Board Members:
Scott Bauer, Marin County; Anji Brenner, Mill Valley; Abbot Chambers, Sausalito; Jacki Schafer, Belvedere-Tiburon; Linda Kenton, San Anselmo; Sarah Houghton, San Rafael; Frances Gordon, Larkspur; Gary Gorka, Dominican University.
MARINet System Administrator, Deb Moehrke.

I. Public Comment Period
No members of the public present.

II. Introduction of any guests.
Bauer and Schafer welcomed by Kenton.

III. Approval of minutes from November 15, 2012 meeting
Minutes were unanimously approved with corrections *(Chambers/Houghton)*.

IV. Old Business

A. Revisit OneClick Digital
Correspondence on the OneClick Digital downloadable audiobook product was distributed in advance of the meeting. Schafer remarked that Bel-Tib is happy with OneClick Digital. Moehrke discussed savings that could be accrued to cover the $18,500 annual cost of OneClick Digital, including discontinuing ProQuest and dropping Boopsie. MARINet has until the end of the year to lock in the quote. Chambers noted his bad experience with the product and referred to the poor reviews in the Android and Apple app stores. Brenner and Bauer both pointed out that even a flawed product would be better than nothing given public demand for downloadable audiobooks. Houghton argued that no product is better than a bad product that requires a lot of support. Questions were raised as to whether it is a financial decision to purchase OneClick Digital. Consensus was reached that yes it is a financial decision that requires unanimous approval. After going around the room to get a sense of how people would vote, a decision was made to "wait and see" with OneClick Digital.

B. Green Planet streaming decision
If everyone agrees to accept the Green Planet trial, then the content can be listed in the MARINet catalog. A motion to accept the trial *(Bauer/Brenner)* was unanimously approved.

C. Sierra Update
Moehrke reported that there is not a whole lot going on with Sierra. Innovative has slowed their release schedule and the last release was November 27th. Innovative loads the releases for us and the next one (release 59) is likely to be in January 2013. It is unfortunate that Innovative is not moving more quickly. There are lots of fixes that have been identified that would reduce

staff frustration. Bel-Tib has had problems with Sierra crashing when moving between functions. This may be related to patrons or staff using BitTorrent and eating up bandwidth. Bauer reports similar problems and says the one fix that seems to work – but not always – is reloading all the .jar files. Moehrke encourages libraries to report problems with Sierra to MARINet support – she can't make fixes or submit requests for fixes unless she knows what the problems are.

D. Courier Service proposal

Moehrke reported progress with Modern Express. A new schedule was distributed to the board and has also been distributed to circ staff. New bins have arrived. They will be rolled out as she gets them labeled. The new bins should make Modern Express more efficient. Moehrke reported on a conversation she had with Modern Express about improving communication between their driver and local staff.

Stats from Modern Express show that the delivery load is approximately two times higher than MARINet projected. There could be many explanations for why the load is so much higher than expected, the most likely being free holds. Modern Express says they could improve their performance by running a second vehicle but it would add $1540 per month to MARINet costs. Modern has also indicated that a 25% increase is likely for next year.

An earlier route schedule was also recommended by Modern Express but would require giving keys to the Modern Express driver and some libraries (Larkspur, Sausalito) may not be able to do this because keys give full access to city/town offices. An early schedule might work if Larkspur could provide building access. Sausalito is late enough in the delivery that a key wouldn't be necessary. Kenton thinks Southern Marin traffic likely to be bad even with early hours.

Action item: Moehrke will find out if there is likely to be a future price difference with the early schedule. Courier Service will remain on next month's agenda as Old Business. Moehrke will also provide an update on bins.

V. New Business

A. BSWG proposal to records for databases

Kenton opened for discussion the topic of loading individually owned databases into the MARINet catalog. A Bibliographic Standards Working Group (BSWG) proposal was distributed. Moehrke reported that adding the databases won't affect the workload of MARINet staff. Gorka reported that their workload will be high because they have over 100 databases. Moehrke noted that adding databases would be optional for individual libraries if the board approves the proposal. This decision does not apply to e-books.

