Minutes of the MARINet Board of Directors' Meeting
Thursday, November 18, 2004
Marin Civic Center, Room 410 B

Board Members Present:
Sara Loyster, San Anselmo
Carol Starr, Marin County Free Library
David Dodd, San Rafael
Cathy Blumberg, Mill Valley
Mary Richardson, Sausalito Public Library
Deborah Mazzolini, Belvedere-Tiburon
Frances Gordon, Larkspur

Also Present: Deb Moehrke, MARINet System Administrator

I. **Public Comment Period:** No public present
II. **Introduction of Guests:** No guests present
III. **Approval of Minutes:** The Minutes of the October 21, 2004 MARINet Board Meeting were approved as corrected.
IV. **Announcements:**
- David Dodd, the San Rafael Public Library Director was welcomed
- Richardson announced a new PERS limit on post-retirement employees. She'll update the Board as she hears more details
- Belvedere-Tiburon has a new LA II 30 hr/week employee
- San Anselmo has a new LA half-time employee
- San Rafael will be closed (MTO) next week
V. **Additions to the Agenda:**
VII-F: CLA Reports from those attending
VII-G: How wi-fi is going in those libraries that have it

VI. **Old Business**
A. **Standing items for agenda**
1. *Reports from Committee Liaisons*-no committees have met since October Board meeting. Richardson said she'd be on vacation when December 2 Bib Standards Committee meets. Mazzolini said she'd attend. If she cannot attend Starr will attend.
2. *System Administrator's Report*- a)OCLC is recommending against our idea of moving toward a single holdings symbol and offering us group pricing for multiple holdings instead. Deb is working on this with them and will bring us prices for each. In order to do this she'll need from each library an annual count of titles added, ILLs borrowed and loaned (exclusive of SuperSearch or MARINet activity). b) The

new MilCirc client that was loaded yesterday caught 3 freezes to pass on to Innovative to solve the problem at Larkspur, San Anselmo, Sausalito and Fairfax libraries.

c.) Agency codes- the collection development reports are not perfect yet but work better if we assign agency codes to items. Deb asked whether adding the code which will increment the Last updated field would interfere with the libraries' ability to create dusty books lists. Since most people use the last checkin, the Board said doing the update was fine. There is also new circ activity field (in items) that shows last time item had circ activity that could be used for create lists. Deb will assign new agency code to all of our items (using rapid update). From then on staff (or whoever does cataloging) will need to add the agency code as items are added. This will enable us to get reports of items we own in each statistical category, what we've spent (if we use the finance function), and average circulation. This will happen in December and will be discussed at the Bib Standards Committee meeting.

3. *Member Budget Issues*- Sausalito's Centennial Fund has reached almost $90,000 (since February 2004). Instead of a fundraiser event San Anselmo will send a 'non-event' appeal with a teabag in the mail and asked folks to have a cup of tea and write a check.

B. Stable Funding Group-The October meeting was cancelled and its agenda (funding options) transferred to the November 30 meeting. Belvedere-Tiburon, Mill Valley and Sausalito libraries wish to remain involved in a neutral way in any sales tax campaigns (i.e. will not stand in the way but will not actively campaign) since their jurisdictions have other funding priorities. They suggested that perhaps those jurisdictions interested in this should do their own parcel tax. Starr said the sales tax initiative would probably only go forward with a substantial group supporting it and that it would most likely take place in June '06 or November '07. She also noted that a more accurate (higher) estimate of the property tax (average of 6.25 % for 4 years) leaves the County library in an 'okay' position for the next 3-4 years. San Rafael, however, stated they are not in this position.

C.E-Commerce update- Not yet installed. Still need to solve network security issues before we can proceed. Also, Innovative needs to make a connection between Verisign's Pay Pro Flow (shopping cart software) and the financial software and we need to do testing (which includes running all this past a task force of 2 people from the Circ Committee). All this will probably not be completed before

January 2005 although we may do a soft roll-out before then.

D. Holds Priority Table-do we need to adjust? It was decided current method is sufficiently random in its choices from priority groups. If there is a copy at the pickup point it is chosen first then copies are chosen randomly from within the priority group after that. If there is no copy within a group, the system moves down to the next priority group and chooses a copy at random fromwithin that group.

It was decided we would leave it alone until the 2005 release which will enable us to select libraries by nearby areas to the pickup point.

VII. New Business

A. Assign CLSA statewide database subsidy to MARINet-The Board approved designating each library's $800 subsidy (total $5,600) to go to MARINet to go toward paying for our subscription to Net Library.

B. Shared Database purchasing-It was decided that Deb would investigate putting our shared database money (approximately $9,000) toward core databases that many member libraries already subscribe to individually and, any additional cost be shared according to the cost-sharing formula. San Anselmo and Larkspur cannot afford their shares to be over $1,000.

C. Retreat agenda development- Richardson will update the list on Waldo and Board members can continue to add to it. Committee liaisons need to tell their committees to submit any budget-related items to the Board by mid January.

D. Transfer of annual contribution to sinking fund-tabled until next meeting.

E. Purchase of specialized barcodes-MARINet will only purchase the rectangular barcodes and supply number ranges to libraries purchasing any specialized barcodes. When the specialized barcodes are available from the normal MARINet source they could order on behalf of the member and charge them back.

F. CLA reports- a) Library Bond in June '06 instead of March '06 b) Librarymation self-check an improvement. c) State Library literacy video very good. d) Entrepreneurial ideas-link from catalog to Amazon for patrons to purchase items and library receives a percentage. Deb will look into this for MARINet e) 3 places on web for Library Management Statistics: 1) Bibliostat (Alysanne Taylor at Marin County knows how to use this very well) 2) Library Decision 3) Bay Area Census (www.bayareacensus.ca.gov) f) Keyhole.com –can zero in on your photos of your neighborhood then connect you to amenities nearby. This is a Google product.

G. Wi-fi in libraries – None of the MARINet libraries using wi-fi are experiencing any notable problems. Deb noted that Innovative will be offering a wireless workstation with their next release. Mill Valley's computer lab is wireless.

The meeting was adjourned at 12:03

Minutes by Mary Richardson