

**MARINet Board Minutes**  
**December 15, 2011**  
**Belvedere-Tiburon Library, Founder's Room**  
**9:00AM-12:00PM**

**Present:**

**Anji Brenner, Mill Valley**  
**Abbot Chambers, Sausalito**  
**Frances Gordon, Larkspur**  
**Gail Haar MCFL**  
**Sarah Houghton, San Rafael**  
**Gary Gorka, Dominican**  
**Linda Kenton, San Anslemo**  
**Deborah Mazzolini, Belvedere-Tiburon**  
**Deb Moehrke, System Administrator**

**Guest: Dan MacMann**

- I. **Public Comment Period:** No one from the public was present.
- II. **Introduction of any guests.** no guests.
- III. **Approval of minutes from 10/20/2011 meeting:** Minutes approved (Houghton/Chambers)
- IV. **Topics for future agenda:** Feed Builder
- V. **Old Business:**
  - A. **NorthNet Sustainability update** and office closing: Northbay office will close 12/31/2011. Annette will come back for 3 months (to provide continuity) on contract paid by Northnet. Supersearch will also be contracted. Administration of Annete's contract will be provided through the Dixon system. Annette is getting rid of office furniture and copier contract. NorthBay is paying for SuperSearch continuation. Northnet continuing Annette for 3 months. NorthNet is continuing to discuss possible formulas to determine fees for participating libraries. NBC formed a resource sharing committee to look at alternatives for SuperSearch. Representation from Sonoma, MCFL, and Atkins. Diane S. volunteered to be Vice Chair for 6 months. Jennifer Baker.
  1. **MARINet delivery estimates:** Moehrke is getting estimates from Tricor. It is hard to get delivery volume from Annette. Estimated: 660,000 items for the year. Getting estimates from Sprint too. Discussion from the Board to make

getting estimates the highest priority. There was also discussion regarding should we be looking more south vs. north in talking to delivery.

- B. **Plan to accomplish Board goals FY 11/12;** Discussion of how the Board is progressing on each goal. With regard to emerging technologies, it was decided that Moehkre will bring us a monthly update on something relevant and if we feel it is important, we can direct a task force to pursue rather than creating a task force. Brenner suggested different publicity than book marks, Haar suggested as needed.
- C. **Report on Novelist Select from Database task force:** Motion (DM/AC) passed to approve buying. Tabling other recommendations on future agenda.

## VI. New Business:

- A. **Revisit .50 request fee.** Waive request fee tentatively scheduled for July. There was a preliminary discussion of holds limits. Board will vote by March whether to plan for a July date to waive fee. Motion passed to endorse eliminating fee for holds pending individual libraries decisions passed (DM/SH). Moehrke instructed to run list of holds to help determine decisions regarding limits. AC/LK motion passed to experiment with cap and consider fee for not picking up if that doesn't work.
- B. **Overdrive 3 month report:**
  1. McMann recommended using entire \$18K for holds management. Cap of number of holds (8). Next year each library will only have portion of \$9K to spend if other \$9K goes to holds. Kenton recommended giving more time to see evidence of how holds issue will pan out. McMann will run lists to inform committee.
  2. Overdrive is not sending information to Amazon. Amazon has the information if you have a Kindle. About 40% of Overdrive is through Kindle for MARINet.
  3. San Rafael's Board has instructed San Rafael to implement pop-up to warn patrons who download through Kindle that Amazon is collecting their information.
  4. So far, Sausalito is the only library that has spent budget and is now spending additional money. Gary encouraged everyone to spend to meet demand for holiday collection.
  5. Brenner made motion to limit holds to 5/5 but no second. The Board instructed database task force to look at other ways to make collection as accessible as possible. Board recommends database task force consider managing demand by looking at changing holds, check-outs, and loan periods at their January meeting.

Acknowledgements/Thank yous:

- a) MCFL thanked for putting in enough money to bring hold ratio down to 3:1 for the rest of the fiscal year.
- b) Dominican acknowledged for putting more money on the table.
- c) Bel-Tib acknowledged for making private collection available on Overdrive.

**C. Sierra Migration Planning:** Moehkre appointed a task force.

**D. Retreat Agenda and Set Date:** Regular Meeting 19th 9-12. Retreat 26th. 9-1.

**E. Revisit Link+** Link+ : Need to table again. Board will consider additional early January meeting to discuss Link+ and delivery.

**F. QR Code use in Libraries:** Deb demonstrated QR codes and talked about how they are being used.

**G. Other non-action items.**

**H. Standing Items for the Agenda:**

1. **System Administrator's Report**
2. **Correspondence:** X Mas cards from Sausalito Library Foundation and thank you card from David Dodd.

**I. Announcements:**

1. **Sausalito** is going full steam ahead on several projects. Library has approval from the Board of Trustees and Foundation for makeover. Tentative plans are to close in August for makeover. They are planning a mid-January rollout of a Best Seller collection, an E-reader (Kindles) rollout in late January. New website some time in March.
2. **San Rafael:** additional staff hours, Measure C oversight committee very happy ; asking for school outreach promised in campaign. Controversy about whether or not to spend \$1 million set aside for future new building or spend it now.
3. **San Anselmo:** gearing up for a lot of projects; also starting bestselling collection to launch tentatively at the end of January. Nook project going well; many patrons have used it as an opportunity to evaluate for their own purchase.
4. **Larkspur**-very busy, unusually so; re-investigating Nooks;

5. **Mill Valley:** continuing First Fridays; new reading challenge starting in May;
6. **Dominican:** received 2 grants: mobile mac book cart from Apple; portable lab with 30 laptops. These are both internal grants. Additional \$25K grant to expand services: 6 nooks, 6 kindles. Also experimenting with ipads to enhance the classroom experience. \$99 to use ipad to teach on screen. Has license to ebrary - all works are now downloadable on Nook for 14 days; pieces of it downloadable to Kindle. Have committed to put additional funds for Overdrive, specifically for non-fiction, if that is the direction consortium going. Also wants other libraries to benefit from their 2nd level reference.
7. **Belvedere-Tiburon:** will put private collection into OverDrive.
8. **MCFL-** Kay Ryan event was great, cleared \$8100. Thinking of creating digital poetry archive. Encourages everyone to participate in One Book, One Marin. Just closed recruitment for Corte Madera for desk supervisor. Hired Teen Librarian for Novato and half-time cataloguer. Planning a summer reading program collaboration with the Marin County Fair.

Future agendas: hold shelf issues, especially by staff.

Meeting adjourned at 11:50  
Minutes taken by Anji Brenner