

Minutes of the MARINet Board of Directors Meeting
Thursday, June 15, 2006
Belvedere-Tiburon Library

Board Members Present: Sara Loyster, Chair
Frances Gordon
David Dodd
Anji Brenner
Carol Starr
Deborah Mazzolini
Mary Richardson

Also Present: Deb Moehrke, MARINet System Administrator
Libby Flynn, Marin County
Dave Hill, Marin Telecommunication Agency

- I. **Public Comment Period:** No public present
- II. **Introduction of Guests:**
Libby Flynn, Marin County, and Dave Hill, MTA Department, were welcomed by the Chair
- III. **Presentation by Dave Hill, from Marin IT, on Comcast agreement and G Channel**
The Marin Telecommunications Agency (MTA) should be signing an agreement soon with Comcast to provide high speed fiber optics lines throughout the County. With the high speed lines will come the digital distribution mechanism that enables both internet and television video capability. There will be three channels: educational, government, and public access. Libraries, for example, could post their programs and storyhours on their web pages. Libraries could use the television and radio capability to broadcast certain programs on the educational and/or government channel (a MARINet hour.) There will also be a contract with AT&T to take the network where Comcast doesn't go. One issue at this point is the 5% franchise fee for Cities and Towns which AT&T and Comcast have not agreed to. This is going to be discussed in Sacramento in the coming weeks. The financing is complicated, a combination of INET grant money and costs that will come from participation fees, etc. Library telecommunications costs will not increase. Dave suggested that the MARINet libraries should begin dreaming about how they might use the new PEG capabilities.
- IV. **Approval of Minutes:** Minutes of the May 25, 2006, meeting were approved (Dodd/Richardson)
- V. **Additions to the Agenda:** Anji Brennar asked to have a discussion on the partners feature button. It was added to the agenda under old business.
- VI. **Old Business**
 - A. **Standing Items on the Agenda**
 1. **Reports from Committee Liaisons :** Circulation Standards and Public Services have met since the last Board of Directors meeting.
Circulation: Deborah Mazzolini reporting
Since libraries vary in what type of identification that is required to borrow materials, it was agreed that staff would inform patrons that library cards and/or ID will be required when patrons use other MARINet libraries. It was also agreed

that CDs and DVDs would be returned in the delivery in hard cases. The Circ Committee approved of the MARINet suggestion that patron record indexes be added for telephone and driver's license numbers as well as email addresses. Lashalle Lyons will be the Chair in FY06/07. Phyllis Brickman made and end of the year report on the committee's goals. The Board liaison reviewed the goals the MARINet Board has established for 06/07.

Public Services: Deb Moehrke reporting. The Public Services committee liked the MOD Squad changes to the OPAC. They voted to keep the partners feature. Next year's Chair is Pam Klein. There is no vice chair yet. *The Board of Directors reviewed the process for the appointments of chairs and vice chairs and asked that committees use a rotating plan by jurisdiction.*

2. System Administrator's Report

The written report was distributed with the Board's packet. Deb discussed in further detail purging expired patron records. A message can be put in a patron record asking people to come in when it is time to renew their cards.

3. Items of Interest from the Minutes Anji Brennar asked if there was any follow up needed on the Aquabrowser presentation. *A discussion will be agendized for an upcoming meeting.*

4. Correspondence: No correspondence received.

B. Finalize Committee Goals for FY06/07

The Board accepted the committee goals as written in the document distributed by the System Administrator with a few wording changes to the Circulation Standards Committee's goals.

C. Report on CALIFA Board Meeting

Deborah Mazzolini attended the CALIFA Board Meeting in Long Beach in May and reported that CALIFA's goal is to be a purchasing agent for the State's Academic, Public, School, and Special libraries. One concern that was raised by the MARINet Board was keeping the overall benefit that libraries have received through product and database negotiations done by Joe at NBCLS. It is important that continues to be a service offered by NBCLS.

D. Downloadable Audio Workstations

The County has decided not to proceed with downloadable audiobook stations until the high speed access (discussed earlier in the meeting by Dave Hill) is available. There was no further discussion.

