

MARINet Board Minutes

Meeting September 17, 2009
6 Hamilton Landing, Suite 140C, Staff room
9:00 a.m. - 12:00 p.m.

Present:

Anji Brenner, Chair	Mill Valley Library
Frances Gordon	Larkspur Library
David Dodd	San Rafael Library
Scott Bauer	Marin County Library
Sara Loyster	San Anselmo Library
Deborah Mazzolini	Belvedere-Tiburon Library
Deborah Moehrke	MARINet System Administrator

Absent:

Mary Richardson	Sausalito Public Library
Gail Haar	Marin County Library

- I. Public Comment Period
No public in attendance.
- II. Introduction of Guests
Chair of the Circulation Committee, Anthony Puga, and Chair of the Bibliographic Standards Committee, Catherine Wright, were introduced.
- III. Approval of Minutes
A motion was made (Loyster, Dodd) to approve the minutes as corrected. The vote was unanimous.
- IV. Issues for this agenda and future agendas
Add to this agenda under New Business, D, College of Marin's request to join MARINet.
Add to future agenda:
 1. *Schedule an OCLC ILS demo in October. Meeting moved to Bel-Tib.*
 2. *Establish an Emerging Technologies Task Force at the October meeting.*
 3. *Revisit Open Source in November.*
 4. *Discuss hold limits for patrons and staff again in November.*
- V. New business
 - A. Meeting with the Chairs of the MARINet committees:
 1. MARINet 2009-10 Board Goals overview – Anji Brenner detailed the Board Goals and discussed how the work of the Committees could dovetail with these goals.
 2. Budget Calendar Overview – Debbie Mazzolini explained the calendar and the importance of submitting budget requests to the Board in a timely manner.
 3. Committees – Anji Brenner discussed the Committee Responsibilities and Structure (officers, minutes, Brown Act) and reviewed the Request for Action form. She also presented an updated description of the duties of each Board Liaison.

Committee Chairs Wright and Puga presented their plans for achieving the 09/10 Committee goals (their written reports are attached.) *An idea to put announcements at the end of the Committee meetings was suggested by Debbie Mazzolini.*

VI. Old Business

A. Status of recruitment for MARINet staff vacancy

Deb Moehrke reported that the Human Resources Department had approved the reclassification of the position and that recruitment could begin immediately.

B. Draft survey to staff on committee structure

The Board decided that it was not yet ready to draft a survey for our staff. Debbie Mazzolini suggested checking with other consortia to see what organization they have found useful. *She and Scott Bauer agreed to investigate and to report back at the October meeting.*

C. MyILibrary report of initial release

The Board agreed that using MyILibrary is not a seamless process and that patrons will have questions. There is now a technical support link on the website and patrons should be directed to that link if they have questions. MV Library has developed their own FAQ dealing with questions not addressed on the Ingram help screens. *Anji Brenner is willing to share that with other libraries.* Deb Moehrke suggested that staff could use the Thurston page as a place to collection questions and solutions.

D. Reports on local Innovative troubleshooting procedures

Names of staff that should be authorized to open calls with Innovative were given to Deb. Libraries that had not yet reported can send names to Deb when the decision is made. *The Board will bring copies of their troubleshooting procedures to the next meeting.*

E. Databases Task Force – next steps.

Gail Haar, as the liaison to ad hoc task forces, will communicate with Joan when the Board is ready to provide direction. The Biography Resource will be available system-wide and will be paid for by budget savings from the MARINet budget for. Other databases will be considered for purchase by the Task Force and put into a prioritized list.

The Task Force has expressed interest in setting up trials of the EBSCO and Gale literary databases. *Anji and Deb will work with Joan to determine what the next steps for the task force should be and whether or not they want to setup a trial.* If there will be a recommendation for purchasing additional databases, the task force needs to get that to the Board by the first Friday in January. *Deb and Anji working with Joan will create a directive for the Task Force detailing this and will share it with the Board at the October meeting.*

VII. New Business, continued

B. FY09/10 Vice-Chair / Chair elect reconsidered. Due to health considerations, Mary Richardson has asked to be replaced as Vice Chair next year. Debbie Mazzolini will take her place.

C. Develop a plan for achieving Board Goals for FY 09/10.

The Board decided to discuss progress on the goals at each meeting and to take action as needed to complete the goals by the end of the year.

Goal 1: It was suggested that Dominican may want to send some of their staff to Committee meetings. The idea of allowing Dominican to pay their \$50,000 membership fee in 3 payments

over three years was brought up. *Deb will investigate the budgetary impacts of this type of arrangement.*

Goal 2: The Emerging Technologies Task Force will be established at the October meeting.

Goal 3: As mentioned above, *Debbie Mazzolini and Scott Bauer will survey other library consortia about their committee structure/ operational models.*

Goal 4: Biography Resource Center has been added as a shared MARINet database.

Goal 5: *Debbie Mazzolini and Scott Bauer will also query other libraries about their basic vs. shared services.*

D. College of Marin has asked to join MARINet.

Anji will prepare a draft response to the request from the College of Marin and will review it with the Executive Committee.

No further action will be taken on this until the MARINet office is fully staffed.

VIII. Standing items for agenda

A. Reports from Committee Liaisons – No committees have met

B. System Administrator's Report - see the written report.

The Board voted to approve a three year contract with Bowker for Syndetics for less money than was paid last year.

C. AquaBrowser

1. The report on results of the staff survey was distributed and discussed. David Dodd mentioned he has been using AquaBrowser for reference for four months and loves it. Staff should be reminded that AquaBrowser is intended more for the remote user than for the in-library user. This may help address concerns that AquaBrowser is not able to display copies owned by the home library at the top of the list of holdings.

D. Dominican contract update – nothing further to report at this time.

E. Correspondence - none

VIV. Announcements

Scott Bauer reported that Libby Flynn will retire on October 30. The County is doing a survey to find out if it's feasible to place a County Library parcel tax on the ballot in November of 2010.

Adjourned, 11:45am.

Respectively submitted,
Sara Loyster