

Minutes of the MARINet Board of Directors Meeting
March 30, 2006
6 Hamilton Landing, Suite 140B
9:00 am – 12:30 pm

Board Members Present: Sara Loyster, San Anselmo, Chair
Mary Richardson, Sausalito
David Dodd, San Rafael
Anji Brenner, Mill Valley
Deborah Mazzolini, Belvedere-Tiburon
Carol Starr, Marin County Free Library
Frances Gordon, Larkspur

Also Present: Deborah Moehrke, MARINet System Administrator

- I. Executive Session – Closed Session**
 - A. Discussion of Performance Evaluation: MARINet System Administrator
The MARINet Board of Directors met in Closed Session to discuss Deb Moehrke’s performance evaluation.
- II. Return to Open Session**

There was nothing to report from the Closed Session
- III. Public Comment Period**

Carol, a member of the public, reported on Proposition 81 – a statewide bond measure, which would provide \$600 million in state monies to fund library construction and renovation projects and passed out campaign material. She also mentioned that the April 18th Stable Funding Group will be discussing how to market Prop. 81.
- IV. Introduction of any guests**

No guests were present
- V. Approval of Minutes**

Approval of Minutes from February 10, 2006 Retreat and the February 16, 2006 regular Board meeting were approved with corrections.
- VI. Additions to the agenda**

Under *Old Business, A. Standing Items*, add #4 “*Matters arising from Minutes.*”
- VII. Old Business**
 - A. Standing items for agenda

1. Reports from Committee Liaisons

Bib Standards met Feb 23 & Mar 16; Mary asked if Bib Standards was still working on inconsistent cataloging practices (e.g. NOLO Press) and if their work practices were compatible with the upcoming OCLC WorldCat Project. Debbie commented on the cataloging issue of not changing titles. The Board discussed the issues relating to Bib. Standards inconsistent work practices.

Deb reported on a special session that Bib Standards held to discuss the OCLC project. They reviewed and approved new deletion procedures among other things. MARINet will begin creating the deletion files beginning in April. Each library will let Deb know when they are ready to have MARINet actually delete their items in the created file. Deb commented that Phil has developed a series of scripts to assist in gathering and reporting the holdings changes to OCLC.

Mod squad met Feb 23;

David reported that the committee has compiled a list of recommended changes and will be reviewing and prioritizing the list.

Circ Standards met 3/9;

Frances reported that the Circulation Committee had:

- ◆ several questions about the new Online Patron Registration feature;
- ◆ discussed the requirements for updating addresses in patron records. The Board expressed concern over the informal process and agreed to check with their staff and report back at the next Board meeting;
- ◆ Provided feedback on the new limits and most of the negative comments were about the audio book limit;
- ◆ Successfully met some of their goals and the various Task Force groups presented their promotional/bookmark material.

Mary suggested an *action item* for the Board – *each liaison present a progress report on their committees' goals at the April 20th Board meeting.*

PSC met Mar 30th;

Frances reported: Both the Califa Ebooks Committee and members from NBC Reference Committee have expressed issues with IPODs not being compatible with MARINet's audio ebooks. The Califa Committee is especially not happy with Net Library's eBooks for a number of reasons.

The various PSC Committee Taskforce groups reported on their progress.

All PSC members support the OCLC WorldCat Project, especially First Search, which will be very helpful in helping to locate items.

The PSC:

- ◆ discussed changing "Preferred Searches" to "New Item Alerts" but some felt the name didn't fully cover all features of the service. This issue will go back to the MOD squad for a solution.
- ◆ voted to change the pull-down menu default to "Title"

- ◆ voted to separate material types for audio books (CD vs. Cassette). This issue will have to be referred to Bib Standards as it requires a change to the marc record.
- ◆ felt that linking local serials holdings to the full-text articles in licensed databases was a good idea.

2. System Administrator's Report

Deb discussed some of the new Millennium enhancements and commented on the pros and cons of being a beta test participant with Millennium's Release 2006. She recommended that MARINet decline – the Board agreed. Deb also commented on a recent possible hacking incident and noted that she reported it to Innovative.

3. Correspondence

None

4. Matters Arising from Minutes

Sara asked what each jurisdiction was charging to replace a lost library card and the unanimous response was \$1.00.

B. Discussion on results of Fine Amnesty Week

The Board discussed the pros & cons of the program and whether it was worth implementing again. Deb commented on the parameters of the overdue report she ran before the program and after the program. The Board did not feel that this was a cost-effective program and is not sure whether they will try it again in the near future.

C. Holdshelf wrapper test results and implementation discussion

Deb reported on the results and the technical issues from the March 9th test of printing the *hold shelf wrappers*. The Board also discussed what type of hardware and software would work best for this new feature. They decided to implement this beginning May 1, 2006.

D. OCLC project update including Z39.50 access

Mary expressed concern on the rush to start this project and was wondering if Sausalito's vendor, Brodart, was going to be ready on time. The Board discussed the start date and agreed that X-day would be July 1, 2006. The Board discussed the billing formula for the project and reviewed the cost charts and agreed to get billed individually by each jurisdiction. It was agreed that the best option is "cataloging with credits out."

E. Workflow issues as they relate to holds in Web catalog.

Deb discussed workflow issues that impact patrons in the public catalog. She asked the Board to discuss and review these issues with their staff to ensure efficiency – 1. deletion of the last item without suppressing the title record; 2. orders for items that will not be holdable when they arrive; and 3. items in the catalog that are "Under Consideration" for extended periods of time.

VI. New business

A. Transfer of Sinking Funds for FY 05/06

The Board voted to transfer funds to the Sinking Fund for FY 05-06 (mCarol/David)

B. Discussion on Inconsistent Work Practices

The Board continued their discussion on standardizing their late fines. Carol commented that the County will prefer to set their SuperSearch fee to \$.50 to be in line with the regular system-wide \$.50 cent request fee. The County will also consider reducing its DVD late fines to \$1.00. They are willing to charge a set fee for ILL that is less than the current \$7.50 but are not in favor of the variable \$2 plus shipping.

C. National library week plans

Some of the libraries reported that they will be implementing special library programs to promote *National Library Week*.

D. Feedback on new checkout limits

The Board discussed feedback on the new combined limits for audio books and agreed to consider increasing the limit to 10.

E. Begin discussion of Committee goals for FY 06/07

Sara asked the Board Liaisons to *review the minutes* from the Director's Feb. 10, 2006 retreat to identify potential goals for FY 2006-07.

F. PSC concerns over the new SuperSearch interface.

Frances reported that the PSC was concerned with the new SS interface because it required the use of the patron's PIN. Also, there was a discrepancy in the wording for the instructions (PIN vs. Password). Deb clarified the PIN issue and suggested the Board take the issue to NBCLS for discussion.

VIII. Announcements

SRF- the opening date for the Pickleweed Branch is June 21st and the new Branch Manager is Linda Kenton.

SAU – will be planning a party to celebrate 100 years of library services. Their goal is to raise \$300 thousand in pledge money and make a bequest to a new Sausalito Library Foundation.

County – Sara Houghton has left to take a new job for San Mateo Public Library; the Bookmobile has a bent rear axle and the managing Librarian will be retiring; a recruitment for a Library Tech. Assistant will be implemented.

MVY – will be recruiting for 2 full-time positions in the Circulation Dept. to replace Charles Sutton and Lynne Foster.

BET – has ordered 3 MP3 players for their patrons that already have audio books loaded on them.

Respectfully submitted,
Frances Gordon

Next Meeting: April 20, 2006 at San Rafael Library. Minutes will be taken by Anji Brenner.