

**Approved Minutes from the MARINet Board of Directors Meeting
Thursday, April 18, 2002
Marin County Civic Center, Room 410B**

Board Members Present: Carol Starr, Marin County Free Library
Vaughn Stratford, San Rafael Public Library
Cathy Blumberg, Mill Valley Public Library
Mary Richardson, Sausalito Public Library
Frances Gordon, Larkspur Public Library
Deborah Mazzolini, Belvedere-Tiburon Library
Sara Loyster, San Anselmo Public Library

Also Present: Deb Moehrke, MARINet System Administrator

Minutes taken by Loyster

- I. Public Comment Period:** No public present
- II. Introduction of Guests:** no guests.
- III. Approval of Minutes:** The Minutes of March 21, 2002 were approved as submitted.
- IV. Announcements:**

Gordon mentioned that Larkspur will close at 7 on Thursdays, instead of 9, and they have hired Cheryl Allmon as their circulation supervisor.

Loyster mentioned that San Anselmo will now be requiring patrons to present a library card or id in order to check out materials. Starr mentioned the County is also enforcing this policy in all County libraries.

Blumberg mentioned that Mill Valley began using Library On-Line software on Friday and Stratford said San Rafael will start next Monday. It was also mentioned that Bel-Tib has 10, Mill Valley 13 and San Rafael 6 computers with word processing available. The County branches and Civic Center also have word processing available on their Internet workstations. All these machines can be booked for Internet or word processing using the Library On-Line software by going to libonline.marinet.lib.ca.us. It was suggested that we make Library On-Line a standing item on the agenda.
- V. Additions to the Agenda:**

Items G-J under New Business were added to the agenda.
- VI. Old Business**
 - A. Reports from Committee Liaisons:**

Public Services accepted My Marinnet and discussed the possible EBSCOhost upgrade.
Bib Standards had nothing to report.
Circulation has an action item on this agenda. A Circulation Task Force will be appointed to discuss adding home library to patron records and the use of WAM.

B. System Administrators Report:

Proquest: We should know if the database will be available remotely by April 30. Deb will know by then if Release 2002 from Innovative solves the problem of authentication.

C. Review and discuss draft Millenium rollout timeline: a proposed schedule was handed out, but Deb warned that the proposed dates may change.

VII. New Business

A. Midas III network proposal:

The Marin Telecommunications Agency is negotiating a cable franchise agreement for all cities in Marin except Novato. This would create a huge new Internet (I network) connecting public and private entities on fiber optic cable. Midas has proposed doing the same thing by upgrading their Internet service to a fiber optic network called Midas III. PEG (Public Education and Government) dollars would be available to fund one of these projects, but not both. Marinnet libraries could benefit by becoming a hub for the Midas III network, as we would then not be required to pay a connection cost.

B. Parcel Quest shared purchase proposal from the Circulation Committee:

The Circulation Committee requested that the Board purchase Parcel Quest software, a product that allows libraries to look up tax codes on-line. The Board made a motion (moved Mazzolini/seconded Loyster) to buy two licenses to be shared among the Marinnet libraries. A schedule for use will be developed since two licenses would allow only two simultaneous users to access the database at one time. All voted in favor of the motion.

C. Revisit Partners choices:

At a recent Marinnet training session staff noticed that other libraries are making fuller use of the Partners option available from Innovative. Currently we offer only MALC (Marin Academic Library Consortium) under the option "Repeat search elsewhere." We could include other Innovative libraries such as Berkeley, Alameda County, etc. The Board is interested in adding libraries with the proviso that patrons would be encouraged by means of screen directions to try SUPERSEARCH first. Deb will look into this.

D. PR for databases and E-books:

Once our databases and E-books that are now available through the Marinnet homepage are fully operational, the Board would like to do Marinnet-wide publicity to make the public aware of these services. Bookmarks and newsletters were mentioned as excellent PR tools. Those attending the May GGLN workshops on Strategic Library Marketing will bring back ideas to the Board.

E. How to handle management response to audit:

The Board authorized Deb to respond.

F. Changing wording on Hold Cancellation:

The line about offering refunds will be removed.

G. Driver's Licenses:

County Counsel will be consulted about the legality of recording Driver's license numbers and birthdates in patron records. During the discussion, the Board

expressed the opinion that as long as the birthdate was recorded and validated using the license, this would be enough to identify a patron whose other information (name, address or phone) was similar or identical to someone else's.

H. Civic Technologies:

The Board will invite the Marin Mapping group to speak to us at our June Board meeting about possible library applications of the GIS software.

I. Lan Equipment Purchase:

The Board made a motion (Mazzolini moved/ Loyster seconded) to purchase the necessary hardware to move the Marinet network inside the firewall. All voted in favor of the motion.

I. Adding Databases:

The Board will discuss this at the May 16 meeting and be prepared to make a recommendation to the Public Services Committee on a method for pursuing group purchase of databases. Some form of needs assessment (surveys, interviews, etc.) will need to be done in order to determine which databases would be most useful to library patrons. A committee of County Library staff is also exploring this issue.

VIII. Adjournment: The meeting was adjourned at 11:50 a.m.