

Minutes from the MARINet Board Meeting  
Belvedere Tiburon Library  
October 15, 2009

In attendance: Frances Gordon (Larkspur); David Dodd (San Rafael); Sara Loyster (San Anselmo); Debbie Mazzolini (Belvedere-Tiburon); Gail Haar (Marin County); Mary Richardson (Sausalito). Absent: Anji Brenner (Mill Valley)

- I. Public Comment Period: no public in attendance
- II. Introduction of guests: no guests in attendance
- III. Minutes –M(Gordon)/S(Dodd)/U approved
- IV. Future Agenda Items
  - a. Talk about Live Homework Help as a consortial purchase
  - b. Topics for retreat
  - c. Charge and staffing for Emerging Technologies Taskforce
  - d. Goals (tabled at October meeting)
- V. Old Business
  - a. World Cat Quickstart presentation, Michael Ahern
  - b. Move to closed session to discuss personnel. M(Dodd)/S(Gordon)/U approved. Discussed how to proceed with recruitment. The Executive Committee will interview the internal candidate and vote. M(Dodd)/S(Loyster)/U approved to report out in open session that the Board discussed personnel and authorized the Executive Committee to make a decision
  - c. Committee Structure Update. Debbie Mazzolini reported that this is only Phase 1 of the investigation that she and Scott Bauer are doing.
    - i. Minuteman (Massachusetts) used to have a structure similar to MARINet. A large system of 43 libraries. Now they have interest groups (circ, tech, ref.) These are not standing committees. They meet to network and discuss topics of interest. If an issue is identified, it goes to the Board for assignment to a working group or ad hoc committee or to Standards, Innovation or New Technologies. Debbie is going to follow up and ask how often and how do the interest groups meet. Do they have authority?
    - ii. MOBAC(Monterey Bay) 19 members including public, academic and special libraries. Committees are ILL, Reference School and Public, Tech. Chairs attend Board meetings. More like NBC than MARINet – not especially relevant to our study.
    - iii. PLS (Peninsula) 9 public libraries and community colleges. Committees are multi-cultural, reference, tech and children's. Dropped their Board liaisons. Chairs attend Board meetings as needed. Share databases by using their membership formula for purchase. (formula same as MARINet)
    - iv. Does the Board have other systems they'd like investigated?

- d. Emerging Technologies Taskforce. Gail and David will write a charge and bring to the next meeting. Who will attend? Bring membership ideas to the next meeting.
  - e. Reports on local ILL troubleshooting procedures. Deb handed out her guide; Frances handed out her guide; Sara simply posts a sign with phone #'s for Internet outages, PC hardware problems, MARINet system problems. David doesn't have a procedure. DECISION: Evenings and weekends if ILL is down, check for MUD message. If none, then call ILL and post MUD message.
  - f. Databases task force – next steps. Committee is Amy Bethancourt (MVY); Amanda Foust (MCFL); Joan Garrett (BET); Pam Klein (SRF) and Augie Webb (SAU). So far the Taskforce has created a Tier One list of issues.
    - i. Gale Biography Resource Center. We have subscribed.
    - ii. A literature database. Trial Gale's Lit Resource Ctr and Ebsco's Lit Ref Ctr to choose one. Ebsco is much cheaper. DECISION: At budget time provide an umbrella amount of money but not specify particular databases to be purchased.
    - iii. NEXT STEPS: Trial Ref USA and determine cost; see if there is any saving for purchasing Live Homework Help as a consortium, and trial 2 Literature data bases. Report back to the Board by March 30<sup>th</sup>.
- VI. Retreat. Will be held January 21<sup>st</sup>, 2010, the same date as the Board meeting. Send ideas for topics to Angie.
- VII. Standing Items for agenda
- a. Reports from Committee Chairs
    - i. Circulation (Debbie Mazzolini) Only 6 people came; Jason did an Aquabrowser demonstration. He may do it again because some parts didn't work. They went over the manual – incomplete or mismatched items from other libraries need to be sent back to last circulating library for follow-up. Meeting Schedule: 1:30 p.m. Dec. 10<sup>th</sup> FAI, March 11 SAU, May 13 TBD.
    - ii. Bibliographic Standards (David Dodd) Working on SCAT tables and discussed local subject headings.
  - b. System Administrator's Report. Addition: Extended Diana's contract to Dec. 15<sup>th</sup> for \$1,275. She will work on and resolve 360 integration issues.
    - i. M(Loyster)/S(Mazzolini)/U approve authorizing Deb to find funds and locate a consultant to do a network evaluation.
    - ii. SuperSearch. Right now we are mapped to reflect the old rules. We need to remember that when we create new location codes we need to let NBC know if it is holdable. Our staff can make changes through the administrative function – Deb will send out directions. DECISION: Maintain old rules unless a problem arise son Nov. 1
  - c. Goals: Tabled
  - d. AquaBrowser: Deb handed out Diana's report and will also send it out electronically.

- e. Dominican update. Angie has drafted a letter re COM for the executive committee. Deb handed out a spread sheet that shows the impact of phased buy-in on MARINet. We bought AquaBrowser and 360 Search from sinking fund (had been in grant proposal.) Dominican asks if they can fold those costs into the sinking fund. There are two issues: pro-rating the sinking fund and recovering AB & 360 costs. M(Loyster)/S(Haar)/U to allow Dominican to pay into the sinking fund over a three year period, with a flat administrative fee.
  - f. Correspondence – none.
  - g. Announcements
    - i. San Anselmo has a new intern – Sara’s daughter
    - ii. Larkspur has hired Richard Tan
- VIII. Adjourned at 12:10 p.m.

Submitted by Gail Haar