

**Minutes of the MARINet Board of Directors Meeting**  
**Thursday, October 18, 2007**  
**Mill Valley Public Library**  
**9:00am–12:30pm**

**Board Members Present:** David Dodd, Chair  
Frances Gordon  
Carol Starr  
Anji Brenner  
Sara Loyster  
Deborah Mazzolini  
Mary Richardson

**Also Present:** Deb Moehrke, MARINet System Administrator  
Gary Gorka, Dominican College

- I. **Public Comment Period:** No public present
- II. **Introduction of Guests:** Staff from MARINet Libraries attended the presentation. Gary Gorka, Library Director, Dominican Library, was present for the presentations and following Board of Directors meeting.
- III. **Presentation by Innovative Interfaces.** 9:00am – 11:00am.  
Research Pro and Encore product presentations
- IV. **Approval of Minutes:** Minutes of the September 20, 2007 meeting were approved as corrected (Richardson/Loyster)
- V. **Additions to the Agenda:** Chair David Dodd suggested items for the standing agenda that would be included on every agenda: scheduling of next meetings; future items for retreat and regular meeting agendas.
- VI. **Old Business**
  - A. **Email campaign – report on progress**

System Administrator Deb Moehrke distributed a status report on email activity at various libraries. The percentage of patrons with email in their records has increased and the report showed that libraries are doing their part. The Board thanked Anji Brenner and the Mill Valley Library for designing and distributing the bookmark for the email campaign.
  - B. **Link+ update**

The cost from Innovative Interfaces for using Link+ is between \$12,000 and \$20,400 per library depending on the number that join. Mill Valley and the County are still interested in pursuing the product, but other MARINet libraries consider it too expensive. It costs the same for any library regardless of size. The Board, after discussion, agreed that a letter to III about their pricing strategies should be written. Deborah Mazzolini will draft a letter and send it to Chair David Dodd for input.

    1. **Discussion of making better use of California Catalog**

The Board discussed the feedback from the California State Library on the future of the California Catalog. Rushton Brandis, in an email to Deborah Mazzolini, stated that

current funding for the project extends through June 30, 2008 and more current records and holdings from California public libraries will be added. Deb Moehrke reported on the options for placing and receiving ILLs through the California Catalog.

The Board determined that a taskforce should be formed to look at options for the future of interlibrary loans, including the California Catalog, Link+, and SuperSearch and submit a white paper to the Board for review at their December meeting. The taskforce would look at the impact of each potential method on MARINet displays, patron service, cost, staff interaction, etc. Abbot Chambers will be asked to head up the taskforce. Mill Valley, the County, and perhaps San Rafael will have a representative on the taskforce. Deb Moehrke will also attend.

### **C. Committee structure report**

The Board formed a taskforce to assess the MARINet committee structure. David Dodd will head up the committee. Sara Loyster, San Anselmo, and Allan Testa, Mill Valley, will serve on the taskforce. This is a goal for the Board for FY2007/2008.

### **D. Plan for future demonstrations**

WEBfeat scheduled for February meeting and Aquabrowser moved to January 17 meeting in Mill Valley.

## **VII. New Business**

### **A. Resolution to transfer interest from the Sinking Fund to the Operating budget for FY07/08**

A motion to approve a resolution to transfer interest from the Sinking Fund to the FY2007/2008 operating budget was made by Carol Starr, seconded by Mary Richardson. All voted in favor of the motion and the resolution was distributed for signatures.

### **B. Formation of a taskforce to review the JPA**

- 1. For current operations policies**
- 2. In preparation for possibly adding Dominican University**

Chair David Dodd formed a subcommittee of the Board to look at the MARINet Joint Powers Agreement and determine whether the agreement needs to be updated. The subcommittee will include Mary Richardson, Sausalito, Gail Haar, Marin County Free Library, and David Dodd, San Rafael. It was noted that the JPA was written when MARINet was first formed in the early nineties and membership consisted of the County, Sausalito, Mill Valley, and San Rafael. Belvedere-Tiburon, Larkspur, and San Anselmo have been added and it is anticipated that Dominican College will join. It was noted that the voting structure should be looked at by the committee and that consultant Joan Frye Williams could be contacted for her input as part of the process. Mary Richardson will convene a meeting.

## **VIII. Standing Items for agenda**

### **A. Reports from committee liaisons**

*Circulation Standard Committee, Mary Richardson:* Circulation is moving along on their goals for this year, including establishing user-friendly terms and the email campaign.

*Bibliographic Standards Committee (BSC), Anji Brenner:* There was a demo on keeping multiple windows open as a timesaver. A BSC subcommittee met and developed standards for local author headings. The subcommittee is working to implement. The BSC is well-along in working on their goals for this year.

*Public Services Committee (PSC), Deb Moehrke:* The PSC discussed user testing on the Children's interface.

**B. System Administrators Report**

The written report was distributed for review and comment. After discussion a motion was made (Sara Loyster, Mary Richardson) to strike the sentence in the MARINet Security Policy that states that MARINet staff will send out periodic reminders to library staff to change their password. Libraries were reminded that the policy recommends that passwords be changed every six months.

**C. Items of interest from the minutes.** No items were discussed.

**D. Correspondence.** No correspondence at this time.

**E. Items for the next meeting:**

1. Millennium name alias and pins
2. Shared application group

**F. Upcoming meetings**

1. Next meeting is November 15 in Hamilton
2. Retreat date is Thursday, January 31, in San Rafael.

The Board of Directors meeting was adjourned at 12:35pm. The Board attended lunch following the meeting to honor Carol Starr on her last meeting and retirement.

Respectively submitted,

Deborah Mazzolini