

MARINet Board Minutes
Meeting June 17, 2010
6 Hamilton Landing Suite 140B, Conference Room
9:00 a.m. - 12:00 p.m.

Board Members Present: **Anji Brenner (MVY), Chair**
 Mary Richardson (SAU)
 Debbie Mazzolini (BEL-TIB)
 Frances Gordon (LRK)
 David Dodd (SRF)
 Gail Haar (MCFL)
 Sara Loyster (SAN)

I. **Public Comment Period** - none

II. **Introduction of any guests.** Anthony Puga (MCFL), Dan McMahon (MARINet), Catherine Wright (San Rafael) Cara Brancoli (Mill Valley), Jaime Gold (MCFL).

III. **Approval of Minutes**

The Minutes from the May 20, 2010 Board meeting were approved –
(m/s Loyster/Dodd/U)

IV. **Issues for future agenda** – Collection development/weeding last copy; children's library cards; identify ways to increase the use of the Discovery Catalog; Question Point 24/7 reference; the possibility of centralized cataloging.

V. **New Business**

A. **Discussion with committee staff on methods of implementing changes in committee organization and next FY goals.**

The Board and the committee discussed issues, ideas and recommendations regarding committee structuring. Recommendations included: Having to live under the provisions of the Brown Act makes accomplishing work difficult. For example, since they cannot communicate collectively between meetings it can take months to get a simple issue resolved.; don't make assigned goals the purpose of the meetings; expand communication by using email & wikis, but also keep the face-to-face meetings; offer an all staff-wide meeting once a year; eliminate Board Liaison positions; direction to the staff committees or working groups will come from Deb, however the Board can give direction to Deb.

VI. **Old Business.**

A. **Ongoing evaluation of Databases**

Deb reported on the concerns/issues of the Database Taskforce – The group expressed confusion over their purpose and would like clearer direction from the Board – i.e. are they a standing taskforce? How long is their term on the committee? How do they get feedback from the Board after they submit their recommendations and suggestions? Currently, the taskforce decided they liked the Gale product over EBSCO and would prefer this product if the price wasn't so much higher. They would like to try to negotiate a lower price with Gale and, if it cannot be reached, subscribe to the EBSCO product. Deb reminded the Board that there were currently no funds in the budget for either version of the database.

The Board discussed the issues around selecting new databases and felt that knowing the cost was key to making future decisions. Debbie Mazzolini recommended that MARINet have two committees – an ebooks / digital taskforce as well as a database taskforce. Gail Haar mentioned collection development issues with digital collections vs. print. ***The Board agreed that they will decide what taskforces and/or groups are needed, and will direct Deb to***

follow through on developing the groups. Anji emphasized the need to provide clear directions and a timeframe for each assigned project. **The Board turned the issue over to Deb to compile a taskforce structure recommendation and she will contact Joe for price negotiation.**

B. Apportioning cost for Overdrive subscription

Deb passed out a chart on the cost sharing formula for the Overdrive digital collection (annual cost would be \$2400, minus San Rafael & the County). She made a recommendation on how to implement the payment. **The Board approved her recommendation m/s Debbie/Mary/U.**

C. Question Point 24/7 reference

The Board discussed the pros and cons of having 24/7 reference as a system-wide MARINet service. **Deb will see if there is a deadline for purchasing this online service and report back at the July meeting. The Board recommended that this item be carried over to the July agenda.**

VII. New Business continued

A. Quarterly Statistical Analysis – Dan

MARINet's Dan McMahon handed out his report on the analysis on MARINet's Catalog Web Traffic (period covering Jan. to May 2010). Key highlights from his report included the following: web traffic inside the library is lower than outside use; 50-50 use between the Aquabrowser interface and the Classic Catalog; access to the catalog using the new software for mobile applications, Boopsie, is steadily on the rise. The report indicated that patrons are looking at the MARINet Catalog with a variety of devices – not just through the internet. **Anji recommended that we identify ways to promote the use of the Discovery Catalog and put this topic on a future agenda. Anji asked David to ask the taskforce what each library is doing to promote the catalog.**

B. Marin IJ offer from Newsbank

Deb reported that the Vendor for the online database, Newsbank, is offering a special low price that will increase by 5% each year. She quoted an annual price of approximately \$7,000 and wanted to know if the Board was interested. The Board felt it was not cost effective at this time.

C. Keeping additional circulation history of item

Deb reported on the current deletion schedule for deleting information from the LPATRON field. (3months for all items except A.V. – deletion for A/V items is 6 mos.) She hasn't received any negative feedback on this time frame from staff. With the new Release 2009B enhancements, MilCirc will allow a back file of up to five LPATRON names. The Board discussed the privacy issue with keeping that many patron names in the system. **Anji recommended that each Director talk to their circ staff about how many times they have needed additional LPATRON information when dealing with missing items for A/V materials. The Board agreed to report back at the next meeting. This item will be carried over to the July agenda.**

D. Selection of Board Vice-Chair/Chair-elect

The Board nominated Debbie Mazzolini a Chair and Gail Haar as Vice Chair - **m/s Dodd/Loyster/U**

E. Report on NBC Board meeting

David, Gail and Sara attended the last NBC meeting and reported on the key highlights. There was also a lovely farewell luncheon for Sara at the Culinary Institute.

F. Budget change resolutions

The Board designates **\$5500.00** be transferred out of the sinking fund into to the FY 2009-2010 operating budget to cover the cost of the telecommunications switch– **m/s Debbie/David/ U.**

G. Change in LTI services

Deb informed the Board on the issues with our current practices with LTI. She identified the improvements these changes would bring.

H. Check-Out San Francisco Family Pass

Debbie reported she is buying single tickets to the fine arts museum because they are not able to renew their annual library pass subscription anymore – the museum has discontinued passes to libraries.

VIII. Standing items for agenda

A. Reports from Committee Liaisons – Bib Standards met 5/27

David mentioned that the activities of BSC were already discussed earlier in the meeting. ***Gail recommended the idea of centralized cataloging as a future agenda item.***

B. System Administrator's Report

Deb discussed the MUD problems that have developed since the MARINet office switched to Exchange as its mail services. Exchange cannot be made to work for the listserv as the older mail could. She indicated the best solution may be buy listserv software and run it on a MARINet server. David reported that gmail is free and very flexible. The Board discussed the pros and cons of buying a new server for the listserv. ***The Board recommended that Deb investigate using gmail as an option and report back to the Board.***

C. Correspondence

There was no correspondence

VIV. Announcements

Tiburon – Debbie reported that the Friends opened their little bookstore; the EIR for the library expansion has been completed.

San Anselmo - Sara reported that their recruitment process for a new Library Director has started; the library's special tax money will generate approx. \$250,000 per year for 5 years.

San Rafael - David was pleased to announce that they are getting an oversight committee in place to assess how their special tax monies will be allocated.

Sausalito - Mary announced that the City Council increased the library's book budget by \$15,000.

Mill Valley – Anji stated there was nothing new to report

MCFL - Gail – reported on how the tax measure will benefit the various branches. The special tax will generate \$2.3 million a year.

Larkspur Frances –

MARINet - Deb Moehrke will be taking small vacation days here and there this summer

Meeting adjourned at 11:20am

Respectfully submitted,
Frances Gordon.