

**Minutes of the MARINet Board of Director's Meeting
Thursday, November 21, 2002
Marin County Civic Center, Room 410 B**

Board Members Present Cathy Blumberg, President, Mill Valley Library
Mary Richardson, Vice President Sausalito Library
Sara Loyster, San Anselmo Library
Frances Gordon, Larkspur Library
Gail Lockman (for Vaughn Stratford) San Rafael Library
Deborah Mazzolini, Belvedere-Tiburon Library
Carol Starr, Marin County Free Library

Others Present Deb Moehrke, MARINet System Administrator

- I. Public Comment: no public present
- II. Introduction of guests: no guests present
- III. Approval of Minutes- Corrections to section VI. A-1-d: should read "Sara Loyster will form a small taskforce to discuss issues and give structure to a discussion...." Other correction: VI.B-Library Online issues: Should read: "We need to call a meeting soon".
A motion (Starr/Loyster) to accept the Minutes as corrected was approved by all in attendance.
- IV. Announcements
 - A. Sara Loyster showed us a new book on the history of San Anselmo by Barry Spitz and asked if anyone wanted to purchase copies.
 - B. Carol Starr said that work will start on the remodeling of the Novato Library on December 2. The whole process will take 12 weeks, the library will be closed about 3-4 weeks. Books will still be retrieved from Novato shelves. South Novato branch will be open more hours during this period.
 - C. Carol Starr talked about expected budget reductions and shortfalls and that effective immediately positions will be frozen unless a review allows them to be filled.
 - D. Deborah Mazzolini said that Belvedere-Tiburon Library now has wireless access.
 - E. Sara Loyster said San Anselmo is advertising to fill a Library Assistant position (P-T with benefits). And now has a Library Technician position that works at the Reference Desk. The people in this position must be enrolled in Library School or have appropriate certification.
 - F. Belvedere-Tiburon is getting the key chain library cards like the cards that Marin County Free Library uses.
- V. Additions to the Agenda- VII. E- Juvie Pack
- VI. Old Business

- a. Committee Reports- Public Services Committee (met 11/15/02)
Frances Gordon reported that they discussed database trials, putting a link on the MARINet page to reserve a computer, creating new brochures such as one on E-books, and talked about Juvie Pack options. They also discussed hold queues on multi-volume sets, and updating FAQs on MARINet site.
As a result of a request from the Board, the committee created a reminder that goes on purchase alerts that reminds staff to run holds management reports on a regular (at least twice a month) basis.
A joint meeting of the Bib Standards and Public Services Committee will take place on January 3.
- b. Library Online issues- Deb is waiting to hear from enough people before she schedules a meeting.
- c. System Administrator's Report:
Network Modification Project:
MARINet is being moved into a private network. Incoming traffic will be identified (actual IPs for each machine).
Library Online-Sending a shutdown notification message may now be possible.
Proquest- is done. Single URL works and now works remotely.
- d. Sales tax initiative update- County Supervisors may want Transportation on the ballot before Library tax initiative. Originally they thought they would do this in 2004; now it may be 2003. The County is having a transportation workshop on December 17 and will be talking about sales tax. The County Library will wait until after this meeting to decide about conducting the opinion poll.
- e. Holds balancing issue-Deb is assuming the problem has sorted itself out. Sara Loyster suggested we compare this year's ILL TBRs with last year's to see if some libraries have gone down more than others.

VII. New Business

- a. Agenda Building for Board Retreat on January 16 in San Anselmo.
Committee Chairs do not need to attend.
AGENDA ITEMS:
 1. Links Plus
 2. Ideas from III Retreat
 3. Children's Catalog
 4. How we make decisions about cataloging and circulation as a consortium (group discussion before implementation)
 5. MARINet web page-staffing to maintain it
 6. Reviewing and prioritizing budget requests (including requests from Deb)
 7. Discuss 2003/04 Goals
 8. Review budget calendar
 9. What's the scope of MARINet?
 10. Look at MARINet 3-5 years from now (consider things like centralized cataloging) (will we expand or need to scale down because of the economy?)
- b. CLA items of interest-

1. Joan Frye Williams said the public doesn't see the library as a place to ask questions, instead just reading. We should think of ourselves as the 'reading place'.
2. Self-checkin systems and wireless self-checkout (nice but a two-step process).
3. MUSE Software (same as Ill's Web Bridge) allows single search across catalog, databases.
4. Use of wireless computers for computer training; just wheel a dock of them into a room.
5. Beyond Googol workshop- recommends using TEOMA (new search engine)- a new challenger to Google.
6. Weblog technology-way of creating subject-related web guides (webliographies).
7. Patrons static/staff mobile, portable units to extend service.

c. Approve purchase of adult scope (\$1,750)

YA will be included in the adult scope (can also scope YA in children's scope). *If we send location codes to Deb she can add our YA titles to the children's scope.*

d. How to handle replies to email notices (Sara Loyster)

If we implement email notices will it include a reply or no reply feature? After much discussion it was decided that some form of a reply is needed, either by email or phone. Each jurisdiction can choose between

- a) having the ability for the library to reply by email
- b) having a message in an email box that asks the patron to phone the library.

It was noted that there are about 15,000 email addresses in the database. *Directors should discuss this with their circulation staff and make a choice by the next Circ Committee meeting on December 12.* It was noted that hold notices are by pickup point and overdues are from the library owning them so the responses will vary depending on which of the above two choices a jurisdiction decides on..

e. Juvie Pack It was noted that while this was not truly a MARINet issue it was of interest to all member libraries and MARINet provides a forum for this discussion.

Mill Valley is not interested in the Juvie pack. When given a choice between spending their book budget on the juvie pack or having the money for books the children's librarians in the County chose said no to the Juvie Pack. San Rafael, San Anselmo and Sausalito Library still find it valuable but recognize that once the larger libraries pull out of the juvie pack we'll have to find another method. The libraries that don't see the need for a juvie pack have found other ways of looking at the books. They read the reviews in School Library Journal, Horn Book, Kirkus and VOYA and then view covers and chapters on Amazon.com, BWI (Book Wholesalers Inc.), Syndetic Solutions or they go to bookstores with good children's sections (like Cody's in Berkeley). Publishers' catalogs are another good way of 'looking' at the books. Deb mentioned using Web Bridge to link to Amazon.com or BWI. Also suggested were ACL and Berkeley/Richmond group that gets books and reviews them.

Respectfully submitted, Mary Richardson, Sausalito Library