

Minutes from the MARINet Board of Director's Meeting  
Monday, January 29, 2002  
Marin County Civic Center, Room 410B

Board Members Present:      Sara Loyster, San Anselmo  
                                   Carol Starr, Marin County Free Library  
                                   Cathy Blumberg, Mill Valley  
                                   Mary Richardson, Sausalito  
                                   Deborah Mazzolini, Belvedere-Tiburon  
                                   Frances Gordon, Larkspur

Board Members Absent:      Vaughn Stratford, San Rafael  
Also Present:                  Deb Moehrke, MARINet System Administrator

- I.        Public Comment Period: No public present
- II.      Introduction of Guests: Beth Thoms, new MARINet Library Technical Assistant
- III.     Approval of Minutes  
Minutes of November 15, 2001 MARINet Board Meeting were approved with corrections.
- IV.      Announcements

Deborah Mazzolini:

- 1. Announced "District Visiting Day", with Joe Nation is scheduled for Friday, Feb. 1, 2002 at Marin Civic Center, 4 pm, Room 412.
- 2. Belvedere-Tiburon Library will be closed Feb. 1, 2002 for inventory management.
- 3. New Reference Librarian hire, Abbott Chambers is enjoying his first few weeks on the job.

Sara Loyster:

- 1. Announced her new voice-mail number.

Carol Starr:

- 1. Announced the successful hire for an "Electronic Services Librarian", Sarah Houghton.

Frances Gordon:

- 1. Announced Larkspur Library is recruiting for a full-time position, "Circulation Desk Supervisor."

- V.      Additions to the Agenda:  
None

## VI. Old Business

### A. Reports from Committee Liaisons:

1. Deborah Mazzolini reported on the Bib. Standards Committee:  
The committee is recommending creation of brief bibliographic records for each year of the popular weekly magazines (Time 2002, Time 2001, etc.). The purpose is to improve access for these high volume records by dividing by year, instead of having to browse through all the years of one title (it's quicker to browse through Time 2001, instead of 5 years of Time).
2. Deb Moehrke reported that this proposal was presented to the Public Service Committee for consideration.

### B. Discussion on Newspaper Databases

The MARINet Board asked for a quote for the ProQuest newspaper database. They also asked for a separate quote for the San Francisco Chronicle from Newsbank if it is not available as part of ProQuest. Deb Moehrke stated that MARINet's Contract Services budget would support the purchase of a newspaper database.

Carol Starr recommended that the Public Services Committee should initiate a discussion on what online database the MARINet Consortium should purchase in the next fiscal year.

### C. System Administrators Report

#### Price Quote for access to Books in Print:

1. Deb Moehrke presented a revised price quote from EBSCO, for BIP with book reviews:

BIP with 5 simultaneous users	\$ 9,999
BIP with 10 simultaneous users	\$13,500
BIP unlimited access	\$16,999

The Board agreed to the 2-year offer made by EBSCO. We will purchase a 5 users license this FY and build into the budget flexibility for next year depending on the usage that EBSCO will be in a position to report to us prior to renewal.

#### 2. Update on discussions with Innovative:

Deb Moehrke reported that Innovative is charging MARINet for two Associate Library licenses at \$10,000 each. This charge is for San Anselmo and Larkspur to be circulating libraries on the MARINet system. The San Anselmo fee should have been charged in 1998 when they began using the system. These licenses can be folded into a major system upgrade purchase to get a discounted price.

Deb Moehrke reported on her discussion with our technology consultant about the making a major investment with Innovative at this time. The consultant concurs that Innovative is one of only a few viable companies currently in a position to provide the functionality that MARINet needs.

Deb Moehrke reported that III recommended the purchase of a new server to accommodate additional RAM. The older server cannot accommodate as much memory as III says we need for effective system performance. The Board will vote next month on a possible new server purchase.

Innovative is recommending purchase of “unlimited Web OPAC user licenses”. While this would enable open unlimited OPAC usage, III would remove from our license pool any license currently identified as OPAC. There was considerable discussion on how many licenses would be removed from our pool. Deb will provide the Board with more information from Innovative to help the MARINet Board make an informed vote at the next February meeting.

## 2. My Millennium – How much self-service to offer to Patrons:

Release 2001 Millennium Software Changes: Patron's will be able to renew their items even if they are overdue. She asked if any Board member had concerns with this new feature and no one did.

“My Millennium” features: once the new feature is turned on, patrons will be able to place multiple holds without having to log on each time. Deb asked for a policy statement concerning how much self-service the Board was comfortable offering to patrons. The Board unanimously agreed that the new features should provide patrons with enough capabilities to relieve staff of workload, but not compromise the efficiency, or security of the system.

Budget Issues: Deb Moehrke discussed:

- cost-sharing formula charged to each member library
- Postage fees are increasing
- The usage of data mailers has continued to increase this year.
- Contract Services budget has some flexibility

Carol Starr recommended that monies be added to Contract Services to support a new online database.

New Patron Type: a new patron-type is being set up. Patrons who may not qualify for borrowing privileges (i.e., those without a permanent address) and who routinely use just the Internet/word processing services, will be issued a new kind of card (green paper card) using a new patron type. Patrons would be able to make PC reservation for the new library online software but could

not borrow library materials. Deb detailed a series of checks that would be in place for the “internet” only patrons to prevent the circulation desk staff from accidentally checking out materials to patrons with this patron type.

Sara Loyster surveyed the Board to see if any of the libraries were experiencing printing problems with Yahoo email. It was mentioned that some staff use “Note pad” to allow successful printing of Yahoo email. Carol Starr mentioned that Dan McMahon feels the problem is with Yahoo email software.

VII. Adjournment:

The meeting was adjourned at 3:28 pm.