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MARINet Board Meeting
January 16, 2014
Founders Room
Belvedere-Tiburon Library
9:00am-12:00pm

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Present: A. Chambers, S. Jones, S. Houghton, A. Brenner, D. Mazzolini, F. Gordon, J. Erdman, L. Kenton, D. Moehrke

The meeting was called to order at 9:08 am.

I.   Public Comment Period—There was no public comment.
II.   Introduction of any guests—There were no guests.
III.   December 18, 2013 minutes were approved, Houghton/Gordon.
IV.   Old Business
   A. January Agenda Development—Sausalito Fire Station, Thursday, January 30, 2014, 9:00am-2:00pm.
      1. System Administrators position: promotion for possible internal candidate, open recruitment or a hybrid of the two.
      2. Develop a list of what Directors would like in the job.
      3. Look at current job description and decide how/if to change.
      4. Deb mentioned the findings of a consultant report done in 2009. *ACTION ITEM: Abbot will email report to Directors*
      5. Will go through the full interview process even if internal recruitment.
      6. Spend time studying the job description, consultant report, qualities Directors want in this position, then interview the internal candidate, if there is an applicant.
      7. Deb will be present for part of the discussion on the System Administrator's position but will leave in order to facilitate open discussion among the Directors.
   B. SWOT initiatives recap

1. A year ago the Directors divided the responsibilities for various initiatives that had been developed at the annual retreat. What was learned?
2. The concrete items were successful such as the MARINet cataloging project, North Bay Cooperative membership investigation, and the Reference Librarians' services grid. Less well-defined areas found less success.
3. Encouraged the Directors to take leadership in an area of interest.

C. 3M Cloud Collection update
1. Now have brief records for all items
2. Connie changed the 856 tags—are now vendor and format specific.
3. 538 tag can tell patrons which device a title is compatible with.
4. A handout showed how much credit and spending each jurisdiction had so far used.
5. MCFL and MV have a platform fee credit in MARINet and they will tell Deb how they would like to receive/apply that credit.

D. Extra-hire staffing update
1. Jackie Foster has been working in the office for up to ten hours/week.
2. Probably need 15, but this works with her schedule at this time.
3. Headings reports haven't shifted to Connie yet.
4. Connie will be attending the Bib Standards committee next Thursday.

E. Revised budget approved, MSC Mazzolini/Kenton

F. eBook working group report
1. Will meet in Mill Valley on January 27, from 1-3pm
2. There will be a report at the next Directors' meeting

V. New Business

A. Enki
1. Platform price for year one is $3390.00.
2. Year two could go up to $15K.

3. Pricing is challenging because Adobe charges .08 per download and this is built into the platform—price will be somewhat determined by usage.
4. Enki sent Board an application to join.
5. MARINet supports the innovation.
6. Can pay out of current budget. Eventually could be out of cost sharing formula.
7. Motion to join Enki and reallocate funds within contract services to pay for the service. MSC Mazzolini, Brenner

B. Holiday closure recap
1. Burden shifted onto other libraries.
2. Best solution for all is not to close for long periods of time during the holidays.

C. FY 2014/15 cost share formula approved. MSC Jones, Mazzolini

D. FY 2014-15 new initiatives
1. Any new categories as Deb builds the budget? Examples include database money or Enki.
2. Place holder for MARINet moving expenses. Can pay costs out of sinking fund as MARINet did when moved to Hamilton.
3. Staff training room—MARINet can contribute to this facility.
4. Reducing contribution to the sinking fund down to 4% from 10% is satisfactory.

E. Other non-action
Some Directors will be attending the Director Summit in Sacramento at the end of February.

VI. Standing items
A. System Administrator's report
1. There was a discussion about whether libraries integrate Link + holds onto the local hold shelf or whether they have a separate area.
2. Various libraries do it in various ways—some like a quick visual of how many Link + items there are, other prefer the ease for staff and patrons with an integrated system.

    B. No correspondence
    C. Future agenda items
       1. Retreat with agenda coming
       2. Budget
       3. Enki update

Respectfully submitted

Linda Kenton

San Anselmo