Minutes of MARINet Board of Directors Meeting
February 18, 2010, 9:00am
Hamilton Field, MARINet Office, Novato

Board Present: Anji Brenner, Chair, Gail Haar, David Dodd, Mary Richardson, Sara Loyster, Deborah Mazzolini, Frances Gordon. Systems Administration, Deb Moehrke.

I. Public Comment Period   No public in attendance

II. Introduction of Guests   No guests

III. Approval of Minutes   Motion (Dodd, Haar) to approve with minor changes. All voted in favor.   Question: do we need to include who moves motions?

IV. Issues for future Agenda
Brenner informed the Board that she had met with a representative from III and learned about the Encore dashboard statistical software that is available. It was decided that a demo of Encore dashboard be scheduled for the Board's meeting on March 18. It would also be useful to have a general update of III products.

V. Old Business
A. Discuss committee structure proposal
Richardson, Moehrke, and Brenner met and reviewed the proposal discussed at the Board retreat. One of the concepts that arose in their discussion was that due to the fact that everyone is very busy, could the proposed structure be simplified, less committees and meeting, and relay more on online communications. The other goal was to focus on what is the most important thing as a group who shares a catalog: maintain the integrity of the catalog, work towards a level of consistency in circulation practices, manage our shared electronic resources, and stay abreast of emerging technologies.   Their recommendation is to move more toward online meetings and communication and to pull back and concentrate on these important services. Brenner reviewed the report. Document attached.

Haar said that this could put a lot of the load on MARINet.   Deb said that in her opinion the people who do the work, Bibliographic Standards Committee as an example, should be able to do most things virtually. Haar stated that her concern is on the decision making. One suggestion was that contact lists be developed, each list would identify a point person with the responsibility to wrap up a discussion, keep in touch with the Board, etc.

How does this impact Moehrke?   Is electronic communication reliable and provide an adequate forum. Mazzolini said that everyone is over-wrought by electronic communications and questions whether the depth of communication that might be needed would be possible using that as the prime forum. There would still be regular meetings, Brenner stated. For example, Emerging Technologies would be ongoing and would need to meet as a group but probably not more than once or twice a year. Again it was

mentioned that this puts the responsibility for the catalog as a whole on Moehrke. Richardson suggested that rules of practice be need to be outlined and that the Board should determine how they want this to function before we ask other committees for input. How to define important issues? Who's making decisions? What's the impact on Moehrke? Is electronic communication over done? What is the responsibility of the Board? Drafting the rules of practice? Training on e-communication? **Moehrke, Brenner, and Richardson will meet to develop the rules of practice. Other Board members should review, send their ideas to Moehrke by March 8, and come prepared to discuss at the next meeting**

B. Link+
Brenner met with an III representative to talk about Link+. There are other libraries in consortium that use Link+ individually. Pricing model will probably not be tremendously different than the previous quote. A question that needs to be answered by III is whether Aqua Browser works with Link+. The rep also spoke to Mill Valley about the Encore Reporter (referred to above as the Dashboard) product and Express lane.

C. Aqua Browser Authentication
Table to next month.

D. Patrons at or near checkout and hold limits 3 months later.
Table to next month.

E. Overdrive plans
If we purchase, would we do it as MARINet or individually? Deb spoke with the rep from Overdrive and asked for a quote. Overdrive has a program called Advantage that allows individual library titles in a shared product. It appears to assume that there is a shared collection in addition to the individually owned titles. The current shared subscription ends at the end of April. Haar stated that the County would wait for a MARINet decision to purchase as a consortium or not. Loyster said that Overdrive is clunky and patrons have problems with it. Dodd said that it is evolving but we need to stay in the game. Overdrive does offer the option of licensing unlimited access for some titles; these licenses are purchased in groups and expire after a period of time unless renewed. Dodd suggests before we purchase as a consortium San Rafael be the beta test site. Should the current subscription be renewed for MARINet use? **After discussion, it was decided to ask the Database Taskforce for their opinion on renewing the Overdrive collection through Califa. Joan Garrett will be asked to send out an email to the committee that this discussion will be on the task force's agenda**.

