

**Minutes of the MARINet Board of Directors Meeting
Thursday, February 21, 2008
Belvedere-Tiburon Library, Founder's Room**

Board Members Present: David Dodd, Chair
Frances Gordon
Sara Loyster
Anji Brenner
Gail Haar
Deborah Mazzolini
Mary Richardson

Also Present: Phil Youngholm, MARINet

Absent: Deb Moehrke, System Administrator

Staff present at WebFeat demo: Allan Testa, Mill Valley
Michelle Hampshire, Mill Valley
Jacki Schafer, Belvedere-Tiburon
Augie Web, Sausalito
David Cloutman, Marin County
Pat Harper, Marin County

- I. **Public Comment Period:** No public present
- II. **Introduction of Guests:** Guests as noted above
- III. **WebFeat Federated Search online Presentation, Eddie Neuwirth, 9:00am-11am**
Eddie Neuwirth announced that WebFeat has been acquired by ProQuest. The two-hour online presentation from WebFeat included a demonstration of the potential of the product, the interfaces and uses of WebFeat by other libraries, and the administrative flexibility of the software. After the presentation there was a discussion held by the Board. It was noted that WebFeat is a powerful tool, would be good for staff use and for the public in conjunction with a discovery tool such as AquaBrowser. It is intuitive, not clunky, and very customizable.
- IV. **Approval of Minutes:** Minutes of the January 17, 2008 meeting were approved with clarifications (Mazzolini/Loyster). Minutes of the January 31, 2008 retreat were approved (Loyster, Richardson)
- V. **Additions to the Agenda:**
New Business: Oxford English Dictionary Database for MARINet.
David Dodd reminded the Board of the MBCLS convocation I April. It is important that as many Directors as possible attend.
It was also noted that the State Library has announced new requirements for statistics reported by public libraries. This will be put on the agenda for the next Board meeting.

VI. Old Business

A. Committee Structure Task Force

David Dodd reported that the task force has met virtually. There has been discussion of creating an operations group and establishing specific task forces as necessary. *David will write up a recommendation and present it to the Board at the March meeting.* The Board thought that it was important for the Bibliographic Committee to continue to meet. It was agreed that maintaining a level of staff networking was a priority and perhaps a hybrid approach could be considered.

B. Draft 08/09 MARINet Budget

The Board recognized the need for a 5% contingency in the budget as presented. For libraries that need to budget out for two years, it was recommended that a 10% growth be included. A motion was made (Richardson/Haar) to approve the budget as presented. The vote was unanimous and the resolution was signed by all Board members.

C. Direct Mailing of Holds

Frances Gordon reported on the research she'd done on this issue. There are libraries in NBCLS that are doing a mailing of holds to the homebound. It is time consuming and expensive. Mary Richardson informed the Board of a professional survey done in Sausalito that showed that young people are interested in the service and would be willing to pay. The Board's decision following the discussion was to keep tabs on how holds delivery options develop and how other libraries implement such services.

VII. New Business

A. Draft Board Goals for 08/09

After discussion of the draft goals discussed at the January 31, 2008 retreat, the following clarifications were made:

1. Implement chosen catalog improvements quickly according to a pre-set timeline.
2. Establish a methodology for making effective and timely decisions.
3. Follow through on process of contract with Dominican College.
4. Reassess MARINet staffing needs.
5. Implement a resource sharing/ILL system when feasible.
6. Implement committee structural changes.

Board goals are generally voted at the May meeting.

B. Oxford English Dictionary

Anji Brenner asked if the Board would be interested in purchasing the Oxford English Diction online as a consortium. *The Board asked that a consortium price for the database be determined.*

VIII. Standing items for the agenda

A. Reports from Committee Liaisons

No committee meetings were held.

B. System Administrator's Report

In the absence of the System Administrator, the Board reviewed the report.

C. Item of interest from the Minutes

The Board asked that this agenda item be dropped from the standing reports.

D. Correspondence: None received

VIV. Announcements

There was a discussion of using Heritage microfilms for digitizing newspapers, etc. It was noted that the State needs to come with a stable format for digital projects.

Anji Brenner announced that Mill Valley is beginning to purchase Blu-ray DVDS. Mill Valley has a new website with historic photos.

Gail Haar informed the Board that the County Library has purchased a PC based microfilm reader and an accessible ADA workstation that is adjustable.

The next meeting will be on March 20, 2008 at the Mill Valley Public Library.

Respectfully submitted,

Deborah Mazzolini