

MARINet Board Meeting Minutes
October 17, 2013
Central Marin Police Authority Building
250 Doherty Drive, Larkspur, CA
9:00 a.m. – 12 p.m.

Present: Gary Gorka, Dominican University; John Erdmann, College of Marin; Frances Gordon, Larkspur; Abbot Chambers, Sausalito; Linda Kenton, San Anselmo; Debbie Mazzolini, Belvedere-Tiburon; Deb Moehrke, System Administrator

Absent: Sara Jones and Sarah Houghton

Meeting was called to order at 9:07 am.

I. Public Comment Period - None

II. Introduction of guests

Scott Bauer attending on behalf of Sara Jones, Marin County Free Library

III. Approval of minutes from September 19, 2013 meeting

The minutes of the September meeting were approved as written

IV. Old Business

A. Banned Patron Information

Linda Kenton reported that her attorney indicated that there is a phrase in the law that allows library staff to conduct business safely and therefore it is ok for members to share among themselves issues related to the safe conduct of their library business.

B. Progress on SWOT initiatives

Debbie Mazzolini/Deb – a document was handed out that provided an overview of a suggested scenario for centralized cataloging (“Cataloging tasks at MARINet”). The Board discussed the various workflow tasks listed, for both original and copy cataloging. The Board discussed the issues/concerns and all seemed favorable to the idea of MARINet hiring adding extra-hire Library Assistant hours to free up existing staff to focus on cleanup work. Abbot asked where the funding would come from. Anji suggested a 6-month trial. Abbot recommended that Debbie and Deb write up a formal work plan and bring in to the November Board Meeting.

Scott Bauer – Stated the 3M eBook Collection would be a good opportunity for a MARINet-wide marketing campaign.

Frances Gordon – reported that the MARINet Collaboration Group met on Oct. 8th. They accomplished quite a bit in their one hour meeting, specifically identifying Task-force projects that support collaboration. The group wanted to create several grids that identified unique and specialized services and resources.

Anji Brenner – reported that the goal is to increase Link+ usage and hopes that the numbers have increased. Deb will investigate if she can compile some comparative statistics on patrons using Link+ using Decision Center.

Linda Kenton– NorthNet. Linda reported on her conversations with PLP (Agenda item – C. New Business; C. Nest Steps Meeting with PLP Administrators).

C. Digital Resources

a. 3M Cloud costs for sharing collection system-wide

Deb gave a report on the new 3M e-Book product and felt MARINet could afford it without impacting membership fees. The Board discussed a number of issues. It was moved and seconded to contract with 3M as a consortium at a cost of \$14000 and to pay for the subscription from existing budget funds. Deb will contact Donna at the County to find out how much money each member who already uses 3M has already paid for the 3M platform. A plan will be developed for how to reimburse the members for the outstanding portion of their subscriptions, if any.

b. Plans for collection building using fund 70091

Abbot discussed a number of issues with the selection/purchasing process for Overdrive (too sporadic and various gaps in the collection). He passed out a document “E-book Allocation from Sinking Fund” that outlined several possible approaches to better organize the buying process. It was suggested that Abbot send out his form to all the Board members and that each member discuss the issue with their E-Book purchasers to review and provide input.

V. New Business

A. Overdrive patron driven acquisitions

Deb reported Overdrive has this feature but MARINet hasn't turned it on yet – she will get more information before we consider using it. Abbot explained that 3M has this same feature.

B. Tracking Statistics Presentation – Donna Mettier

Donna (MCFL) gave a presentation on the software program “Desk Tracker” – it's a program the County uses to compile statistics for the Annual California State Library Report.

C. Nest Steps Meeting with PLP Administrators

Linda reported on her conversations with Judith Light at PLP. It was suggested that MARINet join BALIS consortium (Bay Area Libraries and Information Systems). She passed out a fact sheet on PLP's Participation Fee (base fee + formula base fee). The Board has questions about the benefits of this consortium. The Board felt that it was worth meeting the group and asking questions. Abbot, Anji, and Linda will meet with PLP to better understand how this partnership can enhance the MARINet Consortium.

D. Project to improve SCAT Tables

Deb reported on SCAT table issues and how they negatively impact all reporting/analysis of the collection. For a cost of \$6,300, Innovative can evaluate call# schemes and make recommendations

to fix the issues. Abbot recommended that this agenda item be continued at the November Board meeting.

E. Implementing Language Preference Feature in Sierra

Deb reported on Sierra's language feature – being able to print notices in another language/Spanish. She needs to have all the text from the notices, translated into Spanish. She asked the Board to think about implementing this new feature and discuss it again at the next Board meeting.

F. Other Non-Action Items

Abbot asked Deb about the statistics for the Annual State Report. They are posted on "Thurston" (MARINet's Staff Site)

VI. Standing Items for the agenda

A. System Administrator's report

Deb reported on MARINet's soon-to-be new office space at the Marin Commons Office Building at 1600 Los Gamos. She handed out a floor plan. Linda asked about Ecommerce's additional \$.10 charge and Deb provided an explanation.

B. Correspondence

None.

C. Topics for future agenda

Collection Development Procedures for the new 3M E-Book Collection

SCAT tables project with Innovative

PLP Partnership

Language preferences feature on Sierra

January Retreat Agenda items

VII. Announcements

Debbie : Bel-Tib is focus on its Fall Fundraising season with lots of great events.

Linda: San Anselmo is meeting with its Parcel Tax Committee

John: COM is having a surplus book and equipment sale in November at the Indian Valley Campus. Seventies-style furniture and books will be on sale.

Scott: Diana Lopez is the new Community Library Specialist at the Marin City branch. Milton Chen was the featured speaker at the County's all-staff day.

Anji: Mill Valley received a \$15,000 grant to expand their popular program, "Naked Truth."

Adjourned at 12:00 pm

Respectfully submitted by Frances Gordon