

**Minutes from the MARINet Board of Director's Meeting  
Thursday, November 20, 2003  
Belvedere-Tiburon Library, Founder's Room**

**Board Members Present:** Sara Loyster, San Anselmo  
Cathy Blumberg, Mill Valley  
Mary Richardson, Sausalito  
Frances Gordon, Larkspur  
Carol Starr, Marin County Free Library  
Deborah Mazzolini, Belvedere-Tiburon

**Also Present:** Deb Moehrke, MARINet System Administrator

**Absent:** Vaughn Stratford, San Rafael

**Minutes by Sara Loyster**

**I. Public Comment Period: No public present**

**II. Introduction of Guests:** No guests

**II. Approval of Minutes**

Minutes of October 16, 2003 MARINet Board Meeting approved as corrected.

**III. Announcements:**

A) Frances: the City of Larkspur will implement a work furlough program during the holidays. *Frances will send a flier about the reduced hours to all libraries.*

B) Debbie: Belvedere-Tiburon is conducting a study to see if it would be feasible to purchase .5 acres of land behind the library for a future expansion.

C.) Sara: San Anselmo will close early at 6:00, on November 26 and be closed Nov. 27 & 28. They will be closed December 24, 25 **and 26** at Christmas.

**IV. Additions to the Agenda:** Under "Old Business" add item I: a demonstration of possible web page improvements by Deb.

Under "New Business", add to item C: our decision about the database subsidy.

**V. Old Business**

**A. Reports from Committee Liaisons** – Public Services met 10/17/03.

Debbie Mazzolini attended and gave the report. The Committee does not wish to give Internet-only cards to teachers, but feels that short-term visitors should get them as long as the expiration date matches the end of their visit. Several task force groups are at work on the Committee's goals, but no reports were given at this meeting.

**B. System Administrator's Report (Library Online; Internet Only Cards; Monthly Revenues):** Deb Moehrke presented her report as follows:

- 1.) The Interlibrary loan figures that are produced using the new cross-tabs are higher than the numbers we got using the old "dummy record" system. Deb believes that this is because the new report is more accurate and captures transactions such as renewals that were not captured before. The Board agreed that after January 1, 2004 we will stop using the dummy records and have MARINet produce ILL statistics using the new cross-tab system beginning Feb 1, 2004. Each library will do the December ILL statistics in early January as they always have. Each library will still count their out-of-MARINet ILLs.
2. The Board agreed to the EBSCO proposal to continue our BIP subscription for another two months to allow EBSCO to perfect their own product, which will perhaps be less expensive than the Bowker product. This will give the PSC time to study both products and make a recommendation for purchase.
3. There is interest in having Joe Cochrane pursue a contract with Newsbank to supply a database that would include the Marin IJ at a reasonable cost. NBCLS is planning a January trial.

**C. Update on Move to Hamilton.**

The County is about to sign the lease agreement. Plans for improvements will then get underway. Move-in might be April or May.

**D. Joint Library Trustees and Commissioner's meeting in April or May**

**2004:** Carol has a committee of 3 ready to work on planning the meeting and asked that *the rest of us come up with 2-3 additional Commissioners to work on the committee with them.*

**E. Budget issues:** The new Governor's decision to eliminate the "car tax" is a huge concern to cities and counties.

**F. Review revised Basic Service Standards Draft:**

Diana Pacque looked at MARINet's document and said she liked it. She wanted us to add a reference to the CLSA and LSTA Acts that we must abide by. The Board moved to accept the document with Diana's suggested additions.

**G. Use of Internet only cards for visitors:**

The Board approved using Internet only cards for visitors as long as staff uses an expiration date that matches the end of the visit. It revoked the plan to issue them to teachers who work in the community. Teachers, may of course, get a regular library card. Validation for remote access to online databases will only be a problem at Mill Valley because they validate on zipcode. The other jurisdictions use WAM to validate.

**H. Update on deleting LPATRON data.**

Innovative plans to include a feature in their next software release that would give MARINet staff the ability to delete LPATRON data after 3 months using rapid update.

### **I. Web redesign ideas.**

Deb gave the Board some ideas for redesigning MARINet's webpac by showing live samples of other library catalogs. The goal will be to design all the pages to be consistent and perhaps to include a simple search box and on-line tutorials (such as "How to create a PIN" to be used like bookmarks.)

## **VII. New Business**

### **A. Ecommerce**

The County and Belvedere-Tiburon Libraries are interested in having Innovative develop consortial software that would allow MARINet patrons to pay fines on-line using a credit card and have the charges be credited to the appropriate library. We are not, at this point, interested in being a development partner for this software.

### **B. Reports on Task forces and conferences:**

1. The Joint City County Children's Librarians met 10/24/03. Sandy and DeAnn reported to the Children's staff on plans for creating child-oriented webpages that would display when using the Children's scope. The question of what causes children difficulty when they are using the webpac also remains unresolved.
2. The Database task force met 11/7/03. They will be looking at two trials, of databases to replace our current BIP access through EBSCO- Bowker's BIP database and EBSCO's Book Index with Reviews. The question of how to get on-line access to the Marin IJ was discussed.
3. The Interlibrary Loan staff met 11/12/03 and resolved some of the Supersearch issues. As a solution to the problems of patrons choosing one jurisdiction as their "home library" and a pickup point belonging to another it was suggested that the Supersearch site be changed to only offer locations belonging to the home library as possibilities for pickup. NBC staff is checking with Dynix on the implications of making this change. The question of how much is charged for Supersearch holds came up. Some libraries charge \$1.00, some charge \$.50, and some charge nothing. The Supersearch site mentions nothing about charges.
4. Innovative Public Librarian Directors Conference, October 19-20. The Board members who attended felt that the chance to advocate for the needs of public library consortia with Innovative's top staff is invaluable. As a Board, we continue to be interested in the interlibrary-loan advantages of belonging to Links+ (though delivery costs might be prohibitive) and would perhaps like to do a partners link with SFPL.
5. Internet Librarian was November 3-5, but Deb had nothing to report.

### **C. OCLC holdings and MARINet/ Database Subsidy**

The Board voted unanimously to have each library give the \$800 Database Subsidy to MARINet, (if Vaughn agrees.)

Sara raised the issue of using the OCLC Ill module. The idea of loading the entire MARINet database onto OCLC in order to make all MARINet libraries “suppliers” was discussed. *Carol will talk to Libby Flynn about her thoughts on this and Sara will consult Annette Milliron about possible costs.*

**Adjournment:**

The meeting was adjourned at 12:30 PM.

Respectfully submitted,

Sara Loyster