MARINet Governing Board
Minutes (approved)
Thursday, August 22, 1996
9:00 a.m. - 12:00 noon, Marin County Civic Center, Room 311

Present: Anne M. Appel, Anne Montgomery, Mary Richardson, Vaughn Stratford, *MARINet Board;* Heather Lamb, *San Anselmo Public Library;* Deborah Mazzolini, *Belvedere-Tiburon Community Library;* Gail Haar, *Marin County Free Library;* Philip Youngholm, *Project Manager*

Before the meeting began, the Board took note of Anne Appel's resignation as County Librarian and welcomed Heather Lamb and Deborah Mazzolini to their first attendance at these meetings.

1. Minutes

   The Board approved the minutes of the meetings of June 27, July 29, and August 1, 1996.

2. Election of officers

   The Board elected Anne Montgomery as Chairperson and Vaughn Stratford as Secretary.

3. Telecommunications study

   The Project Manager reminded the Board that annotated plans are due before David Hill returns from vacation on August 29.

4. Reference questions emailed from MARINet Web page

   The County is answering the (relatively few) reference questions that are emailed from patrons using the MARINet Web site. The Board decided that the current situation is acceptable for now.

5. Budget

   The Board approved the Project Manager's request to transfer $8,750.00 from off-budget funds into the operating budget, to pay for INNOPAC File Transfer Software ($3,850.00) and renewal of the LC Authorities subscription ($4,900.00).

6. Release 10

   Documentation: The Board approved the Project Manager's recommendation to purchase two additional copies of the INNOPAC PC Release 10 documentation to supplement the three copies received under the contract. (This continues the policy established for printed documentation, under which MARINet provided one copy of the full documentation for each jurisdiction, plus a copy for the MARINet staff.) When full ordering information is received from Innovative Interfaces, the Project Manager will offer each library the option of purchasing additional copies and/or licenses. Meanwhile,

the printed *INNOPAC Release 10 Enhancements* will be used to supplement the existing Release 9.1 documentation for libraries that can't use the PC documentation.

Planning: The Board approved the Project Manager's recommendations that we upgrade to Release 10 in late October or November, and to establish an ad hoc committee to advise on the implementation of Release 10. The Board named Gail Haar, Mary Richardson, and Beverlee Burke to that committee.

7. Patron-placed holds

The Board decided to revisit the question of patrons placing their own holds. The Project Manager will set up a test. The actual implementation will wait until Release 10, when the system will be able to charge the patron for holds.

8. NBC Super Server

The Board discussed the potential impact on staffing and the need for additional user licenses to support the NBC Super Server. The next NBC discussion will be at the NBC Board meeting of September 5, 1996.

9. Staffing plan

Anne Montgomery and Vaughn Stratford are studying job descriptions from other systems, in order to provide the County with a job description for MARINet staffing. The discussion shifted toward the need to rewrite the Joint Powers Agreement to provide for the inclusion of Belvedere-Tiburon, and the possibility of changing MARINet's structure (for instance, into a non-profit corporation). A committee consisting of Mary Richardson, Gail Haar, and Deborah Mazzolini was appointed to study possible changes to the JPA, while Montgomery and Stratford continue to work specifically on staffing.

10. Port pricing and deposit of moneys received for ports

This topic was tabled.

The next MARINet Governing Board meeting will be held Thursday, September 19, 1996, at Mill Valley Public Library.