

**Minutes of the MARINet Board of Directors Meeting
Thursday, February 15th, 2007
Mill Valley Public Library**

Board Members Present: Carol Starr, Chair
Frances Gordon
David Dodd
Anji Brenner
Sara Loyster
Mary Richardson

Also Present: Deb Moehrke, MARINet System Administrator
Elaine Crepeau for Debbie Mazzolini, Belvedere
Tiburon.

- I. **Public Comment Period:** No public present
- II. **Introduction of Guests:** Elaine Crepeau is representing Belvedere-Tiburon for Debbie Mazzolini, who is on vacation.
- III. **Approval of Minutes** of January 18, 2007 Board meeting and the February 5, 2007 Board retreat.
- IV. **Additions to the Agenda:** Add "D" under New Business, PEG
- V. **Old Business**
 - A. **Standing Items on the Agenda**
 1. **Reports from committee liaisons:** no reports
 2. **System Administrator's report**

Deb Moehrke gave an oral system's administrator report. **Spanish Catalog:** Picklweeed has translated most of the FAQs into Spanish. They removed the suggestion capability because Deb can not read Spanish but did retain the option to suggest purchases. Moehrke reported that the rest of the FAQs still need to be translated. The Board requested that Deb put up the catalog without the FAQs on March 1st, send the remaining yet to be translated text to the Bay Area Translators, and post a MUD message alerting staff of the upcoming availability of the Spanish catalog. **Patron Registration:** Deb answered questions Phil Youngholm had about what the Board wanted. The task force is working on implementation. **Budget:** Parcel Quest is now prompting staff for acceptance of a new licensing agreement, which we can not accept. If they don't allow us to have multiple jurisdictions, libraries may have to buy individual CDs. Libraries are now sharing one login until the situation is resolved.
 3. **Items of interest from the minutes.** No items to be considered.
 4. **Correspondence.** No correspondence at this time.
 5. **OCLC project update.** The Board decided that this no longer needs to be a standing item on the agenda. If issues come up, they should be dealt with in the Bibliographic Standards Committee.

- B. **February Retreat follow-up.** The Board would like Phil and Deb to create a matrix for training. The chart would detail what training should be taken at what intervals. For example, when a new Library Assistant is hired, what is the sequence of training they should take and over what time period should it happen. The initial description of this request was vague in the last minutes.
- C. **FY07/08 Draft Budget Review.** Deb distributed information on the budget incorporating changes from discussions at the last Board meeting. The two Parcel Quest licenses are pending. The Community Information Database and 20 additional mailboxes were taken out. Other software included was already taken out. Deb questioned why the maintenance on a lower-cost server was not less, since the cost was supposed to be a percentage of the price of the server. Spell check is not included. The JPA directs the Board to approve the budget by March 15th. Debbie Mazzolini gave authorization for her representative to approve the budget in her absence. The Budget was approved.

VI. New Business

- A. **Discuss Report from Webpac Pro Taskforce.** The taskforce had some questions about ratings versus reviews, submitting reviews without logging into MyMarinet, and whether or not the reviews people write are our intellectual property. The Board voted to go live with Webpac Pro on April 2nd, to pay for Spell Check by launch date if possible, and to offer star ratings as well. The Board requests that the task force continue to investigate RSS feeds and reviews and to give more detailed recommendations in the future. Deb was supposed to send out a MUD message about WebPac Pro in advance of implementation.
- B. **Highlights and follow-up from III Public Library Director's Symposium.**
 - Innovative Graphical Self-Check:* this is an inexpensive way to do self-check using a computer screen and barcode reader. MARINet would have buy the consortium license (which includes one station) at approximately \$9000 plus annual maintenance. Individual libraries would pay \$3200 per station and maintenance fees of around 1.5%. The total cost per station would probably be around \$5K. The system does not offer security capabilities.
 - Text-Messaging Capability:* Some libraries use text messaging to notify patrons of account-related information. The libraries pay the cost of the text message. The libraries that are providing this are contracting with third party vendors. Deb reported that this feature is already offered in the 2006 Innovative release in Europe but not yet available in the U.S.
 - INN-Reach (Link+ in the Bay Area):* This is Innovative's interlibrary loan service allowing patron-initiated requests. If we consider this, we might have to withdraw from SuperSearch. It was decided that we should tell Annette that we need to explore other options.
 - Alternate-User ID:* This allows patrons to assign themselves an easy to remember ID rather than having to memorize their patron barcode number.
- C. **Begin Discussion MARINet System-Wide Goals for FY07/08.**
 - 1. *Evaluate iii products:* Encore, Research Pro, AirPac, Community Reviews, Graphical Self-Check, Pathfinder, Links +, Alternate User ID,

2. Campaign to maximize email addresses. 3. Review Our Committees' Structure.

- D. PEG.** David Dodd reported that our proposal might be in competition with other organizations, for example, College of Marin. We need to keep attending meetings. Next meeting is 2/20/07. Deb volunteered to attend if possible.

VII. Announcements

David Dodd, San Rafael. The Music Man will be shown at the Rafael Film Center on Wednesday, February 14, as a fundraiser for the Marin Literacy Foundation. The event is two-thirds full.

The meeting was adjourned at 12:25. The next meeting is scheduled for March 15th at Hamilton.

Respectively submitted,
Anji Brenner