E. CalCat Deep Link Setup

OCLC is recommending that MARINet uses the deep link setup in CalCat. The deep link feature enables users to link from their search results in Google, Yahoo, etc. to an online library catalog. Deb distributed information on the deep linking feature and suggested that everyone should go in and setup the configuration so the searching works in MARINet.. The OCLC FirstSearch password and login are needed to get access to the admin setup. Deb said she would send additional information out to the Board.

F. Eliminate the \$.50 Reserve Charge

Anji Brenner asked the Board to start a dialogue on eliminating the \$.50 charge to patrons when they place a hold. The reasons outlined were good will, equal access, eliminating barriers, among others. Adversely, patrons should be charged

a fee when they don't pick up materials since that impacts availability to others and staff time. After discussion, it was determined that knowing if it is possible to program the system to charge for non-pickup is crucial. *Deb will do research and agendize the discussion for a future meeting.*

G. OCLC Update

Deb reported that MARINet is aiming for the end of June for the transfer of records to OCLC. Libraries have been asked to cleanup their old records, including those with the status of missing, lost, and claims returned. Following the transfer, MARINet will receive reports on unmatched records. A plan to clean up these unmatched records will need to be developed. Deb reminded the Board that catalogers need to be given the time to do their share of the work.

H. Partners Button

At the last Board meeting a decision was made to eliminate the partner's button as it was cited as an impediment in the development of the new Children's OPAC interface. The Public Services Committee was concerned that their input wasn't asked for in advance of the Board's decision and at their most recent meeting, the PSC voted to recommend that the partner's button be kept. The format that had been discussed by the Board was to remove the partners feature, add a tab to Search other Libraries, and give options to CalCat, SuperSearch, and partners libraries from an interim page. The functionality of the partners feature of automatic search transfer would not be available. *After discussion, the Board agreed to ask the PSC to further discuss this subject at their next meeting.*

VII. New Business

A. Select FY06/07 Vice Chair/Chair Elect

Carol Star will be the Chair of the MARINet Board of Directors for FY06/07. David Dodd's was nominated for Vice Chair/Chair Elect. A motion was made and the vote was unanimous.

B. Appoint FY06/07 Board liaisons.

The committee liaisons for FY06/07 will be: Frances Gordon, Circulation Committee; Anji Brenner, MOD Squad; Mary Richardson, Bibliographic Standards; and Sara Loyster, Public Services.

C. Board Review of FY05/06 Goals

The Board has worked successfully on the goals established for FY05/06. The Spanish Language interface to the catalog is in process. The OCLC contract has been written and the project is being finalized. Goals for FY06/07 will be put on the July agenda.

D. Review Final Reports from the Committees

Board liaisons should contact the outgoing chair of their committee and thank them for the work they've done and let the chair elect know that in September he/she will attend the Board of Directors meeting to discuss how their committee will approach the goals for 06/07.

The Bibliographic Standards Committee successfully completed their goals for 05/06, resolving inconsistent work practices and developing procedures for enabling participation in the OCLC WorldCat.

The Public Services Committee has developed training materials; the Spanish Language interface is in progress; the Children's interface is near completion and is carried over into next fiscal year; and the Gale/Ebsco database goal is completed.

The Circulation Standards Committee has worked on inconsistent practices, implemented title priority paging; more detailed work on the calendar of Circulation desk duties is carried over to the next fiscal.

E. Library Director's Forum follow-up ideas

- a. Eliminate \$.50 charge on reserves: Discussed under old business
- b. MARINET-wide all staff meeting with Joan F. Williams: The Board agreed that this would be a program for all library staff. *Carol Starr will contact Joan to set up a date.*
- c. Library toolbar: Will be put on next month's agenda
- d. Live Homework Help: MCFL is applying for a grant. *Carol will email information on the grant to other MARINet libraries.* The grant is due in mid-July.

VIII. Announcements

San Rafael: Pickleweed is opening on July 5. There is a ¾ time Teen Librarian position open.. There will be an all-city mailing on the construction work and closing at the Main Library.

The meeting was adjourned at 12:30. The next meeting is scheduled for July 27, 9:30 AM., at the MARINet office in Hamilton. Minutes will be taken by Sara Loyster.

Respectively submitted
Deborah Mazzolini