

## **Minutes for MARINet Board Meeting**

February 21, 2013

Twin Cities Police Authority meeting room

Minutes submitted by Sarah Houghton

### **Present**

Scott Bauer, Marin County Free Library  
Abbot Chambers, Sausalito Public Library  
Frances Gordon, Larkspur Public Library  
Debbie Mazzolini, Belvedere-Tiburon Library  
Sarah Houghton, San Rafael Public Library  
Gary Gorka, Dominican University Library  
Deb Moehrke, System Administrator  
Linda Kenton, San Anselmo Library

### **Absent**

Anji Brenner, Mill Valley Public Library

**Public Comment:** none

**Introduction of Guests:** none

### **Approval of minutes from Jan 17, 2013 and Jan 31, 2013**

Jan 17 and Jan 31 - Gordon moved to approve with a few small corrections, Mazzolini seconded, unanimous approval

### **Old Business**

- **III points follow-up and use: Report on telephone renewal product**

Riverside Public Library had discontinued the telephone renewal product. It's a 3rd party product and the maintenance is expensive (but we would not be paying any maintenance). They also saw use decrease (less than 2% of all their renewals). They felt it was bad customer service overall. SFPL said at best the system is "ok." People tend to think they renewed items when they didn't, and staff get complaints that the line's busy and people think they renewed things but it didn't work. PLS had the product for several years and had problems with it. The Board decided not to spend our points on the telephone renewal product. On a motion from Chambers and a second from Mazzolini, the Board unanimously voted to purchase (with our points) OCLC via Network and a Fund Accounting Unit. On a motion by Bauer and a second by Chambers, the Board voted that we use the rest of our points on III University certificates, if we can.

- **COM Update**

Moehrke reported that MARINet looked at COM's file of OCLC numbers. College of Marin has 70.6% unique titles that no other MARINet libraries have. MARINet staff will be sending out the letter to College of Marin about the conditions of membership.

- **Approve 13/14 budget**

The overall budget was presented by Deb Moehrke, assuming no College of Marin entrance into the consortium. The budget for the consortium overall went down \$44,268 from the previous fiscal year. Motion to approve by Mazzolini, seconded by Gordon. Unanimously approved.

## **New Business**

- **Link+ usage statistics**

Moehrke presented a report for requests for our materials and requests from our patrons per library from June through January.

- **Freezing holds capability**

Moehrke presented an analysis of the "freeze holds" function. Dan McMahon will do research to answer some of our questions about functionality and the public display and work with staff members at different libraries to test the system.

- **SWOT analysis next steps**

We reviewed the minutes from our SWOT analysis at the Retreat in January. The four primary areas of concern and focus are 1) Ease of Access; 2) Forward Motion; 3) Marketing; 4) Monsters in the Closet. The Executive Committee will translate our analysis into a more action-oriented plan and bring it to the next meeting.

- **System-wide theft using fake ID**

There have been two incidents of people stealing mass amounts of materials by getting library cards with fake IDs and checking out high value items. Moehrke will get statistics on the number of people who get a library card, check out a lot of items, and never return them.

- **California Library Directors meeting March 6-7**

Kenton, Chambers, and Houghton are attending both days. Haar is attending the second day.

- **Other non-action items**
  - Dominican would like to put a bookmark in their books that they send out to our patrons advertising their graduate programs. The Board generally agreed that doing so is okay to do publicity for library and institution-related topics. We'll test it out and see what the reaction is.
  - The County and Sausalito reduced their DVD overdue fine to 25 cents. Each library can choose their own fine rate; it does not have to be uniform.

## **Standing Items**

- **System Administrator's report**

The new version of the classic catalog rolled out but Encore continues to be our primary interface. Airpac and Encore mobile will be implemented soon and McMahon is training staff at each library on the interfaces. Innovative cloud back-up started in January, but MARINet is continuing to do the duplicate tape back-up as well until we've had two successful cloud back-ups. More questions and work is coming out of the Volume Records Taskforce.

- **Correspondence:** None

- **Topics for future agenda**

- Method for entering databases that are not shared
- College of Marin update
- Freezing holds testing update
- SWOT action plan from Executive Committee
- Systemwide theft report
- Report from California Library Directors Meeting

## **Announcements**

- San Rafael: Increase in difficult patrons and bans. Increase in holds and paging lists. Assistant Director recruitment ends today.
- Dominican: 50th Anniversary celebration in April. Will be having a space exhibit to coincide with One Book One Marin.
- Larkspur: Celebrating their 100 year anniversary for the building in April.
- Belvedere-Tiburon: Their One Book One Marin events are attracting more audience than the venue can hold.
- MCFL: Novato closing March 7-April 1 for a remodel. The remodel for Point Reyes will probably finish around the same time. Remodel for Inverness for ADA issues has begun.
- Sausalito: The remodel continues and staff plan to reopen the whole library on March 4th. They have extra metal shelving to dispose of.
- San Anselmo: They ordered some slat shelving for end caps and that's working out well.

*Adjourned at 11:33 am.*