

**Draft Minutes of the MARINet Board of Directors Meeting**  
**Thursday, July 27 15, 2006**  
**6 Hamilton Landing, Suite 140B, Conference Room**

**Board Members Present:** Sara Loyster, Chair  
Frances Gordon  
David Dodd  
Anji Brenner  
Carol Starr  
Deborah Mazzolini  
Mary Richardson

**Also Present:** Deb Moehrke, MARINet System Administrator

- I. Public Comment Period:** No public present
- II. Introduction of Guests:** No guests present
- III. Approval of Minutes:** Minutes approved with one correction.
- IV. Additions to the agenda:** Several items were added.
- V. Old Business:**
  - A. Standing items for the agenda.**
    - 1. The Circulation Committee met on 7/13/06. They discussed how to handle deceased patrons who have items checked out and the need for a procedure to update cards when patrons turn 16. They went over their new goals.  
The Bibliographic Standards Committee met on 7/20/06. They discussed OCLC issues, posting items on-line, serials links to ProQuest and maintenance of serials records.
    - 2. System Administrator's Report (a copy is attached.)  
The OCLC project is moving ahead. Phil sent OCLC our records in early July. OCLC will analyze them and report back to us by the end of September about how many "bad records" we have. We will then begin the process of cleaning them up so that they can be matched to OCLC records. This work will be divided among the owning libraries in some fashion yet to be decided. Deb will investigate getting a CalCard for MARINet.
    - 3. Items of interest from the minutes. There were none.
    - 4. Correspondence. There was none.
    - 5. OCLC project. All Directors got a letter from OCLC concerning the World Cat search box that can be downloaded if we want it. Since we're going to have a California Catalog search box on the website, we're not sure if we want it or not. There are some verification issues that Deb wants to investigate before we make any decisions on search boxes.
  - B. MARINet-wide staff meeting on October 20.**  
The Board discussed the proposed agenda, lunch options and who should attend. It was decided only staff, not Library Board members,

would be invited, though Library Board members would be encouraged to view the webcast of Joan's presentation. The Board unanimously approved the expenditure of \$2000 to pay Joan Frye Williams to conduct the all-day workshop on Future Trends in Public Libraries. Each Director agreed to bring breakfast pastries and to contribute money for raffle prizes. Each library will pay for their own lunches.

**C. AquaBrowser— next steps?**

The decision was made to investigate other products like AquaBrowser to see if another product that would work better to improve catalog searching. The Mod Squad will be asked to look at the III products, such as Webpac Pro, to see if they have features similar to those AquaBrowser has to offer. We want our catalog to be up-to-date and to provide the best possible information retrieval, but don't want to choose AquaBrowser if there is a better product out there. We would be willing to set aside money from the 07/08 sinking fund to buy such a product. The 08/09 budget would have to include money to cover on-going costs for the new product. AquaBrowser will be asked to do a web demo for the Mod Squad.

**D. Contract Cataloging costs.**

For \$7 a book and \$9 for an audio-visual item, the County and Bel-Tib Libraries would be willing to do original cataloging for those libraries in MARINet that would like to pay for this service. It would be for items that can't easily be found in OCLC, such as local history. San Anselmo, Larkspur and Sausalito were interested in this service, but asked questions about the turn-around time.

**E. Review Consistent Practices**

The Board discussed the idea of charging \$5.00 for ILL requests outside of Supersearch and MARINet made by patrons residing outside the library's jurisdiction. A lesser fee might be charged for patrons residing inside the library's jurisdiction. Some libraries charge \$5.00 for all ILL requests outside of Supersearch and MARINet, so this would not be an issue for them. It only pertains to those libraries that want to charge less than \$5.00 for their patrons.

**VI. New Business**

**A. Meeting organization**

1. A list of minute takers for the next 12 months was passed out.
2. Meeting locations for the next year were decided. The meetings will alternate between Hamilton and one of the member libraries.

**B. Discuss ideas for PEG access plan.**

PEG (Public, Education and Government) money for equipment, but not staff will be available through the Comcast contract. Dave Hill wants us to come up with ideas on how Marin libraries might use this money. The Board's ideas include a high-speed scanner to use for scanning books and photographs, distance learning equipment, a three

chip camera to film story times and other library programs. Dave Hill will be asked to return to our meeting in August to discuss our ideas.

**C. Purchasing on-line patron registration module.**

The Board voted unanimously to purchase this module.

**D. Resolution to appoint the County as fiscal agent.**

The Board voted unanimously to appoint the County as fiscal agent.

**VII. Announcements**

David Dodd announced San Rafael Library will be closing for renovations. All Marin libraries will receive the announcement. He also said Pickleweed is open and very busy. Many San Anselmo patrons are using his library since San Anselmo reduced their hours.

Sara Loyster announced staff is moving back into their building after seven months of displacement due to the flood.

Frances Gordon announced Larkspur is advertising for a Librarian I.

Anji Brenner announced Mill Valley is selling memory sticks to patrons and have installed USB ports on all their computers. MV is fully staffed for the first time in a year.

The County Library has hired Frederic Rauber as their new Electronic Services Librarian to replace Sarah Houghton. Carol Starr has been given the go-ahead to begin the process to prepare a Facilities Master Plan.

Mary Richardson announced she is almost finished with the salary chart and asked all libraries to send her their information. She suggested we check out Denver Public's downloadable video service.

Debbie Mazzolini announced Bel-Tib Library is holding a golf tournament to raise funds. They have bought PlayAway machines loaded with audio books for patrons to check out.

The meeting was adjourned at 12:30. The next meeting is scheduled for August 17 at the Larkspur Library. Minutes will be taken by Mary Richardson.

Respectively submitted  
Sara Loyster