

# MARINet Board of Directors Meeting

## Minutes

Thursday, January 15, 2009  
9 a.m.

Board Members Present: Frances Gordon, Chair, Larkspur  
Debbie Mazzolini, Belvedere-Tiburon  
Anji Brenner, Mill Valley  
David Dodd, San Rafael  
Sara Loyster, San Anselmo  
Gail Haar, Marin County Free Library  
Mary Richardson, Sausalito

Also Present: Deb Moehrke, MARINet System Administrator

- I. Public Comment Period-no members of the public were present
- II. Introduction of guests-none.
- III. Approval of Minutes – Minutes of December 18, 2008 were approved as corrected.
- IV. Issues for future agenda- none.
  
- V. Old Business
  - a. Update on Dominican progress  
Dodd indicated that the draft grant proposal needs some fine tuning. He will schedule another meeting of the task force to work on the grant proposal, and bring a draft to the upcoming MARINet Board Retreat.
  - b. Retreat Planning
    1. Finalize agenda: Topics to be included in the retreat agenda were new products; strategic planning; Dominican Library membership; how do we move forward as a group when we grow and shrink at different rates as individual libraries; budget.  
It was noted that other topics might emerge following the upcoming conversation with Lori Ayre regarding MARINet staffing needs.
    2. Lunch selection: We will order lunch from Avatar in Mill Valley.
  
- VI. Standing items for agenda
  - a. Reports from Committee Liaisons: No committees met during the last month.
  - b. System Administrator's Report.  
Moehrke reported on My iLibrary, an alternative to Overdrive. If we decide not to renew Overdrive, we would use the funding from that decision to purchase My iLibrary, otherwise it would come from our sinking fund. she noted that we will need one or more selectors who want to get involved, in order to provide MARINet input to the selection of materials. Gail Haar will find someone from MCFLA, and Sara Loyster will also volunteer as a selector. Moehrke indicated that once we have a list, she will send it out to MARINet Directors, who will coordinate selection. For the time being, we are getting Overdrive even though our contract expired in September 2008. We will have to pay them something, possibly, for the interim period. We will discuss our options further at our retreat.  
In the week of February 9, Innovative will install 10 additional Express Lane licenses, Ecommerce for Express Lane, Millennium Scheduler, and additional review file capacity. They will add one

625,000 record file, which Moehrke will break up into different size files. It would be easiest to accomplish this if every single review file were empty. Directors will need to ask staff to empty their files, and they can do it themselves, or Moehrke can empty the files. A question arose as to our ability to save the searches from the existing files, or to save the information in the files. Moehrke will communicate those options to staff. An additional question arose as to the process of re-creating the files after the project of installing the new review files is complete, and whether there might be excessive system stress unless the processes were staggered. Moehrke indicated that we could either stagger the jobs, or set them up, via Millennium Scheduler, to run the jobs at night.

Moehrke reported that Dodd has been approached by a library school student who must complete an internship with an actual library implementing a new initiative. Dodd proposes to work with her on the Aquabrowser and 360Search implementations, and the MARINet Board can choose to use her work as concerns marketing and training plans and materials, or not.

Moehrke reported that SuperSearch training has occurred. She noted that the new version of URSA still does not work with CARL. She also noted that if bib records do not contain ISBNs, they become mediated requests.

c. Correspondence-

Moehrke passed around a letter from our auditor explaining language regarding outsourcing, which is a technicality.

## VII. New Business

a. Resolution to adopt FY 2009-2010 Cost-sharing formula:

The Board voted to adopt the 2009/2010 cost-sharing formula. Moved by Richardson, seconded by Loyster, passed unanimously.

b. Shortening the time items are on the holdshelf

A number of issues regarding this proposal came up in discussion, including how many days we might shorten the time to, how we would track what the workload would be to phone those patrons who don't have email; whether the Phone Notification module from Innovative might be worth pursuing; how best to get input from the Circ Standards Committee; whether we can or should have a separate loan rule for specific types of materials, such as DVDs; whether we will allow patrons to "cherry-pick" their holds; how we would mount a public campaign to give notice to the public; whether we can implement the MyList feature, which allows patrons to keep a list of books they would like to read and then place holds selectively to avoid getting too many at once; whether we can give a custom message to patrons placing holds through the OPAC; staff time impact on staff-placed holds. Mazzolini will send an email to Moehrke, summarizing the points of this discussion. She'll then give it to Jason and to Moehrke, prior to the Circ Standards meeting. We will discuss this again in February at our regular meeting. Moehrke will get 1) the percentages of holds with email notification and 2) how many notices are printed and mailed on a daily basis.

c. Meet with Lori Ayre to discuss MARINet staffing needs

The MARINet Board met with our staffing consultant, who interviewed the Board about their perceptions of MARINet staffing needs.

## VIII. Announcements

Announcements were cut short, due to lack of time.

The meeting was adjourned at 1:00 pm

Respectfully submitted, David Dodd