

**MARINet Board Minutes**  
**Meeting May 31, 2007**  
**Conference Room, San Rafael City Hall, 1400 Fifth Avenue**  
**9:30 a.m - 12:30 p.m.**

**Board Members Present:** Carol Starr, Chair  
David Dodd  
Anji Brenner  
Sara Loyster  
Deborah Mazzolini  
Frances Gordon  
**Absent:** Mary Richardson  
**Also present:** Deb Moehrke, MARINet System Administrator

**Public Comment Period:** No public present

**Introduction of any guests:** No guests present

**Approval of Minutes:** Approval of the April 19, 2007 minutes with minor corrections.

**Additions to the agenda:** one addition under New Business-- Survey on Committees.

**Old Business**

**A. Standing items for agenda**

1. Reports from Committee Liaisons : Bib Standards met 5/24. The Committee discussed next year's goals.

2. **System Administrator's Report** : Deb Moehrke reported, in addition to what's mentioned in the written report, that the web designer hired to help with the Children's interface, will be making a template for redesigning the buttons, but that the actual work of changing all the buttons will be up to MARINet staff. This process will be time consuming. There is no date set for delivery of the template.

3. **Items of interest from the minutes** : There were articles in the Marin Independent and the Pacific Sun about e-cards, which may spark some interest in our on-line services. Two items carried over from April, borrowing new dvds and the database statistical reports, will be discussed in June when Mary is present. Also in June, the Board will discuss the \$.50 hold fee.

4. **Correspondence:** Deb Moehrke mentioned an e-mail correspondence with a patron pertaining to problems using MARINet caused by the use of old Mac software. She said the newer version of Safari works fine. Security settings can also be an issue.

**B. Update on access to Assessor's database:** Some staff are still having problems, others report no problems.

**C. Report on meeting with Dominican Staff:** Deb Moehrke, David Dodd and Carol Starr met with Dominican's new Dean, the head of the Library and the Library cataloger, to discuss the possibility of Dominican joining MARINet. Dominican staff wanted to know about costs and other possible stumbling blocks. Dominican would have to join NBCLS and become part of the delivery process. They might contract with MARINet instead of becoming full voting members. If a plan can be devised that looks promising, one or both entities might approach the Marin Community Foundation for help with funding. The question of whether or not the Marin Community College would also join MARINet is one of the big unanswered questions for both groups.

### **New Business**

**A. Acceptance of Audit Report for FY 05/06:** The Board voted to accept the audit report.

**B. Finalize the FY 07/08 Committee goals:** The Board voted to finalize the Committee goals that were devised at the April Board meeting with some minor changes in wording. Two new goals were added to the Bibliographic Standards Committee's list: 1.) Document MARINet cataloging standards and put them on the web, and 2.) Clean up coding for foreign language initial articles. The final versions of the goals will be distributed to the Committees as soon as possible.

**C. Resolution to transfer annual sinking fund contributions:** The Board voted to make this transfer.

**D. Rotation of Committee Chairs:** The Public Services Committee were having difficulty appointing a chair. The Board decided it should rotate between the city and county libraries. It was decided that a representative from Larkspur would be the next chair.

**Report on Innovative User's Group conference:** Deb Moehrke attended the conference and reported that III has moved the enhancement voting process forward so that the enhancements that get the most votes can be included in the next release. III cautioned that using E-Term could cause security problems and they recommend the use of a secure shell to provide protection to the system. Release 2007 will include a uniform titles fix and the ability to customize notices. Deb is frustrated that consortial issues continue to attract very little attention from III.

Discussion of accessible meeting locations: The County Library is required by law to make all public meetings accessible. This would also apply to MARINet meetings held at city libraries. Carol Starr asked if all of our meeting locations were accessible and all responded in the affirmative.

**Responses to the Survey on Committees:** The survey responses were handed out and, since time was limited, it was decided to discuss them at the June 21 Board meeting. David Dodd will solicit additional responses from staff with a deadline of June 19.

**Announcements:**

Moehrke announced there will be a farewell potluck for Beth Thoms on July 19 at Hamilton.

Brenner told us Mill Valley is redesigning their website with content management software and that they did a survey among staff on improving customer service at circulation.

Mazzolini reported that the Town of Tiburon has given land behind the Library to the Bel-Tib Library.

Dodd announced a new bilingual brochure on library services, and a possible drop of rental fees. He reported that work on the building continues and that he's not sure about the timing of the library closure that will be needed in order to complete the construction. Starr reported that soon all the County libraries will be getting fiber optic cabling and that they all have to be switched over to the new cable at the same time. She's hoping this won't cause any disruption in service. She said they have a new desk supervisor, Teresa Snyder, at Civic Center and that Jano Tucker is retiring at the end of July from Fairfax. The County will be doing polling June 12- 25 on the feasibility of a GO bond to fund library renovations.

The next meeting will take place on June 21, 2007 at the Belvedere-Tiburon Library. There will be a demonstration of Link+.

The meeting adjourned at 12:30

Respectfully submitted,  
Sara Loyster