

Minutes of the MARINet Board of Directors Meeting
Thursday, June 26, 2003
Marin County Civic Center, Room 410B

Board Members Present: Mary Richardson
Frances Gordon
Vaughn Stratford
Carol Starr
Sara Loyster
Deborah Mazzolini

Board Members Absent: Cathy Blumberg

Also Present: Deb Moehrke, MARINet System Administrator

- I. Public Comment Period:** No public present
- II. Introduction of Guests:** No guests present
- III. Approval of Minutes:** Minutes of the May 15, 2003 meeting were approved (Mazzolini/Loyster) with no corrections.
- IV. Announcements:** Vaughn Stratford announced that the San Rafael Library is looking at closing on Mondays. A final decision will be made at a meeting in early July. The goal is to keep fulltime and permanent part time positions intact and to keep Sundays open.
Carol Starr announced that the Corte Madera Library parking lot is going to be expanded, adding sixteen spaces.
Mary Richardson asked about the future of the eBooks/NetLibrary joint purchasing project now that GGLN is no longer in existence. It is the Board's assumption that it is continuing. Deborah Mazzolini will look into the matter and inform the Board.
- V. Additions to the Agenda:** Deb Moehrke added the purchasing of a fund accounting unit for Mill Valley under New Business.
- VI. Old Business**
 - A. Reports from Committee Liaisons**

Circulation Committee, Sara Loyster. Following the report of a discussion at the recent Circulation Committee meeting, the Board of Directors discussed keeping last borrower patron data for three months. The County recently changed their renewal policy to allow for two renewals (nine week loan period). Sara asked whether this is something that we should all consider doing in order to synchronize procedures. The difference in policy from library to library is confusing for staff. Currently, staff at all libraries need to be aware that the renewal limit for County items cannot be overridden because it would add an additional loan period. If the County's renewal limits were adopted, the policy would be not to override any renewal limits. Board members agreed to discuss this with their staff.

Public Services Committee, Deb Moehrke. Members of the committee contacted other libraries and asked about alerting patrons to and training patrons in keyword searching. Most libraries contacted had not done anything and had no problems. At this time, we will not schedule any formal training. The committee discussed the various options/products for Syndetic Solutions. The committee wanted to know what the hit rate was for the various options against our database. Deb has the report and they'll discuss it at their next meeting. Syndetic Solutions offered a product test for MARINet and Deb will set it up. The committee voted approval of a new ebook

handout for patrons. It was noted that the Public Services Committee accomplishments for the past fiscal year were included with the Board's packet. Bibliographic Standards Committee, Deb Moehrke. The committee scheduled a retreat to discuss cataloging philosophy. Carol Starr and Deb Moehrke will attend the meeting. At their last meeting the committee discussed the need to begin reviewing past procedural agreements, setting up mechanisms to share expertise, acquisitions accounting and the effects on staff, and advanced keyword indexing. Phil recommended changes to the indexing protocols and the committee accepted some of them. Phil also set up draft documentation for staff review in advance of meetings.

B. System Administrator's Report

The written report was distributed with the Board's packet. In addition, Deb informed the Board of a few issues with the Worldbook contract that she is working out. These include a statement that gives Worldbook the ability to change the contents and terms without direct notification, making it our responsibility to go to the Worldbook website for updated contract and licensing information. Also, the contract states that the library is responsible for whatever our patrons do. Carol Starr stated that she appreciated the attendance count for MARINet training classes included in this month's report.

C. Approve Changes to 03/04 Board and Committee Goals

A motion was made (Mazzolini/Starr) to approve the goals, as stated in the document distributed in written format, for the Board of Directors and for the Committees with today's suggested changes. The motion passed. The changes from the presented document were in the Bibliographic Standards Committee goal, #3, remove the word better in the second sentence, and goal #6, amend to say: *Work with the Circulation Committee on how to resolve technical services processes that create difficulties for patrons or staff, for example barcode placement on materials.*

D. Discuss Time to Retain LAPATRON Data

A motion was made (Starr/Gordon) that the Circulation Committee's recommendation to keep last patron data in the system for three months be accepted. The motion passed. This information will be added to the MARINet Privacy Statement as *last patron data is kept for a limited time.*

E. Discuss the June 26 Meeting with City Managers

The Board as a whole thought that there were mixed results from the meeting on the 1/8 cent sales tax with City Managers. It is important to have the cities on board in order for the initiative to succeed. Not all City Managers were present on June 26 and there were various opinions expressed by City Managers in attendance. Carol is going to write a report to the Board of Supervisors summarizing the meeting and asking for direction from them. She will keep the MARINet Board apprised of the situation.

F. Discussion of Joint City/County Library Boards or Commissioners Meeting

The Board expressed a general interest in holding a joint City/County Board meeting to discuss common issues. If one is held it would probably be scheduled for the fall.

G. Approve Privacy Policy

The policy was amended to include the statement that last patron data will be kept for a limited time. A motion was made (Loyster/Gordon) to approve the privacy policy as amended. The motion passed unanimously.

VII. New Business

A. End of Fiscal Year Budget Resolution

A motion (Mazzolini/Starr) was made to approve a resolution transferring \$250 in user license fees to the sinking fund for a total transfer of \$2,500. The motion passed.

B. Library PR Add for Local Newspaper

Sara Loyster asked that we table this item and consider at a later date.

C. Newsbank Proposal for IJ Online

Mary Richardson spoke with Joe Cochran from NBC about obtaining the IJ Online from Newsbank. The current quote from Newsbank is too costly. Joe thought that there may be interest in a larger proposal for the California package that regional libraries would purchase together. Joe will look into the possibilities.

D. Innovative User License Sale

Some MARINet libraries may add more user licenses and take advantage of the lower cost. It was pointed out that some libraries keep two user license sessions open at the Reference desk due to limitations within the searching capabilities of the III software. Phil has found a solution where a telnet session could be open for searching only and would not use a license.

E. Count of Online Usage Needed for State Report

Deb Moehrke spoke with Ira Bray from the State Library regarding the need for a count of patron uses of electronic resources. MARINet doesn't count WebPac sessions at this time. Ira said that obtaining this information is a federal requirement and suggested that libraries use a sampling process to get as accurate data as possible.

F. Banning Patrons

Carol has been working with County Counsel to develop legal procedures and policies for dealing with disruptive patrons. She will distribute the County's policies when they are finalized.

G. Supreme Court Decision

The Board discussed the recent Supreme Court decision regarding Internet filtering. The American Library Association and the California State Library are investigating the situation and will keep libraries informed.

H. Mill Valley Fund Accounting System Purchase Approval

A motion (Starr/Loyster) was made to allocate \$5,000 from the sinking fund to purchase an accounting unit for the Mill Valley Library. The motion passed.

The meeting was adjourned at 11:30am. The next meeting is scheduled for July 17, 9:00 AM, Marin County Civic Center.

Respectively submitted
Deborah Mazzolini