F. Database topics.
Table for now.

G. Review/Approve draft FT2010/11 budget
Deb reviewed the revised budget that reflects accurate changes. Retirement has a one year increase of 40% and other benefits increased 8% for next fiscal year. Contract services is also higher than in the first budget draft. Deb asked some questions about the

presented budget. The draft budget includes Marin County extra-hire people for tech support. Could this be adjusted? Three percent contingency is not included. Should this be added back in? Should the sinking fund contribution be adjusted? What amount should be maintained in the sinking fund? **Moehrke was asked to prepare a full continuing budget, a flat budget with salary increases, another budget with the sinking fund at 50% and no extra hire, another with the sinking fund at $25,000 and no extra hire, and another budget keeping in the contingency fund and taking the equivalent amount out of the sinking fund and no extra hire.**

        a.   Resolution to miss March 15 budget deadline. A motion was made to extend the deadline on the budget (Haar, Loyster); all in favor.

H. Boopsie implementation

Dan McMahon. Dan reviewed the information, which included a timeline and Google doc printout, and what is needed from each library.   The various channels and applications that are available were discussed. The Board decided to include only the My account, Search the catalog and Library Locator features for the initial implementation. Once this has been implemented we should be able to add in the additional options – Events calendar, Reading lists, Blog and Tweets – if they are wanted. McMahon also distributed a sample from the Los Gatos Library. The time line would be for Boopsie to be available for use in April. Haar suggested that it would be wonderful to have available by National Library week.

VI. New Business

    A. Training needs discussion with Dan McMahon

McMahon commented that it seems that revitalizing training functions and continuing with on sight custom training are the two goals.   The Board discussed recommended training which includes create lists, web management reports, MyILibrary, Overdrive, AquaBrowser, off-line circ, new product training, and e-communications. Brenner suggested initial larger training and then following up with individual library training. Moehrke asked about online tutorials. It gives staff another option for training. There should be a package of new staff training online tutorials, practice assignments, and basic training. McMahon said the goal is to raise the level of understanding so MARINet doesn't receive phone calls about basic services.

    B. Spydus demo at PLA

Spydus is open source software specifically geared toward consortia. Moehrke and Haar will attend the demo at PLA.

VII. Standing items for the agenda

    A. Reports from Committee Liaisons   No committees met

    B. System Administrator's Report

With express lane, if a patron has a billed item the system won't allow that user to login and therefore they can't pay their fine. Dodd talked about Aqua Browser user tags and policies around those. The question is, do we want somebody to police these and how would we control it? What do other libraries do that use the tag and review aspects of AquqBrowser?   To control the inappropriate tags someone in MARINet would need to

add the terms to the list of words that are blocked. Library Thing was the initial tag list used.

 C. Dominican Update

No news is good news, though Moehrke did say that MARINet participation has been built into the Dominican budget.

 D. Correspondence.

No correspondence.

VIII. Announcements

San Rafael - Dodd reported that City Council has agreed to put the Library tax on the June ballot. Kay Noguchi announced her retirement effective in May.

Sausalito - Richardson announced that Marisa is retiring. It is a 22.5 hr benefited position and rather than filling it with a cataloger the position will be filled as a Children's Librarian. Marisa will come in some hours to work on the cataloging. Mary also said that Sausalito had an artist donate the proceeds from the sale of her art show to the Library.

San Anselmo - Loyster announced that they are moving forward with the tax initiative.

County - Haar announced approval of going forward on a $49 tax initiative in June. She also informed the Board that the County received an LSTA grant for programs for teens in Novato. A Tech Specialist and Desk Supervisor position are being filled.

Mill Valley- Brenner said that they won a year of unlimited use of Scavenger for the submission of their idea of integrating local history images and documents to their location.

Next meeting: March 18, 2010

Respectfully submitted,
Debbie Mazzolini