Brenner asked the board to reconsider adding links directly to databases. Houghton noted that there is significant frustration among patrons when there is a link that goes to a product that is unavailable due to the patron's residence. Moehrke says that item level links could be done but if we are going to make this a model we need to hold training sessions for cataloging staff.

Discussion ensued. Brenner thinks this is a step backward rather than forward if one of our goals is to facilitate remote access.

A decision was made to ask Dan McMahon to investigate what can be done as far as providing links to local databases while also making it clearer to users whether or not they have access privileges based on their home library. McMahon will send options to the reference listserv and to the MARINet board for further feedback. The board expressed thanks to the BSWG for their fine work on this project.

B. Cloud Backup

With Sierra, MARINet no longer has the same control over the backup tape process that it used to. Innovative offers "Cloud Backup" as a solution. Cloud Backup means that Innovative will be responsible for all backups, 7 days a week, 365 days a year. Before the meeting Moehrke distributed a proposal giving background on the backup situation and listing advantages and disadvantages of purchasing the Cloud Backup. Moehrke still has some outstanding questions for Innovative, including the question of what liability Innovative is assuming if there is a backup failure.

The cost of Cloud Backup is approximately $4000/year and it would cost another $400/year to back up the Encore server (i.e. this is a full settings and system backup, not just data). The cost of a five-year contract would be $21,600, a savings of approximately $1,000 annually.

To pay for Cloud Backup, the MARINet board could make a one-time payment from the sinking fund. Moehrke recommends going ahead with the service. Schafer reported Bel-Tib comments that it is a brand new service and perhaps we should wait until it is more established and, presumably, stable.

A motion made to go ahead with the proposal for a five-year Cloud Backup contract to be paid for from sinking fund *(Houghton/Gorka).* The proposal was unanimously approved.

C. Other non-action items

Gorka reports that College of Marin is still interested in joining MARINet, though undergoing some leadership changes.

Moehrke reported on AirPac. The MARINet board has already approved a motion to pay for AirPac with points. However we could pay cash for it at an end-of-the-year discount and save the points for something else. No was action taken and the motion stands to pay for AirPac with points.

Moehrke distributed an Overdrive report from McMahon.

VI. Standing Items for the agenda

A. System Administrator's report

There were no questions regarding Moehrke's System Administrator's report, which was distributed in advance of the meeting.

B. Correspondence

Moehrke brought a Sierra goodie box from Innovative for board members to distribute to their staff. The swag included hats, insulated mugs, and t-shirts.

C. Topics for future agenda
1. Updated Overdrive spending report broken down by library.
2. Revisit the issue of placing limits on the number of holds that can be active for a single patron at any time. Deb will compile data showing whether "free holds" has led to more people with a very large number of active holds.
3. Report on database integration with OPAC.
4. The next regular board meeting is January 17, 2013 in Sausalito (Brenner will be the minute taker and requests a round table). The MARINet board retreat is scheduled for January 31st at Robson House in San Anselmo (Mazzolini will be the minute taker).

VII. Announcements

Houghton (San Rafael): A revised budget was approved by City Council. Changes include: closing at 8pm instead of 9pm (effective 2/1/13); hiring an assistant director; and discontinuing rental fees on DVDs.

Gorka (Dominican): Students are off until 1/21. The Library will be closed between Christmas and New Year's. A new university administration begins on January 3, 2013.

Gordon (Larkspur): Nothing to report.

Bauer (MCFL): MCFL is rolling out new digital products including Zinio and the 3M Cloud Library.

Brenner (Mill Valley): A new Apple lab is launching 1/10/13 with eleven MacBook Pro laptops. MV will start offering 25-30 classes/year including Excel, Google, and PhotoShop.

Schafer (Bel-Tib): There was a power outage last Saturday before Bel-Tib's teen movie night. Bel-Tib closed for an "inventory day" last Friday and 5,000 items were removed from the collection.

Chambers (Sausalito): Remodel is going well. A new "Sausalito People" program series is in the works for the spring.

Kenton (San Anselmo): The Library is working on a new drive-through book drop to be located next to the handicapped parking spot behind library. Slat wall shelving has been ordered for the Library to create more space and showcase inventory. San Anselmo bought an "Awe Station" from Califa for the kids department

Adjourned at 11:59am

Respectfully submitted by Abbot Chambers