**MARINet Board Retreat**
**January 31, 2008, 9:00 am – 3:30 pm**
**San Rafael City Hall, 3d floor Conference Room**


I.     **Public Comment Period-**   no public comment
II.     **Introduction of Guests** – none
III.     **Addition to Agenda** – none

IV.     **Retreat Business**
      a. **Review JPA and discussion of possible changes**
        **(from 9:00 am – 10:45 am)**
The Board reviewed the current JPA page by page and discussed the
following:
- Changes:
  a) Page 2 (Purpose) – change "full range of services" to "full range of basic services"
  b) Page 2 (Term) – should read "This agreement may be continued …"
  c) Page 4, section V.a – first sentence- change "public agency" to "library".
  d) Page 5, section VI.- consider adding Enhanced level of service (see below for definition..
  e) Page 8, section XI e. mention enhanced level of service and link this section to the one on Base and Enhanced Levels of Service.
- Base Level of Service- Level of service that all libraries agree unanimously to do together.
- Enhanced Level of Service- Customized services that interact with the system that not all libraries are using [that extend beyond the base level of service] that need the system and system staff to implement and maintain. Need to assess the cost and impact of the change on the overall delivery of system service or internal functions of member libraries.
  *(need to note the impact on the library patron of NOT offering the service)*
  Examples: Databases, Library online, Federated Search Product, WAM/Proxy services, Link Plus).
- Governance- Consensus building should be triggered when any single library is against a proposed action. When a single library vetoes an action with financial impact does it become an enhancement or can we consider having MARINet absorb the cost (especially when it's less expensive than it is for individual libraries to pay for the service).
- ***To be determined: (Section XIV, p. 9)- can the JPA be modified by a side letter without approval of all boards/councils?***

### b. Discussion of Dominican contracting with MARINet (10:45 – 1:20 pm.)

- Section XIII-D. of the JPA mentions that "any public agency or private entity which provides library or information services may _contract_ with MARINet for services with the _unanimous_ approval of the Governing Board.
- If the Board chooses it can write the contract to allow Dominican full membership rights and responsibilities.
- Dominican wants a participatory role. Do we write the contract to provide a governing or advisory role?
- Workload impact of adding Dominican
  a) projects already take too long now
  b) implementation will distract MARINet staff from other new projects.
  c) what will happen if it is time consuming?
- If getting funds from MCF is a reality, now would be a good time to add Dominican
- Conditional decision?
- Dominican's resources are valuable to our patrons.
- Dominican's resources would serve a smaller % of our population.
- Dominican's staff brings their own expertise
- Implementation project may not be a major thing. Consider contracting with III for project
- How will our patrons benefit?
- Is this important enough for our future?
- Is this our best resource-sharing option?
- MARINet members could potentially get additional staff for what they currently pay in membership if Dominican joins.
- Who will train Domincan on MARINet procedures and on III software?

***MOTION: (M/S Mazzolini / Loyster all in favor)The Board, after discussing pros and cons is ready to take next steps to explore contracting between Dominican and MARINet.***
***Task force to discuss next steps and develop terms of contract : Scott Bauer (MCFL), Deb Moehrke (M'NET), Abbott Chambers (Bel-Tib), David Dodd (San Rafael), Gary Gorka (Dominican)***

## Afternoon Session

## IV.     Retreat Business continued

C.  Discussion of new products under consideration.
Deb Moehrke passed out a description of various new products under consideration including Encore, Aquabrowser, Airpac, Research Pro, Webfeat, 360Search, RSS Feedbuilder , My Record Feeds, Linkresolver and Pathfinder Pro.
The Board discussed the products and asked Deb to set up demonstrations of Webfeat and 360Search as well as Airpac, My Record Feeds and RSS Feedbuilder.  No decisions will be made until after the demonstrations have been completed and real costs have been made available.  The Board will look again at this issue in May and make a decision by July 1.  Loyster commented that cost will be a big consideration for the smaller libraries like San Anselmo.

D.  Discussion of Board Goals

1.  Review progress on FY 07/08 goals
Goal 1:  Explore ways to improve our catalog and make it more user friendly.
The Board believes we are on target with exploring III  Products such as Encore and Research Pro, as well as other vendor products such as Aquabrowser, Webfeat, etc.  We are slowly incorporating social networking into our catalog with patron rating and reviews.  We have not yet solicited ideas from our staff about emerging services and Library 2.0.
Goal 2:  Review and consider changing our MARINet committee structure to streamline our process and make policy and procedure decisions easier to make and implement.
A Committee Structure Subcommittee, made up of David Dodd, Allen Testa and Sara Loyster, will meet to review the staff survey results and make recommendations by the February Board meeting.
Goal 3:  Conduct a campaign to encourage patrons to give us their e-mail addresses.
We are well on our way (at 76%) to our goal of 80%.
Goal 4:  Explore ways to improve library delivery services to our patrons.
c.  Direct mailing of holds will be on our February Board agenda.
*d.*  Joining Links+ has been explored and rejected on the basis of excessive cost.  Unless III is willing to come down in their price, we will not be able to pursue this alternative to Supersearch.  Other alternatives will be explored at the NBCLS symposium in April.

Goal 5:  Explore adding new partners to MARINet.
We continue to explore adding Dominican to MARINet.

2.  Discuss possible FY 08/09 Board goals.
The Board came up with these draft goals for 08/09.

Goal 1:  Implement chosen catalog improvements quickly according to a pre-set timeline.
Goal 2:  Establish a process for making nimble decisions.
  Develop specific objectives with dates attached to each for our future goals.
  No 'exploration' goals for 08/09
Goal 3:  Follow through on the Dominican process and use the process as a template for adding future members.
Goal 4:  Reassess MARINet staffing needs.
  It would be, for example, useful to have someone with web expertise on the MARINet staff.
Goal 5.  Resource Sharing / ILL evaluation.


Respectfully submitted,
Mary Richardson, Morning session
Sara Loyster, Afternoon session