

MARINet Board Meeting Minutes  
May 15, 2014  
Friends Book Store  
Sausalito  
9:00 a.m. – 12 p.m.

Present: L. Kenton; S. Jones; F. Gordon; G. Gorka; D. McMahon A. Chambers; J. Erdman, D. Moehrke; D. Mazzolini

Absent: S. Houghton, A. Brenner;

Public Comment Period – There was no public comment

- I. Introduction of any guests –No guests
- II. Approval of minutes from April 17, 2014 meeting - A motion to approve the minutes was made by Linda Kenton/2<sup>nd</sup> Sara Jones.
- III. Old Business
  - A. Sinking Fund report. A report on the Sinking fund was presented. It contains \$633,857.05 after the \$50,000 committed to eBook purchases. Debbie Mazzolini made the motion to increases the consortia e-book allocation to \$75,000 with an evaluation and analysis of the purpose of the sinking fund, 2<sup>nd</sup> Linda Kenton/. Unanimous.
  - B. Ebook funds & EBWG recommendations. Accept the recommendations from the EBWG for sinking fund use of \$75,000 for EBooks.
  - C. MARINet staffing plans. Dan McMahon filled out the county position description questionnaire (PDQ). Sara Jones and Scott Bauer will meet with Dan and go over the elements of the position.
  - D. Brainstorming next steps – This was tabled until next meeting, but these three things were indicated as high on the list for consideration:
    - More consistency in loan rules, consider flexible loan periods and/or no files.
    - Building depth/breadth of digital collections and Ebooks
    - Ability to sign up for full-use library cards remotely and get card in mail or receive password/barcode.
- IV. New Business
  - A. COM Charge for system services June2014. COM in earlier do at a time when nothing is checked out May 26-June 16 have delivery cost implication reviewed

June charges for COM. Abbott Chambers made the motion to begin the work in June contingent on COM paying additional amount. 2<sup>nd</sup> by Linda Kenton.

- B. Digital Resources in the Catalog. A general discussion was held with consensus to review the JPA and the bylaws in regards to original intent and flexibility in the use/need of digital resources.
- C. Future years budgeting for eBook collections. A general discussion was held about the issue including finding mechanism for phasing in dues support of collection and guidance for the working group to look at issues/strategy for e-book digital collections.
- D. Budget revision resolutions. Deb presented information that reconciled the budget and presented for board signature.
- E. Other non-action items - No other non-action items were presented

## V. Standing Items for the agenda

### A. System Administrators report

- *Fines Payment API* – MCFL made the decision to purchase new self check units from 3M but wanted to continue to be able to offer ecommerce to their patrons. The two ecommerce products we own work through the web and on the Express Lanes only.
- *Encore 4.4* – I was mistaken when I announced to staff that Encore 4.4 had been added to our system. I misunderstood a message from Innovative. In fact we will be doing a self-upgrade when we are ready. . As an early adopter we get a 6 month trial of Chili Fresh which populates our catalog with ratings and reviews from all Chili Fresh customers.
- *Content Pro* – This project has stalled due to the network issue that is preventing staff from being able to access the admin console and add new data to the Content Pro database. Dan has been pushing Dave Cooper to investigate the firewall issue since all testing indicates that this is a local network issue. Dan will meet with Dave Cooper on Thursday and hopes to get his resolved.
- *College of Marin Migration* – The proposed project time table was stepped up to migrate the bib records in early June with circulation to begin on June 10<sup>th</sup>. This makes the migration of transaction data much easier because the College is off between the sessions from May 26<sup>th</sup> through June 16<sup>th</sup>/
- *UG Conference* – There were several members of the MCFL staff at IUG in addition to Dan and I. Innovative was detailing new features of the Sierra version 2014 due out before the end of the year.

B. Correspondence - No correspondence was submitted

C. Topics for future agenda –Review JPA and bylaws regarding displaying resource in the catalog. Select Chair and Vice-Chair. Revisit items in brainstorming and prioritize addressing them.

VI. Announcements –

Sara J. (MCFL): MCFL will be hosting information sessions for the University of North Texas, School of library and Information Science. Renewing parcel tax is on the June 3<sup>rd</sup> ballot

Francis (Larkspur) Having real conversations about a new library building.

Linda (SAN): Renewing parcel tax is on the June 3<sup>rd</sup> ballot

John (COM) - Pearl Ly is the new Director and the Library will go live on MARINet June 10. Transformed their reference collection to a smaller more useful collection in the "William Keith Room"

Gary (Dom): Graduation is on Saturday (May 17) Planning for a library remodel – furniture and coffee cart in the immediate future longer term remodel is ongoing

Debbie (BELTIB) Quiet Phase of fund raising included Kevin Starr, working on web page and having a coder dojo program.

Abbot (SAU) Marin Open Studio Poetry Readings; Summer Movie Night and May 4<sup>th</sup> Star Wars event.

Respectfully submitted by Sara Jones

Meeting adjourned at 11:50 am