

Minutes of the MARINet Board of Directors' Meeting
Thursday, December 16, 2004
Marin Civic Center, Room 410 B

Board Members Present:

Sara Loyster, San Anselmo
Gail Haar, Marin County Free Library
David Dodd, San Rafael
Cathy Blumberg, Mill Valley
Mary Richardson, Sausalito Public Library
Deborah Mazzolini, Belvedere-Tiburon
Frances Gordon, Larkspur

Also Present: Deb Moehrke, MARINet System Administrator

- I. Public Comment Period:** No public present
- II. Introduction of Guests:** No guests present
- III. Approval of Minutes:** The Minutes of the November 18, 2004 MARINet Board Meeting were approved as corrected.
- IV. Announcements:**
 - San Rafael will be closed (MTO) week after next
 - San Rafael's Friends group is holding a fundraiser at the Rafael Theatre on Feb. 14—showing "Desk Set."
 - Mill Valley's Friends have sent out a Valentines to the Library fundraising letter
- V. Additions to the Agenda:**
- VI. Old Business**
 - A. Standing items for agenda**
 1. *Reports from Committee Liaisons*-Mazzolini attended the Bib Standards Committee meeting. Libby Flynn was given an award at CLA; San Rafael is working on cleaning up on-the-fly records. The Committee also discussed inconsistent cataloging practices, especially in foreign languages; NOLO books; travel; series; local subject heading usage; corporate bodies; and generic paperback records. Subcommittees met for an hour prior to the full committee meeting to discuss documentation to establish "brief record" guidelines and definition. They are working to identify local practices that differ from standards. The full committee discussed the process required to get our records onto OCLC. Workflow issues accompanying various options were discussed. The committee also discussed what to do when a problem with the Syndetics

links from a bib record is found: recommending that public services staff finding such problems tell their cataloging staff, who will identify whether it's an inaccurate isbn, or a problem at the Syndetics end; if so, they'll follow up.

2. *System Administrator's Report*- See written report. Also, liaisons need to remind their committees of any budget needs they have coming up.

The Bel-Tib code change (from mt to something starting with "b") is not yet scheduled.

Moehrke will send out an email to remind library staff to clear out old review files.

3. *Member Budget Issues*- Sausalito's Centennial Fund has reached over \$100,000 (since February 2004)

B. Stable Funding Group-The group met on November 30, and heard a presentation from Richard Arrow (Marin County Auditor) on various tax options available to libraries. He advised the group to think carefully about our goals for a tax, and then to work on how to reach that goal. The group will meet next on February 10 at the Corte Madera Library, from 6-7:30 pm. We will have an agenda item relating to fundraising and foundations at that meeting.

C.E-Commerce update- E-Commerce has been installed.

MARINet staff is testing it. You can login to the staging area to view the interface: marinet.lib.ca.us:2082

There is a known issue about an incorrect reporting out of "owning location" as "date." The Board discussed when and how to turn on the feature, with the idea that we might wait until the new, redesigned PAC is launched.

Loyster raised the issue of whether we might be dealing with the reimbursement process more frequently after implementing e-commerce.

Questions were raised as to the kinds of prompts for receipts would come up on the website. Also, would we want to email receipts to patrons. We'll also need to create an FAQ for the public, which would include, specifically, mention of the processing fee for lost books. The task force will look at these issues and make some recommendations.

D. Retreat agenda development- No additions to the retreat agenda.

VII. New Business

A. Califa Report- Report from Mazzolini: Shared e-books is Califa's most popular project to date. The present goal of Califa is to stabilize its membership. The organization will again receive funding in the coming year from the State Library. Mazzolini will forward Roberto Esteves' minutes to the rest of the Board. Some discussion about the

Logistics service offered through Califa, which seems to be working for Mill Valley. See califa.org for more info.

B. Ebooks- Discussion of the Overdrive e-books project via Califa: \$8000 for MARINet to participate. Moved by Sara Loyster, seconded by Cathy Blumberg: The MARINet Board would like the Public Services Committee to seriously consider using the \$8,000 surplus in its database budget to purchase Overdrive. Motion carried.

B&T Legal books: Moehrke asked if the appropriate viewing software had been loaded onto the necessary machines in the libraries. Each of us should let her know directly.

Recorded Books: Different model being offered by Recorded Books—no limit on the number who can check an item out at one time. Limitations on players—will not play on iPod. A special deal is available for those who subscribe prior to Dec. 31.

C. Links to Sale sites—Amazon and Booksense- Moehrke passed out some comparative information. The Board will discuss at the retreat.

D. Transfer of annual contribution to sinking fund-Board resolution moved by Mary Richardson, seconded by Sara Loyster, and passed unanimously: “That on this day December 16, 2005, the MARINet Board designates \$52,814.00 to be transferred from the FY2004-05 operating budget (995 711 4987) into the MARINet sinking fund (995 to 951).”

The meeting was adjourned at 12:00

Minutes by David Dodd

January minutes: Cathy Blumberg