondence: None

3. Topics for Future Agenda

- Check-in on brainstorming priority projects
- MARINet process for tracking comments and complaints

- Link+ cost and use review
- Pension liability assessment
- OverDrive email support purchase recommendation
- E-Book Working Group update

VII. Announcements

- Sausalito – The Library’s budget is flat for 14/15. A City survey about citizen satisfaction ranked the Library at the top with 72% saying they have a very favorable opinion of the Library.
- San Rafael – The Library’s budget is flat for 14/15. 4 new employees (three part-time) will be starting in July. July 1 the Library will begin issuing bamboo library cards. July 7 the Library’s carpeting replacement project will begin.
- Dominican – The Library’s budget is flat for 14/15. This summer the Library will see a new coffee cart, new carpeting, and new lobby furniture.
- San Anselmo – The Library’s budget is flat for 14/15. The Parcel Tax measure passed with 72% of the vote.
- College of Marin – The budget is still undetermined. The Library is replacing some of its furniture and Ly’s focus for the upcoming year will be on community and student outreach.
- Larkspur – The Library’s budget is flat for 14/15.
- Marin County Free Library – The Library’s budget is flat for 14/15. The Parcel Tax measure passed with 78% of the vote. The Library has hired their own HR analyst to assist in filling their multiple vacancies faster.
- Mill Valley – The Library’s budget is flat or possibly slightly lower for 14/15. The Library is in the middle of a community survey. The new seed library checked out 800 seed packets in the first month.
- Belvedere-Tiburon – The Library’s budget is flat for 14/15. The Library’s new website will be done toward the end of August. The Library is adding Macs to their computer lab and upgrading the phone system.

The meeting was adjourned at 11:59am.